

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
April 17, 2012

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President West at 10:03 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of April 10, 2012, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid/Quote Openings:

Bids were opened for one (1) six cylinder sedan and are summarized below:

VENDOR

Jordan Motors, Inc., Mishawaka, IN

MODEL: 2013 Ford Taurus SEL	BASE	\$24,479.00
TRADE-IN (1)		- 600.00
TRADE-IN (2)		- 2,500.00
BASE BID MINUS TRADE-INS		\$21,379.00
Delivery: 8-10 weeks		
Discount: 25%		

Gates Automotive Group, Inc., Mishawaka, IN

MODEL: 2012 Chevrolet Impala	BASE	\$24,494.00
TRADE-IN (1)		- 500.00
TRADE-IN (2)		- 1,500.00
BASE BID MINUS TRADE-INS		\$22,494.00
Delivery: Not specified		
Discount: 25%		

Mr. West indicated these bids would be taken under advisement for review and consideration by the Street Department.

Quotes were opened for the demolition and removal of 513 E. Broadway and are summarized below:

COMPANY	BASE BID	ALTERNATE	TIME TO COMPLETE
John Boettcher Sewer & Excavating	\$8,285.00	\$66.00/ton	15 days
Indiana Earth, Inc.	\$16,950.00	\$165.00/ton	30 days
Ritschard Bros., Inc.	\$22,750.00	\$100.00/ton	30 days
Torok Excavating, Inc.	\$16,900.00	\$94.50/ton	30 days
Grade-Rite Excavating, Inc.	\$15,770.00	\$80.00/ton	30 days
R & R Excavating, Inc.	\$21,635.00	\$60.00/ton*	Per spec

* U001 cost per unit \$45.00/ton, U002 cost per unit \$15.00/ton, however, \$110.00/ton was listed as total in the quote.

Mr. West indicated these quotes will be taken under advisement for review and consideration by the Department of Community Development.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board promote Probationary Officers Scott Robinson and David Ruiz to the rank of Patrol Officers with the Uniform Division, effective April 19, 2012. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Building Commissioner, Brock Hundt, Building Commissioner Brock Hundt presented the Building Department statistics for the month of March, 2012. He said year to date, permits were issued for approximately \$8.4 million in estimated construction costs vs. \$2.8 million at this time last year.

Park Superintendent Terry Zeller submitted a request to trim three (3) trees in the right of way at 324 W. Lawrence St. The trees have been analyzed and recommended for trimming by the Park Department Landscaper. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Street Commissioner Mike Watson requested the Board declare two infrared asphalt recycler machines (8' X 8' and 3' X 12') and one trailer as surplus for disposal, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. Watson requested the Board authorize the receipt of bids to sell two surplus infrared asphalt recycler machines (8' X 8' and 3' X 12') and one trailer with bids to be opened May 8, 2012, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. Watson requested the Board authorize the receipt of quotes for the purchase of one (1) used single drum vibratory roller to be opened May 1, 2012, and moved for its approval. Mr. Prince seconded; motion carried.

Engineering Director Gary West requested the Board award the contract for Biofilter Facility at River Crossing #2 to Thieneman Construction, Inc., the lowest most responsive and responsible bidder, in the amount of \$432,100.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented a Memorandum of Understanding with MACOG for collection of traffic count data at 34 sites for a lump sum amount of \$2,000.00 and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

Mr. Watson moved to approve twelve (12) Claim Dockets for Utilities and Civil City as submitted by City Controller Yvonne Milligan for a total amount of \$2,817,131.94. Mr. Prince seconded; motion carried.

Approval of SRF Pay Applications:

There were no applications to approve.

New Business:

Mr. West said a request for a Secondhand Store License has been received from Cashland Financial Services, 702 S. Ironwood Drive. A public hearing was set for Tuesday, April 24, 2012, at 10:00 a.m.

Public Comments:

Dick Barnette said the heavy rains on Sunday, April 15th caused the street to flood in front of First Christian Church at the corner of East Third and Capital Avenue and wondered if it was possible the construction nearby had anything to do with it. Mr. West said it was entirely possible and would have someone look into the situation.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:29 a.m.

Gary West - President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board