

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
March 27, 2012

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:02 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of March 20, 2012, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

Bids were opened for accessories for up to eight (8) patrol cars and are summarized below:

	Power Brake and Spring Service	Ray O'Herron Co., Inc.	Steven R. Jenkins Co., Inc.	Waymire Group
Delivery	30 days	15-30 days	45 days	30-45 days
Discount	50-60%	0%	0%	30%
Items	Unit price/total	Unit price/total	Unit price/total	Unit price/total
Item #1	\$1,123.75/\$8,990.00	\$1,249.00/\$9,992.00	\$989.00/\$7,912.00	\$849.00/\$6,792.00
Item #2	No bid	\$182.00/\$728.00	\$70.00/\$280.00	\$92.50/\$370.00
Item #3	No bid	\$368.00/\$1,472.00	\$165.19/\$660.76	\$94.45/\$377.80
Item #4	\$99.00/\$792.00	\$58.00/\$464.00	\$46.00/\$368.00	\$47.20/\$377.60
Item #5	\$206.25/\$1,650.00	\$165.25/\$1,322.00	\$135.00/\$1,080.00	\$138.15/\$1,105.20
Item #6	\$93.11/\$744.88	\$69.00/\$552.00	\$99.00/\$792.00	\$66.00/\$528.00
Item #7	\$93.11/\$744.88	\$69.00/\$552.00	\$99.00/\$792.00	\$66.00/\$528.00
Item #8	No bid	\$31.60/\$252.80	No bid	\$30.00/\$240.00
Item #9	\$596.25/\$4,770.00	\$526.50/\$4,212.00	\$419.55/\$3,356.40	\$412.00/\$3,296.00
Item #10	No bid	\$236.35/\$1,890.80	\$201.00/\$1,608.00	\$214.55/\$1,716.40
Item #11	No bid	\$12.00/\$96.00	\$8.80/\$70.40	Included w/rack
Item #12 Chevy Impala C-1800-IMP	No bid	\$525.00/\$4,200.00 \$259.00/\$2,072.00	No bid	\$488.00/\$3,904.00 \$228.05/\$1,824.40
Item #13	No bid	\$91.00/\$728.00	No bid	\$88.04/\$704.32

Mr. West indicated these bids would be taken under advisement for review and consideration by the Police Department.

Pre-Qualifications for CIPP Mainline and Lateral Contractors were received from the contractors listed below:

Performance Pipeline Inc., Ottawa, IL
Utilities Services, Belleville, IL
Youngs Environmental, Flint, MI
Insituform, Chesterfield, MO
Inland Waters Pollution, Detroit, MI
Kenney Construction, Northbrook, IL
Liquiforce Services, Romulus, MI
Reynolds Inliner, Orleans, IN

Mr. West said the information will be forwarded to the City's consultant for review and evaluation.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski introduced Cpl. Daniel Holt as Police Officer of the Year for 2011. Chief Witkowski said Cpl. Holt works in the Uniform Division on the midnight shift. He said Cpl. Holt has performed his duties in an exemplary fashion and could always be found diligently patrolling his assigned area. He also said Cpl. Holt exhibits a high level of knowledge in both criminal and traffic law and acts as a mentor for the rookie officers on his shift and his day to day actions reflect highly upon himself and the Mishawaka Police Department.

