

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
May 8, 2012

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:01 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of May 1, 2012, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Opening:

One bid was received and opened for the sale of two (2) KM Infrared Asphalt Recycler Machines and is summarized below:

BIDDER	BID AMOUNT
Asphalt Restoration Service, South Bend, IN 2003 KM 4-48 Asphalt Recycler	\$ 2,000.00
2004 KM 2-36 Asphalt Recycler and trailer	\$ 4,500.00

Mr. West indicated this bid will be taken under review by the Street Department.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski announced that Michelle "Shelli" Bosse has been named the Mishawaka Police and Fire Department's Dispatcher of the Year for 2012. Mrs. Bosse is a 7-year veteran of the Communications Center and is presently assigned to the day shift and holds the position of Dispatch Training Officer. Chief Witkowski said in addition to her responsibilities involving training, monitoring, and evaluation of all new employees in the Dispatch Center, she keeps a sharp eye towards the changing trends in the Dispatch arena and volunteers ideas for the training program. He also indicated the City is fortunate to have an employee of her caliber as a front line first responder.

Chief Witkowski also announced that next week is National Police Week and invited everyone to attend the Memorial and Re-dedication Ceremony on Thursday, May 17, 2012 at 11:00 a.m. in front of the Police Station.

Building Commissioner Brock Hundt presented the Building Department statistics for the month of April, 2012. He said permits were issued for three new single family homes bringing the total for the year to 13. Also, estimated construction costs for the year are approximately \$10 million vs. \$7.2 million last year at this time.

Park Superintendent Terry Zeller submitted a request to remove two (2) trees in the right of way at 201 E. Third Street (First United Methodist Church frontage along Church Street). The trees have been analyzed and recommended for removal by the Park Department Landscaper. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince on behalf of Community Development Director Dave Thomas presented a contract with Specialty Systems of South Bend for asbestos abatement at 913 Grand Boulevard in the not-to-exceed amount of \$2,150.00, and moved for its approval. Mr. Watson seconded; motion carried.

Street Commissioner Mike Watson requested the Board award the contract for one (1) used 2006 Ingersol Rand SD450 vibratory roller to RSC Equipment Rental, South Bend, the lowest most responsive and responsible quoter, in the amount of \$29,350.00 and moved for its approval. Mr. Prince seconded; motion carried.

Engineering Director Gary West requested the Board approve a one year extension of an MS4 Agreement between the City and Bethel College and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Amendment #1 from Ken Herceg & Associates for Fir Road Extension, Phase I for Right-of-Way acquisition services for an increase of \$36,850.00 for a new not-to-exceed amount of \$183,850.00, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West requested the Board award the contract for Main Street Improvements, Phase VI, Ardennes to Day, to Selge Construction Co., Inc., the lowest most responsive and responsible bidder, for the base bid of \$5,162,194.55, Alternate #1 \$58,579.80, Alternate #2 \$21,609.75, and Alternate #3 \$135,215.00 for a total contract award of \$5,377,599.10, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented a Professional Service Agreement with DLZ for construction engineering services for Main Street Improvements, Phase VI, Ardennes to Day for a not-to-exceed amount of \$490,000.00, and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Approval of SRF Pay Applications:

There were no applications to approve.

New Business:

The Board received a request from the Blair Hills Recreation Committee to again block off streets for their annual Fourth of July Bike Parade to be held on Monday, July 4, 2012 between 8:30 a.m. and 9:30 a.m. Mr. Watson moved to approve the request from the Blair Hills Recreation Committee to close Blair Hills Avenue, Merrifield Avenue, Wood Lane, Bugle Lane, Steeplechase Drive, and Wheatstone Drive for their annual Fourth of July Bike Parade on July 4, 2012. Mr. Prince seconded; motion carried.

Mr. West said a request for a Secondhand Store License has been received from Amany Barakat at 1018 W. Jefferson Boulevard. A public hearing has been set for Tuesday, May 15, 2012, at 10:00 a.m.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:27 a.m.

Gary West - President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board