

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
December 18, 2012

The regular meeting of the board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of December 11, 2012, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Staff Attorney Geoff Spiess indicated there was an error in Resolution 2012-08 approved by the Board on November 27, 2012, whereas the agreement should be for the period of January 1, 2013 to December 31, 2016, not December 31, 2014. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Fire Chief Dale Freeman reported Probationary Firefighter Kevin Maes had successfully completed his one year probationary period and recommended he be promoted to First Class Firefighter effective December 13, 2012. Mr. Watson moved that the Board promote Firefighter Maes to First Class Firefighter effective December 13, 2012. Mr. Prince seconded; motion carried.

Chief Freeman requested the Board's approval to promote William Conyers to the rank of Lieutenant in the EMS Division effective December 18, 2012. Mr. Watson moved to promote William Conyers to the rank of Lieutenant in the EMS Division effective December 18, 2012. Mr. Prince seconded; motion carried.

Chief Freeman requested the Board's approval to promote Paramedics Don Catanzarite and Anthony Kite to the rank of Lieutenant in the EMS Division effective January 1, 2013. Mr. Watson moved to promote Paramedics Catanzarite and Kite to the rank of Lieutenant in the EMS Division effective January 1, 2013. Mr. Prince seconded; motion carried.

Chief Freeman requested the Board to declare one Magic Chef Refrigerator and one Sharp Table Top Copier as surplus for disposal. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Mishawaka Utilities Water Division Manager Bruno Trimboli requested the Board approve a Watermain Extension Agreement for Toscana Park Apartments with Toscana Realty, LLC, in the amount of \$225,199.80. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented a Professional Services Agreement with Jones Petrie Rafinski for development of construction details for Heron Sculpture at the fish ladder for the not-to-exceed amount of \$6,550.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with Lehman & Lehman for site design and master planning services for Rose Park internal walks and facilities for the not-to-exceed amount of \$10,000.00, and moved for its approval. Mr. Watson seconded; motion carried.

Street Commissioner Mike Watson requested the Board award the contract for one (1) multi-purpose tractor to Riggs Outdoor Power Equipment of Mishawaka, the sole bidder, in the amount of \$32,954.00, and moved for its approval. Mr. Prince seconded; motion carried.

Engineering Director Gary West presented a Professional Services Agreement with Lawson-Fisher Associates for design engineering services for River Crossing No. 1 and the North West interceptor

Sewer CIPP Rehabilitation (Pine Street – CSO 016) for the lump sum amount of \$35,400.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented a Professional Services Agreement with First Group Engineering for design, land acquisition, and subsurface soils investigation for intersection improvements at Dragoon and Bremen Highway for the not-to-exceed amount of \$43,320.00, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Supplemental Agreement No. 2 with Danch, Harner & Associates for changes to plans and specifications for Battell Center Off-street Parking Improvements for the lump sum of \$6,082.50, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Change Order No. 1 from Selge Construction Co. for Main Street Improvements, Phase VI, for an increase of \$54,517.25 for a new contract amount of \$5,432,116.35, and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

Mr. Prince moved to approve fourteen (14) Claim Dockets for Utilities and Civil City as submitted by City Controller Yvonne Milligan for a total amount of \$10,063,969.90. Mr. Watson seconded; motion carried.

Approval of SRF Pay Applications:

There were no applications to approve.

New Business:

A Notice of Recognition of Enroachment for sign at Creekside Terre Apartment Complex located at 1000 Creekside Court was taken under advisement.

Open Items:

Mr. West announced there would be no Board of Public Works and Safety meeting the week of December 24, 2012. The next meeting will be held Wednesday, January 2, 2013, at 10:00 a.m.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:18 a.m.

Gary West - President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board