Chief Witkowski announced the resignation of Cpl. Mark Fedder effective April 1, 2012. He said he has been with the Department since April 6, 1996, and has accepted a position elsewhere. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Fire Prevention Chief Jim Schuster, on behalf of Chief Dale Freeman, requested the Board's approval to promote Larry Regina from his current rank of Driver/Operator to the rank of Lieutenant to fill a vacancy in that rank effective March 27, 2012. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Chief Schuster requested the Board's approval to promote Isaac Detweiler from his current rank of Master Firefighter to the rank of Driver/Operator to fill a vacancy in that rank effective March 27, 2012. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Chief Schuster requested that the Board accept the voluntary retirement of Paul Breden from the EMS Division who has served the Mishawaka Fire Department for 28 years and 3 months effective March 31, 2012. The Board extended their thanks and congratulations to Mr. Breden for his dedicated service to the community. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mishawaka Utilities Water Division Manager Bruno Trimboli requested the Board award the purchase of three (3) one-ton utility trucks to Jordan Motors, the lowest most responsive and responsible bidder, for the base bid of \$109,200.00 less \$6,200.00 for trade ins for a total award of \$103,000.00. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mishawaka Utilities Business Office Manager Ginny Fras requested the Board's approval of the Water Department Non-Recurring charges. She indicated they have been reviewed and approved by the Indiana Utility Regulatory Commission and will be implemented upon the Board's approval. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince requested the Board award the contract for additional asbestos abatement at 402 Lincolnway West to Specialty Systems of South Bend for the not-to-exceed amount of \$2,130.00, and moved for its approval. Mr. Watson seconded; motion carried.

Street Commissioner Mike Watson requested the Board authorize the receipt of bids for one (1) mid-size four door sedan to be opened April 17, 2012, and moved for its approval. Mr. Prince seconded; motion carried.

Engineering Director Gary West requested the Board approve plans and authorize the receipt of bids for Main Street Improvements, Phase VI, Ardennes to Day, to be opened April 17, 2012, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West requested the Board approve plans and authorize the receipt of bids for Bennington Drive Extension to be opened April 24, 2012, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Change Order #1 Final from Rieth-Riley Construction for Stanley Street Improvements for an increase of \$60.61 for a final contract amount of \$331,518.61, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented a Professional Service Agreement with DLZ for Grade Separation Study at Canadian National Railroad and McKinley Avenue for the not-to-exceed amount of \$150,000.00 and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented a Professional Service Agreement with Lawson-Fisher Associates for Milburn Area Improvements, Division "J", for the lump sum amount of \$235,400.00 and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West requested the Board approve a Third Amendment to an existing CENTREX Letter of Election and Letter of Agency with AT&T for a twelve (12) month term, and moved for its approval. Mr. Watson seconded; motion carried.

New Business:

Mr. Watson moved to approve the request from TRANSP0 to utilize a parking lot on the northwest corner of Spring and First for up to six (6) weeks while their Mishawaka Transfer Facility is being reconstructed. Mr. Prince seconded; motion carried.

Mr. West said a request for renewal of Secondhand Store License has been received from Ed's Collectables, 126 N. Main Street. Mr. Prince moved to approve the renewal as presented. Mr. Watson seconded; motion carried.

A request from Yakety-Yak Café to close Center Street between Fourth Street and the south alley on Saturday, May 19, 2012, from 1:00 p.m. to 9:00 p.m. for a "Spring Fling" was taken under advisement.

A request from Scoobies, 223 N. Main Street, to place four (4) umbrellas in patio tables in front of their store and to hire an acoustic musician to play music outside during lunch. Mr. Prince moved to approve Scoobies placing umbrellas in patio tables and to have an acoustic musician play music outside during lunch subject to normal conditions of approval for noise ordinance waivers. Also, it will be their responsibility to take care of the umbrellas and remove each evening. Mr. Watson seconded; motion carried.

A request to close the 100 block of East Colfax, and a noise ordinance waiver, between 1:00 p.m. to midnight on Saturday, May 19, 2012, for a birthday party was taken under advisement.

A request for an Exception to the Noise Control Ordinance was received from Summer Song, Inc. to operate a truck in Mishawaka for the remainder of the ice cream season or until about October 30, 2012. Mr. Watson moved to approve Board Resolution 2012-01 for Summer Song to operate a truck in Mishawaka for the hours of 10:00 a.m. to 9:00 p.m. and other conditions as specified in the Resolution. Mr. Prince seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Approval of SRF Pay Applications:

There were no applications to approve.

Old Business:

Hearing for Police Officer Gregory Carr set for April 3, 2012, at 11:00 a.m. in Room 106.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 11:01 a.m.

Gary West - President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board