

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
March 26, 2013

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:02 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of March 19, 2013, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Opening:

Bids were opened for one (1) 2013 All-Wheel Drive Police Patrol Vehicle and are summarized below:

VENDOR

Jordan Motors, Inc., Mishawaka, IN

MODEL: 2013 Police Sedan Interceptor AWD **BASE \$23,615.00**

DELIVERY: 80-90 days

ALTERNATE: 2013 Police Utility AWD **\$25,570.00**

DELIVERY: 100-110 days

DISCOUNT: 25%

Lake Shore Ford, Burns Harbor, IN

MODEL: 2013 Ford Sedan Police Interceptor **BASE \$23,752.00**

No additional information provided

Mr. West said these bids would be taken under advisement for review by the Police Department.

Mayor's Comments:

Mayor Wood welcomed Patrick Stokes as new IT Director.

Department Head Reports:

Fire Chief Dale Freeman announced that Jeremy Sandefur had successfully completed the written Firefighters Aptitude Examination, the Physical Agility Test administered by the Mishawaka Firefighter Pension Board as well as the medical and psychological testing required for becoming a member of the Mishawaka Fire Department. He also recommended that he be approved for probationary employment effective March 26, 2013. Mr. Watson moved that Jeremy Sandefur be approved for probationary employment effective March 26, 2013. Mr. Prince seconded; motion carried.

Chief Freeman requested the Board's approval to promote Lieutenant Travis Verslype from his current rank to that of Captain effective March 26, 2013, to fill an opening in that rank. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Park Superintendent Terry Zeller requested the Board award the bid for twenty-one (21) electric powered golf carts to Midwest Golf & Turf, Noblesville, IN, the lowest responsive bid. He indicated the bid submitted by Professional Golf Car did not conform to the specifications, particularly the requirement that carts must be able to be charged from a Club Car brand charger. The total bid breakdown is as follows:

Midwest Golf & Turf, Noblesville, IN

MODEL: 2013 Precedent Electric Golf Carts **\$4,175.00 X 21 \$87,675.00**

TRADE-IN: (13) 2010 models	-19,500.00
TRADE-IN: (5) 2007 models	- 7,000.00
TOTAL LESS TRADE-INS	\$61,175.00

Mr. Zeller also indicated Central Services will purchase one (1) 2010 model trade in, reducing the total number of 2010 model trade ins to 14. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Zeller submitted a request to remove one tree and stump in the right of way at 1330 Prospect Drive. The tree has been analyzed and recommended for removal by the Park Department Landscaper. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Sewer Maintenance Department Manager Tom Dolly requested the Board's approval to award the bid for one self-contained, fully digital color, pan/tilt push camera system to Best Equipment, Indianapolis, the sole bidder, in the amount of \$34,000.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Mishawaka Utilities Water Division Manager Bruno Trimboli requested the Board approve a Watermain Extension Agreement with Mishawaka Care Group LLC in the amount of \$25,844.77 on Trinity Place and Creekpoint Drive. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Trimboli requested the Board approve a Watermain Extension Agreement with Stone Bridge Villas, Phase II and III, in the amount of \$22,322.82 on Park Place Drive. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Community Development Director Dave Thomas requested the Board award the contract for demolition of 523 N. Cedar Street to John Boettcher Sewer & Excavating, Mishawaka, the lowest most responsive and responsible quoter, for the base amount of \$25,129.00 plus the Alternate of \$61.00/ton for excavation and disposal of contaminated soil and backfill, if encountered. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented Professional Service Agreement Supplement No. 1 from the Troyer Group for Merrifield Pool & Rink improvements for an increase of \$12,300.00 for a new not-to-exceed amount of \$31,530.00, and moved for its approval. Mr. Watson seconded; motion carried.

Street Commissioner Mike Watson requested the Board award the contract for asbestos abatement at 702 S. Union Street to Specialty Systems of South Bend, the lowest most responsive bidder, in the amount of \$27,477.00. Mr. Watson indicated the lowest bidder, EHC Industries, Wauconda, IL, was not registered with the Indiana Secretary of State, provided no bid bond, no non-collusion statement, no references, no work plan, or financial statement; and moved for its approval. Mr. Prince seconded; motion carried.

Mr. Watson requested the Board award the fire protection system repairs at 702 S. Union Street to Ryan Fire Protection, South Bend, in the amount of \$27,230.00 plus \$3,270.00 connection to existing panel for a total award of \$30,500.00, and moved for its approval. Mr. Prince seconded; motion carried.

Engineering Director Gary West requested the Board approve the revisions and updates to Engineering Standards: Specifications and Details, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West requested the Board acknowledge Micro-Tunneling contractors successfully providing documentation to DLZ for Micro-Tunneling sub-contractors for Church Street Improvements, as listed below, and moved for their approval:

Bradshaw Construction Corporation, Eldersburg, MD
Cruz Contractors LLC, Holmdel, NJ
James W. Fowler Co., Dallas, OR
L. D'Agostini and Sons, Inc., Macomb, MI
Nada Pacific Corporation, Caruthers, CA
Northeast Remsco Construction Inc., Farmingdale, NJ
Super Excavators Inc., Menomonee Falls, WI

Mr. Prince seconded; motion carried.

Mr. West requested the Board approve the communication services agreement with Motorola Solutions, Inc. for the GTR 8000 base station migration project at a cost of \$500,000.00, which provides an overall savings to the City of \$155,000.00 if the project is done all at one time, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Approval of SRF Pay Applications:

There were no applications to approve.

Old Business:

A request from Bike the Bend to hold their annual family event on Sunday, May 19, 2013, using Riverwalk, Central, Merrifield, and Crawford Parks continued under advisement.

A request for Notice of Recognition of Encroachment submitted by Bethel College for installation of a directional sign on Lowell Avenue continued under advisement.

Administrative approval of Second Hand Store License Renewal received from Julie's Used Appliances, 2302 Lincolnway West, continued under advisement due to previous building and zoning deficiencies identified on the property.

A request submitted by ASAP Towing Services for Towing Services Contract continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:36 a.m.

Gary West - President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board