

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
October 22, 2013

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:05 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of October 15, 2013, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood said following the Board meeting there would be a special presentation of Rodeo Linemen Awards, as well as a staff meeting.

Department Head Reports:

Police Chief Ken Witkowski announced that Jonathan O. Yoder has successfully completed all department testing and investigation, doctor's physical examination and approval by the Police Pension Board. In addition, Mr. Yoder was a Patrol Officer with the Michigan City Police Department for the past 3 years. Chief Witkowski recommended he be sworn in as a Probationary Patrol Officer. Mr. Prince moved for the approval of Recruit Yoder to be sworn in as Probationary Patrol Officer effective October 22, 2013. Mr. Watson seconded; motion carried.

Mayor Wood swore in Jonathan O. Yoder as Probationary Patrol Officer.

Fire Chief Dale Freeman reported Probationary Firefighters Shawn Houser and Patrick O'Leary had successfully completed their one year probationary period and recommended they be promoted to First Class Firefighters effective October 23, 2013. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mishawaka Utilities Water Division Manager Bruno Trimboli requested the Board authorize the receipt of bids for four (4) 2014 4-door, 4WD compact SUV with trade-in of (2) 2001 Chevrolet Blazers, (1) 1999 Ford Contour, and (1) 1997 Ford Taurus (WWTP), to be opened November 12, 2013. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Trimboli requested the Board authorize the receipt of bids for one (1) 2014 full size utility van with trade-in of (1) 2001 Chevrolet full size van to be opened November 12, 2013. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Trimboli requested the Board authorize the receipt of bids for two (2) new 2013/2014 4WD backhoe/loaders with trade-in of (1) 1991 John Deere 310 backhoe/loader to be opened November 12, 2013. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Street Commissioner Mike Watson requested the Board authorize the receipt of bids for one (1) skid steer loader with trade-in to be opened November 12, 2013, and moved for its approval. Mr. Prince seconded; motion carried.

Engineering Director Gary West presented Change Order No. 1 Final from Selge Construction for Main Street Whitetopping project for an increase of \$125,580.55 for a final contract amount of \$1,188,641.25, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West requested the Board approve a Letter Agreement for a five (5) year extension of MS4 Partnership Agreement with Bethel College beginning with the five year NPDES Term November, 2013, and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Public Hearings:

A public hearing for a Transient Merchants License for T. C. Tree Farms was held for the purpose of selling Christmas trees at 4917 Grape Road from November 25 through December 25, 2013. No one from T. C. Tree Farms was present, and no one spoke against the license.

Mr. West closed the Public Hearing. Mr. Prince moved that the Board approve the Transient Merchants License for T. C. Tree Farms for the sale of Christmas trees from November 25 through December 25, 2012 at 4917 Grape Road. Mr. Watson seconded; motion carried.

Mr. West opened the public hearing for a secondhand store license submitted by Paul McDonald located at 423 E. 4th Street for Mishawaka Flea Market. Mr. McDonald said he needed to relocate his business from 1006 S. Merrifield as the building was sold. He said he would be selling the same types of items as his previous location.

Mr. West closed the Public Hearing. Mr. Watson moved to approve the secondhand store license for Paul McDonald. Mr. Prince seconded; motion carried.

New Business:

There was no new business.

Old Business:

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

Administrative approval of Second Hand Store License Renewal received from Julie's Used Appliances, 2302 Lincolnway West, continued under advisement due to previous building and zoning deficiencies identified on the property.

A request submitted by ASAP Towing Services for Towing Services Contract continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:25 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board