

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
May 22, 2012

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:03 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of May 15, 2012, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid/Quote Opening:

One bid was received and opened for one (1) four wheel drive Super Crew Cab for the Street Department and is summarized below:

BIDDER

Jordan Motors, Inc., Mishawaka, IN			
MODEL: 2012 Ford F150 4X4 Crew Cab XL	BASE		\$26,265.00
TRADE-IN: 2002 Chevy Pick-up			- 4,700.00
TOTAL (BASE LESS TRADE-IN)			\$21,565.00
Delivery: 110 days			
Discount: 25%			

Mr. West said this bid would be taken under advisement for review and consideration by the Street Department.

Quotes were received for the demolition and removal of 1004 and 1008 Prospect Drive and are summarized below:

CONTRACTOR	BASE BID	TIME TO COMPLETE
Indiana Earth	\$19,810.00	30 days
John Boettcher Sewer & Excavating	\$24,441.50	12 days
Ritschard Bros.	\$31,000.00	30 days
R & R Excavating, Inc.	\$34,030.00	Per spec
Torok Excavating Inc.	\$22,981.00	30 days

Mr. West said these quotes will be taken under advisement for review and consideration by the Community Development Department.

Mayor's Comments:

Mayor Wood was not available. Mr. West announced a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Community Development Director Dave Thomas requested the Board award the contract for demolition of 913 Grand Boulevard to Torok Excavating Inc., the lowest most responsive and responsible quoter, for the not-to-exceed amount of \$4,200.00. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Planner Ken Prince presented a Professional Service Agreement with Specialty Systems of South Bend for asbestos abatement at 909 Grand Boulevard for the not-to-exceed amount of \$2,825.00, and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West requested the Board award the contract for First Street Improvements to C & E Excavating, Inc., the lowest most responsive and responsible bidder,

for the amount of \$1,528,626.20, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West requested the Board approve plans and authorize the receipt of bids for Milburn Boulevard Area Improvements, Division "G", to be opened on June 12, 2012, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Supplemental Agreement No. 2 from DLZ for Main Street Improvements, Phase VI, for an increase of \$19,590.00 for a new not-to-exceed amount of \$107,745.00, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented an Escrow Agreement for Main Street Improvements, Phase VI, with Selge Construction Co., Inc. and First Source Bank and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Approval of SRF Pay Applications:

There were no applications to approve.

New Business:

Mr. West presented an Estoppel Certificate for Recognition of Encroachment and Right of Way Maintenance with Unity Realty LLC and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West said a request for a Transient Merchants License has been received from TNT Fireworks/Grace Point to sell fireworks at 3610 Bremen Highway (Meijer parking lot) from June 22 thru July 4, 2012. A public hearing has been set for Tuesday, May 29, 2012, at 10:00 a.m.

Mr. West said a request for a Transient Merchants License has been received from TNT Fireworks/Harris Prairie Church Christ to sell fireworks at 5020 Grape Road (Meijer parking lot) from June 22 thru July 4, 2012. A public hearing has been set for Tuesday, May 29, 2012, at 10:00 a.m.

Community Development Director Dave Thomas requested the Board award the contract for demolition of 1004 and 1008 Prospect Drive to Indiana Earth, the lowest most responsive and responsible quoter, for the not-to-exceed amount of \$19,810.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Prince moved to approve Resolution 2012-02 approving the transfer of 231 E. 9th Street from Civil City to the Redevelopment Commission and designate Mr. West as signatory for the City. Mr. Prince said this property was purchased with federal funds and was incorrectly designated to the City. Mr. Watson seconded; motion carried.

Old Business:

Mr. Watson moved to approve request for an Exception to the Noise Control Ordinance received from residents at 327 Victoria Street to host a three member acoustical band on June 2, 2012 from 8:00 p.m. to 10:30 p.m., subject to the normal conditions of approval for outdoor music. Mr. Prince seconded; motion carried.

A request from the Montessori Academy at Edison Lakes to hold their Annual Fall Frolic on September 29, 2012 continued under advisement.

A request from Martin's at Heritage Square for Roofsit/candlelight vigil/family night with live band on Thursday, June 21, 2012 was taken under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:30 a.m.

Gary West - President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board