

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
December 4, 2012

The regular meeting of the board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of November 27, 2012, and accept them as circulated.

Quote Opening:

Quotes were opened for the demolition and removal of 502 W. 6<sup>th</sup> Street and 407 S. West Street and are summarized below:

<b>CONTRACTOR</b>	<b>AMOUNT</b>	<b>TIME TO COMPLETE</b>
Indiana Earth	\$31,480.00	30 days
C & E Excavating	\$43,771.22	45 days
Grade Rite	\$27,720.00	30 days
R & R Excavating	\$40,000.00	Per specs
Torok Excavating	\$41,068.00	45 days
Ritschard Bros.	\$50,800.00	30 days

Mr. West said the quotes will be taken under consideration for review by the Community Development Department.

Mayor's Comments:

Mayor Wood was not available for today's Board meeting.

Department Head Reports:

Staff Attorney Geoff Spiess presented Resolution 2012-11 approving an agreement between the City and Mishawaka Fraternal Order of Police, Lodge 92, and requested the Board's approval. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Spiess presented Resolution 2012-12 approving an agreement between the City and the Public Safety Dispatchers, represented by the International Brotherhood of Teamsters, Local No. 364, and requested the Board's approval. Mr. Prince moved to approve. Mr. Watson seconded; motion carried.

Police Chief Ken Witkowski requested the Board's approval of the Mishawaka Police Department Property Room Manual. He said because laws and technology have changed over the years, the procedures have been updated. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Fire Chief Dale Freeman requested the Board's approval to promote the following six (6) firefighters from their current rank of Driver/Operator to that of Lieutenant to be effective January 1, 2013: Jeffrey Regina, Vince Mammolenti, Joe Griesinger, Kevin Gnivecki, Seth Goodson, and Brent Lake. Chief Freeman said these new positions are the result of the new Collective Bargaining Agreement between the City and Professional Firefighters Union Local #360, and will not be funded until January 1, 2013. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Building Commissioner Brock Hundt presented the Building Department statistics for the month of November, 2012. He said permits were issued for approximately \$16 million in estimated construction costs for a total of just under \$50 million year-to-date vs. \$32 million at this time last year.

Ken Prince, on behalf of Park Superintendent Terry Zeller, presented a Professional Service Agreement with Lawson-Fisher Associates for construction administration services for Eberhart Golf Course bridge re-decking for the not-to-exceed amount of \$8,000.00, and moved for its approval. Mr. Watson seconded; motion carried.

Human Resource Director Bonnie Bonham presented joint Resolution 2012-13 approving updates, revisions, and clarifications to the City's Drug-Free Workplace Policy, and requested the Board's approval. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Community Development Director Dave Thomas presented a Professional Service Agreement with Specialty Systems of South Bend for asbestos abatement at 502 W. Sixth Street for the not-to-exceed amount of \$4,725.00; and asbestos abatement at 407 S. Sixth Street for the not-to-exceed amount of \$1,575.00, and requested the Board's approval. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Engineering Director Gary West presented Change Order No. 1 from C & E Excavating for Hospice Site Infrastructure Project for an increase of \$41,185.27 for a new contract amount of \$1,525,618.28, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Change Order No. 2 Final from Insituform Technologies USA for Milburn Area Sewer Improvements – Phase I, for an increase of \$154,054.80 for a final contract amount of \$2,739,924.15, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Change Order No. 2 Final from Insituform Technologies USA for Milburn Area Sewer Improvements, CIPP Phase II, for an increase of \$29,847.70 for a final contract amount of \$1,534,946.71, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Change Order No. 1 from Rieth-Riley Construction Co. for the Church-Main Connector Project for an increase of \$237,764.29 for a new contract amount of \$3,519,522.18, and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Approval of SRF Pay Applications:

There were no applications to approve.

Hearings:

Mr. West set a public hearing for Transient Merchants License for Action Sportswear for the sale of ND memorabilia for Tuesday, December 11, 2012.

New Business:

There was no new business.

Public Comments:

Mr. Prince said the ribbon cutting ceremony for Mishawaka Main Junior High Apartments is set for Friday at 4:00 p.m. and invited all to attend. He also said the Mayor's Youth Council will be collecting gloves, mittens, hats, ect.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:35 a.m.

Gary West - President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board