

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
September 18, 2012

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of September 11, 2012, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood was not available for today's Board meeting. Mr. West announced a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Fire Chief Dale Freeman requested the Board's approval to promote Keith Baldini from his current rank of Master Firefighter to the rank of Driver/Operator to fill a vacancy in that rank effective September 18, 2012. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Chief Freeman requested the Board's approval to promote Lane Detweiler from his current rank of Driver/Operator to the rank of Lieutenant to fill a vacancy in that rank effective September 18, 2012. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Park Superintendent Terry Zeller submitted a request to plant one tree in the right of way at 902 S. Meridian Street. The location has been analyzed and approved by the Park Department Landscaper. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Zeller submitted a request to remove one tree and stump in the right of way at 2217 Lincolnway East. The tree has been analyzed and recommended for removal by the Park Department Landscaper. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Planner Ken Prince presented PSA Amendment No. 1 from The Troyer Group for additional work for Merrifield Trail Extension for an increase of \$28,284.00 for a new contract amount of \$225,087.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with DLZ for architecture and engineering services for new Central Park project for the not-to-exceed amount of \$22,500.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with The Troyer Group for master planning services for the renovation of Merrifield Pool and Rink Complex for the not-to-exceed amount of \$19,200.00, and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented PSA Supplemental #1 from Lawson-Fisher Associates for project administration for construction services and GIS updates for an increase of \$151,900.00 for a new not-to-exceed amount of \$548,900.00, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

Mr. Watson moved to approve sixteen (16) Claim Dockets for Utilities and Civil City as submitted by City Controller Yvonne Milligan for a total amount of \$8,669,320.99. Mr. Prince seconded; motion carried.

Approval of SRF Pay Applications:

There were no applications to approve.

New Business:

A request for disabled parking space has been received from the resident at 230 E. 8th Street. This request has been reviewed by the Mishawaka Police Department's Traffic Bureau. Upon their review, the Police Department recommends that this application be approved. Mr. West moved to approve the disabled parking request as presented. Mr. Prince seconded; motion carried

Mr. West moved to approve Mishawaka High School "Homecoming Parade" on Friday, September 21, 2012, from 1:30 p.m. – 2:30 p.m. He said the route would start on LWE at Gernhart and head west to Main Street, north to Mishawaka Avenue, and east on Mishawaka Avenue back to the high school. Mr. Watson seconded; motion carried.

A request was received to close Calhoun Street between Mishawaka Avenue and Vine Street for a neighborhood block on Saturday, September 29, 2012, from 4:00 p.m. to 8:00 p.m. Mr. Watson moved to approve subject to the standard conditions regarding public safety. Mr. Prince seconded; motion carried

Open Items:

A review of Taxicab Company License Application for American Cab, 702 E. Mishawaka Avenue and determination of issuance of Certificate of Public Convenience continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:14 a.m.

Gary West - President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board