

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
June 26, 2012

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of June 19, 2012, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mr. West opened and acknowledged the Statements of Qualifications received for the following: (a) first-time homebuyer program building partner, (2) demolition contractors and (3) MBE/WBE certified contractors. The list of contractors and their categories are as follows:

Indiana Earth, Osceola	Demolition Contractor
Place Builders, Inc., South Bend	First-Time Homebuyer Building Partner
C&E Excavating, Elkhart	Demolition Contractor
Northern Indiana Construction, Mishawaka	First-Time Homebuyer Building Partner
McCollister Group, Mishawaka	First-Time Homebuyer Building Partner
R&R Excavating, Mishawaka	Demolition Contractor
Ritschard Brothers Inc, South Bend	Demolition Contractor
Jackson Services, Rochester	Demolition Contractor
Grade Rite Excavating, Granger	Demolition Contractor
Torok Excavating, South Bend	Demolition Contractor
B & J Excavation Inc., South Bend	Demolition Contractor

Mr. West advised that these Statements of Qualifications will be referred to Mr. Dave Thomas, Director of Redevelopment, for review and evaluation.

Mayor's Comments:

Mayor Dave Wood thanked all departments for their hard work and efforts for the success of Mishawaka's 29th Summerfest. The Mayor also presented gifts received from Shiojiri, Japan in recognition of the 40th anniversary of the Mishawaka-Shiojiri Sister City relationship. He also announced that a staff meeting would follow today's board meeting.

Department Head Reports:

Park Superintendent Terry Zeller indicated that his staff had his first Summerfest so well organized so that he was able to enjoy the event.

Human Resources Director Bonnie Bonham introduced Samantha Schultz who is working as a summer intern in the Mayor's Office, the Clerk's Office, and Human Resources.

Street Commissioner Mike Watson recommended that the Board extend the Swank Uniform Rental award of March 4, 2008 for uniform and mat rentals for the Street Department, Central Motor Pool, Park Department, Electric and Water Departments, Wastewater and Sewer Departments at the same 2008 price as follows: (1) a five (5) year contract extension for the uniform rentals and (2) a two-year extension for the mat rentals. In addition, Swank agreed to remove the annual 3 percent cost

increase. Mr. Watson moved to approve as presented, Mr. Ken Prince seconded; motion carried.

Engineering Director Gary West presented Supplemental Agreement No. 1 with Lawson-Fisher and Associates for additional design services for the N. Main Street, Phase VI Project, which incorporated two additional turn lanes at Catalpa Drive and Edison Road plus contractor prequalifications for this project. These additional services cost an additional \$86,225.00 for a new not-to-exceed contract amount of \$321,035.00. Mr. West moved to approve as presented, Mr. Watson seconded; motion carried.

Mr. West also presented a professional service agreement from DLZ of Indiana to design the widening of Church Street that originally extended from Lincolnway East to Fourth Street. However, the addition of a left turn lane for northbound traffic at the underpass plus problems with the drainage for the underpass inlets lead to the inclusion of approximately 600 lineal feet of southbound Church and approximately 300 lineal feet of 84" conveyance sewer in this project, which is also part of the long-term control plan. This project will avoid impacting the underpass traffic at this intersection for future Fourth Street long-term control plan work. Mr. West moved to approve this agreement for the not-to-exceed amount of \$462,500.00. Mr. Prince seconded; motion carried.

Approval of Claims:

Mr. Watson moved to approve fifteen (15) Claim dockets for Utilities and Civil City as submitted by City Controller Yvonne Milligan for a total amount of \$11,310,147.07. Mr. West seconded; motion carried.

Public Hearing:

Mr. West opened the public hearing for a secondhand store license submitted by Lynn Boss located at 109 E. First Street. Lynn Boss was present to speak on behalf of the request.

Mr. West asked what products would be sold. Ms. Boss indicated that used furniture, vintage clothing and glassware would be sold at the second store and would be acquired from actions and consignments. .

Mr. West asked what the store will be called. Ms. Boss said that it would be called "Boss Findings". The store will be open Tuesday thru Saturday from 11 am until 6 pm and on Sunday from noon until 5 pm. No one was present to speak in opposition to the secondhand store.

Mr. West closed the public hearing.

Mr. Prince moved to approve the second hand store license for "Boss Findings" at 109 E. First Street. Mr. Watson seconded; motion carried.

Other New Business:

The request from Tilted Kilt Pub at 1032 University Drive to waive the noise ordinance between 5:00 and 12:00 pm for a Live DJ and band at a "Guest Appreciation Party" on Saturday, July 21, 2012 was taken under advisement.

Mr. Watson moved to approve a request to close the dead end of Twelfth Street west of Dodge Avenue by Cross Bars Ministries on Saturday, August 18, 2012 for a Community Health and Fun Fair from noon until 4:00 p.m. Mr. Prince seconded; motion carried.

The request from Worldwide Pawn located at 3737 Lincolnway East to close part of Ray Street for a B100 Birthday Party Ticket Giveaway Remote Broadcast on July 26, 2012 from 4:00 pm to 6:00 pm was taken under advisement.

Old Business

A review of Taxicab Company License Application for American Cab, 702 E. Mishawaka Avenue and determination of issuance of Certificate of Public Convenience continued under advisement.

Public Comments:

There were no public comments.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:25 a.m.

Gary West-President of the Board of
Public Works and Safety/Utility Board

Maria Buysse, Interim Clerk of the Board
of Public Works and Safety/Utility Board