

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
November 29, 2011

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:01 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of November 22, 2011, and accept them as circulated. Mr. West seconded; motion carried.

Quote Opening:

Quotes were opened for the demolition and removal of 410 W. 9th Street and are summarized below:

BIDDER	BASE BID	TIME TO COMPLETE
Jackson Services	\$11,785.00	30 days
Indiana Earth	\$11,130.00	30 days
R & R Excavating	\$12,370.00	30 days
Grade-Rite Excavating	\$9,935.00	30 days
Torok Excavating Inc.	\$9,999.00	30 days
Ritschard Bros.	\$12,534.00	30 days
B & J Excavation	\$16,299.00	20 days

Mr. West said the quotes will be taken under advisement for review, evaluation, and recommendation by the Community Development Department.

Quotes were opened for one (1) three (3) ton capacity Patch Box for the Street Department and are summarized below:

VENDOR

W. A. Jones Truck Bodies & Equipment, Columbia City, IN

MODEL: 2011

BASE BID: \$32,709.00

TRADE IN:

- 3,500.00

BASE BID MINUS TRADE IN:

\$ 29,209.00

Delivery: 30-60 days

Discount: N/A

MacDonald Machinery Co., Inc., South Bend, IN

MODEL: New Stepp SPHD11-35

BASE BID: \$27,800.00

TRADE IN:

- 1,000.00

BASE BID MINUS TRADE IN:

\$ 26,800.00

Delivery: 60-90 days

Discount: 0

Brown Equipment Co., Inc., Fort Wayne, IN

MODEL: 2012 Spaulding Mfg Model 3TRSD

BASE BID: \$23,164.00

TRADE IN:

- 1,000.00

BASE BID MINUS TRADE IN:

\$ 22,164.00

Delivery: 60-80 days

Discount: N/A

Mr. West said this quotes will be taken under advisement for review, evaluation, and recommendation by the Street Department.

Mayor's Comments:

Mayor Wood announced there would be no staff meeting today.

Mayor Wood reminded everyone that Santa arrives on Friday at 6:00 p.m. in Beutter Park. Also, Winter Fest has been postponed one week due to warm weather and rain.

Department Head Reports:

Mishawaka Utilities General Manager Jim Schrader said I&M had issued a severe warning for electric departments due to the possibility of wet snow on the way.

Park Superintendent Terry Zeller submitted a request to remove one tree and stump in the right of way at a vacant lot located east of 514 W. Russ Street. The tree has been analyzed and recommended for removal by the Park Department Landscaper. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Controller Yvonne Milligan requested the Board's approval of a Banking Services Agreement with Key Bank. She said the original agreement was approved June, 2009, and this extension will run thru November, 2013. Ms. Milligan also requested the Board designate the Controller as signatory. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Milligan also requested the Board's approval of a Financial Hardship Agreement which would outline criteria for relief by hardship when an individual does not have the means to pay the bill for an ambulance run. She also requested the Board designate the Controller as signatory and make decisions on hardship cases, which number approximately 10 per year. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Planner Ken Prince requested the Board award the contract for the reconstruction of Mishawaka River City Apartments (402 Lincolnway West) to Ziolkowski Construction, the lowest most responsive and responsible bidder, for the base bid of \$7,317,000.00 minus Alternate #1 (\$12,000.00), Alternate #4 (\$9,000.00), Alternate #5 (\$48,000.00), Alternate #6 (\$1,000.00), Alternate #7 (\$2,500.00), and Alternate #8 (\$2,000.00) for a total deduction amount of (\$74,500.00) for a total award of \$7,242,500.00, and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented Change Order No. 5 Final from Carson & Roberts Site Construction and Engineering, Inc. for River Crossing No. 2 for an increase of \$0 for a final contract amount of \$3,182,927.99 with an increase of 83 days for a final completion date of October 24, 2011, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West also thanked the Street Department for a good job on the leaf collection program.

Approval of Claims:

Mr. Watson moved to approve seventeen (17) Claim Dockets for Utilities and Civil City as submitted by City Controller Yvonne Milligan for a total amount of \$6,548,612.57. Mr. Prince seconded; motion carried.

Approval of SRF Pay Applications:

Mr. Prince moved to approve SRF - Disbursement Request #57 from Lawson-Fisher Associates for professional engineering services for Juday Creek Forcemain Rehab in the amount of \$5,565.00. Mr. Watson seconded; motion carried.

New Business:

There was no new business.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:31 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers, Clerk of the Board of
Public Works and Safety/Utility Board