

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
January 22, 2013

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present except Mr. Watson. Mr. Prince moved to dispense with the reading of the minutes of January 15, 2013, and accept them as circulated. Mr. West seconded; motion carried.

Bid Opening:

One bid was opened for a compact sweeper for the Street Department and is summarized below:

BIDDER

Brown Equipment Co., Inc., Ft. Wayne, IN	
MODEL: 2013 Johnston Model C201	Unit Price: \$134,470.00
DELIVERY: 90-120 Days	
DISCOUNT: N/A	
ALTERNATE: Johnston C201 Demonstrator	Unit Price: \$138,850.00
Delivery: Immediate	

Mr. West said this bid would be forwarded to the Street Department for review and consideration.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Staff Attorney Geoff Spiess presented a three year agreement for Animal Control and Shelter Services with the Humane Society of St. Joseph County for the period of February 1, 2013 thru December 31, 2015, and requested the Board's approval. Mr. Prince moved to approve as presented. Mr. West seconded; motion carried.

Police Chief Ken Witkowski said he was proud to announce Cpl. Jeremy Tyler as "Officer of the Fourth Quarter – 2013". Chief Witkowski said because of Cpl. Tyler's self-initiative and keen sense of awareness, two felony suspects were apprehended after breaking into the new Mishawaka Main Junior High Apartments. It was discovered that both suspects were also responsible for earlier crimes reported at this location.

Chief Witkowski said Cpl. Tyler's actions bring great credit upon him and reflects highly on the Mishawaka Police Department. Mayor Wood commended Cpl. Tyler for his outstanding service and says it sets an example for other officers to follow.

Chief Witkowski requested the Board's approval to demote Sgt. Kirby Stoner to the rank of Corporal. He said this is the result of Sgt. Paul Robinson's transfer from the Midnight Shift to Day Shift, bumping Officer Stoner to Corporal (Pick of Shift), retroactive to January 1, 2013. Mr. Prince moved to approve as presented. Mr. West seconded; motion carried.

Chief Witkowski requested the Board's approval to advertise to receive bids for up to nine (9) patrol vehicles for the Mishawaka Police Department to be opened Tuesday, February 12, 2013. Mr. Prince moved to approve as presented. Mr. West seconded; motion carried.

Fire Chief Dale Freeman requested the Board's approval to promote Firefighters Dale Francis, Dustin Haywood, and Jon Troyer from the rank of Master Firefighter to that of Driver/Operator effective January 22, 2013. Mr. Prince moved to approve as presented. Mr. West seconded; motion carried.

City Planner Ken Prince requested the Board authorize the receipt of bids for Riverwalk Improvements and Extension to be opened February 13, 2013, and moved for its approval. Mr. West seconded; motion carried.

Engineering Director Gary West presented Change Order No. 1 Final from Thieneman Construction Inc. for Biofilter Facility at River Crossing No. 2 for an increase of \$32,149.04 for a final contract amount of \$464,249.04 and for an increase in contract time of 147 days, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Change Order No. 1 from Boettcher Sewer and Excavating for Bennington Drive for an increase of \$27,885.00 for a new contract amount of \$756,686.05, and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

Mr. Prince moved to approve fifteen (15) Claim Dockets for Utilities and Civil City as submitted by City Controller Yvonne Milligan for a total amount of \$6,775,453.20. Mr. West seconded; motion carried.

Approval of SRF Pay Applications:

There were no applications to approve.

New Business:

Mr. West said requests for renewal of Secondhand Store Licenses have been received from the businesses listed below:

Michiana Used Music & Media, 416 Grape Road
GameStop #4209, 6501 Grape Road, Ste 382
GameStop #721, 5656 Grape Road, Ste 10

Mr. Prince moved to approve as presented. Mr. West seconded; motion carried.

Public Comments:

Mr. Prince introduced his son Isaak, a second grader at Twin Branch School, who was observing the meeting.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:21 a.m.

Gary West - President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board