

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
September 3, 2013

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00. All members were present. Mr. Prince moved to dispense with the reading of the minutes of August 27, 2013, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Park Superintendent Terry Zeller submitted a request to remove one tree and stump in the right of way at 1121 E. Mishawaka Avenue. The tree has been analyzed and recommended for removal by the Park Department Landscaper. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Engineering Director Gary West presented a Professional Services Agreement with DLZ for construction engineering services for Twelfth Street Improvement Project from Lexington to Blackberry for the not-to-exceed amount of \$787,500.00, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West requested the Board amend the recently approved three year Microsoft Enterprise Licensing Fee awarded to Software One (July 30, 2013) for an increase of \$715.00 for a new total of \$296,476.98, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

Mr. Watson moved to approve twelve (12) Claim Dockets for Utilities and Civil City as submitted by City Controller Becky Miller for a total amount of \$4,271,516.55. Mr. Prince seconded; motion carried.

New Business:

Mr. West said a request for a Secondhand Store License has been received from Rudy Vegh at 1010 S. Merrifield. A public hearing has been set for Tuesday, September 10, 2013, at 10:00 a.m.

A request from Tilted Kilt at 1032 University Drive for a Waiver of Noise Ordinance for various tent events Thursday, September 12th, Friday, September 13th, and Saturday, September 14th for DJ in tent beginning at 6:00 p.m. until 9:00 p.m. on Thursday, live band on Friday from 8:00 p.m. until midnight, and DJ on Saturday from 2:00 p.m. until 6:00 p.m. Mr. West moved to approve subject to normal public safety conditions and that live music end at 12:00 a.m. Mr. Watson seconded; motion carried.

Old Business:

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

Administrative approval of Second Hand Store License Renewal received from Julie's Used Appliances, 2302 Lincolnway West, continued under advisement due to previous building and zoning deficiencies identified on the property.

A request submitted by ASAP Towing Services for Towing Services Contract continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:14 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board