

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
January 10, 2012

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:03 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of January 3, 2012, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced there would be no staff meeting today.

Department Head Reports:

Fire Chief Dale Freeman requested the Board's approval to promote Steven McClain to the rank of Driver/Operator to fill a vacancy in that rank effective January 10, 2012. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Sewer Maintenance Department Manager Tom Dolly requested the Board's approval to receive quotes for one (1) 2012 4X4 super cab pick up truck and one (1) 2012 4X4 super crew cab pick up truck to be opened January 31, 2012. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Park Superintendent Terry Zeller said the Park Board voted to open Mary Gibbard pool for the 2012 summer season. Mayor Wood said the approval was with the understanding the data would be gathered and the thought is it will be closed after this year.

Utilities Business Office Manager Ginny Fras requested the Board's approval to change to a new payment processor, Invoice Cloud, Inc., for a 3-year term with no automatic renewal. Ms. Fras said this company will offer the same service to our customers, which is paying their utility bill by debit/credit card or e-check via the City's website and through a voice response system, and also asks that the City Controller be named as signatory. Mr. Prince moved to approve the change to Invoice Cloud, Inc., and designate the City Controller as signatory. Mr. Watson seconded; motion carried.

City Planner Ken Prince requested the Board's approval to receive quotes for the demolition and removal of 902 Somerset to be opened January 24, 2012, and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented Change Order No. 2 from Rieth-Riley Construction for North Main Street Improvements, Phase III, for an increase of \$107,382.60 for a new contract amount of \$2,537,308.90, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Change Order No. 4 Final from Selge Construction Co., Inc., for Milburn Area Sewer Improvements, Division "F", for a decrease of \$18,596.72 for a final contract amount of \$2,974,004.99, and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Approval of SRF Pay Applications:

Mr. Watson moved to approve SRF - Disbursement Request #146 from Greeley Hansen LLC for professional engineering services for Waste Water Treatment Plan in the amount of \$2,984.00. Mr. Prince seconded; motion carried.

New Business:

A request for Secondhand Store License Renewal was received from Mowers & More, 1215 E. Jefferson Blvd., continued under advisement.

Mr. West moved to approve a request from Nemeic Investments to waive the two-hour parking enforcement at three spaces on the west side of north Main Street, south of Lincolnway, from 8:00 a.m. to 6:00 p.m. Monday January 9-12, 2012 and from 8:00 a.m. until 3:00 p.m. on Friday, January 13 while employees paint and remodel the second floor offices of the Yorktowne Building (106 N. Main St.). Mr. Prince seconded; motion carried.

Mr. West moved to approve a request from Ancon Construction to place a dumpster in a Municipal Parking Lot at First United Methodist Church for approximately two (2) months. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:22 a.m.

Gary West - President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board