

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
February 7, 2012

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:02 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of January 31, 2012, and accept them as circulated. Mr. Watson seconded; motion carried.

Quote Opening:

Quotes were opened for the demolition and removal of 426 W. 9<sup>th</sup> Street and are summarized below:

<b>COMPANY</b>	<b>BASE</b>	<b>TIME TO COMPLETE</b>
Grade-Rite Excavating	\$6,720.00	30 days
Jackson Services	\$9,500.00	30 days
Ritschard Bros.	\$11,700.00	30 days
Indiana Earth	\$9,500.00	30 days
R & R Excavating	\$11,450.00	30 days
Torok Excavating	\$7,899.00	30 days

Mr. West said the quotes will be taken under advisement by the Department of Community Development.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board's approval to advertise to receive bids for up to eight (8) patrol vehicles for the Mishawaka Police Department to be opened Tuesday, February 28, 2012. Mr. Watson moved to approve the receipt of bids for up to eight (8) patrol vehicles to be opened February 28, 2012. Mr. Prince seconded; motion carried.

Park Superintendent Terry Zeller requested the Board's approval to advertise to receive bids for two (2) 2012 fairway mowers for Eberhart-Petro Golf Course to be opened Tuesday, February 28, 2012. Mr. Prince moved to approve the receipt of bids for two (2) fairway mowers to be opened February 28, 2012. Mr. Watson seconded; motion carried.

Sewer Maintenance Department Manager Tom Dolly requested the Board's approval to award the bid for one four-wheel drive super crew cab pick up truck to Gates Chevrolet, Mishawaka, the lowest, most responsive and responsible bidder, for the base bid of \$26,830.00 minus trade in of \$3,800.00 for a total award of \$23,030.00. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Dolly requested the Board's approval to award the bid for one four-wheel drive super cab pick up truck to Gates Chevrolet, Mishawaka, the lowest, most responsive and responsible bidder, for the base bid of \$25,564.00 minus trade in of \$2,300.00 for a total award of \$23,264.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince requested the Board award the contract for asbestos removal at 426 W. 9<sup>th</sup> Street to Specialty Systems of South Bend for the not-to-exceed amount of \$1,440.00, and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented a three-year maintenance bond from HRP Construction for Milburn Area Sewer Improvements, Divisions "B" and "D" and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented a Professional Service Agreement with DLZ for design of Merrifield Avenue sidewalk and curbs between 6<sup>th</sup> and 9<sup>th</sup> Streets for the not-to-exceed amount of \$15,000.00 and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented a Professional Service Agreement with DLZ for the compilation of As-Built drawings for Douglas Road from city limit to city limit for the not-to-exceed amount of \$34,900.00 and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

Mr. Watson moved to approve eleven (11) Claim Dockets for Utilities and Civil City as submitted by City Controller Yvonne Milligan for a total amount of \$5,575,720.34. Mr. Prince seconded; motion carried.

Approval of SRF Pay Applications:

There were no applications to approve.

New Business:

Mr. Prince moved to approve a request for renewal of Secondhand Store License from Buzz's Used Furniture, 225 N. Main Street. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:22 a.m.

Gary West - President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board