

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
November 20, 2012

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:01 a.m. All members were present except Mr. Watson. Mr. Prince moved to dispense with the reading of the minutes of November 13, 2012, and accept them as circulated. Mr. West seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood was not available for today's Board meeting.

Department Head Reports:

Staff Attorney Geoff Spiess presented Resolution 2012-08 Certificate of Public Convenience for Licensing and Operation of a Taxicab Company for American Cab Company, 702 E. Mishawaka Avenue, and recommended its approval. Mr. Prince moved to approve as presented. Mr. West seconded; motion carried.

Human Resource Director Bonnie Bonham presented a contract renewal for the New Avenues Employee Assistance Program (EAP) and Definition of Eligibility for the calendar year 2013, and requested the Human Resource Director be designated as the signatory to the agreement. Mr. Prince moved to approve as presented. Mr. West seconded; motion carried.

Community Development Director Dave Thomas requested the Board authorize the receipt of quotes for the demolition and removal of 502 W. 6th Street and 407 S. West Street to be opened December 4, 2012. Mr. Prince moved to approve as presented. Mr. West seconded; motion carried.

Engineering Director Gary West on behalf of Street Commissioner Mike Watson requested the Board's approval to receive bids for one (1) four wheel drive articulating multi-purpose tractor for the Street Department to be opened on Tuesday, December 11, 2012, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Change Order No. 1 Final from Rieth-Riley Construction for Bremen Highway White Topping for an increase of \$13,551.30 for a final contract amount of \$121,024.30, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented a project coordination contract between the City of Mishawaka and INDOT for Twelfth Street Reconstruction (Capital to Blackberry Road), DES 0101180, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Change Order No. 1 Final with Insituform Technologies USA, Inc., for CIPP Rehab at Various Locations for a decrease of \$42,685.50 for a final contract amount of \$117,948.00, and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Approval of SRF Pay Applications:

Mr. Prince moved to approve SRF – Disbursement Request #70 from Lawson-Fisher Associates for engineering services for Juday Creek Lift Station Rehab in the amount of \$2,978.00. Mr. West seconded; motion carried.

New Business:

A request was received from Reverewood in “The Woods” to hold their annual candlelight walk with luminaries on Saturday, December 15, 2012 between 5:00 p.m. and 10:00 p.m. (alternate date December 16, 2012). Mr. Prince moved to approve. Mr. West seconded; motion carried.

Open Items:

Notice of Recognition of Encroachment for carport and driveway at 4146 Cottage Avenue in the unimproved Oakland Avenue right-of-way north of Cottage Avenue.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:20 a.m.

Gary West - President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board