

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
October 4, 2011

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:04 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of September 27, 2011, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

Mr. West indicated bids for the rehabilitation of Mishawaka River Center Apartments has been extended to Monday, October 10, 2011. This is per the architect's request.

Mayor's Comments:

Mayor Wood indicated a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski announced that three recruits, Zach DeGeyter, Melissa Havens, and Robert Pfeiffer, had successfully completed all department testing and investigation, doctor's physical examination and approval by the Police Pension Board. In addition, the recruits graduated from the Indiana Law Enforcement Academy in Plainfield, Indiana on September 30, 2011. Chief Witkowski recommended they be sworn in as Probationary Patrol Officers. Mr. Prince moved for the approval of Recruits DeGeyter, Havens, and Pfeiffer to be sworn in as Probationary Patrol Officers. Mr. Watson seconded; motion carried.

Mayor Wood swore in Zach DeGeyter, Melissa Havens, and Robert Pfeiffer as Probationary Patrol Officers for the Mishawaka Police Department effective October 4, 2011.

Fire Chief Dale Freeman announced that Shane Bean had successfully completed the written Firefighters Aptitude Examination, the Physical Agility Test administered by the Mishawaka Firefighter Pension Board as well as the medical and psychological testing required for becoming a member of the Mishawaka Fire Department. He also recommended that he be approved for probationary employment effective October 4, 2011. Mr. Watson moved that Shane Bean be approved for probationary employment effective October 4, 2011. Mr. Prince seconded; motion carried.

Mayor Wood swore in Shane Bean as Probationary Firefighter for the Mishawaka Fire Department effective October 4, 2011.

Electric Division Manager Tim Erickson requested the Board award the Bid for a new 2011 4-wheel drive loader/backhoe to MacDonald Machinery Co., Inc., the lowest, most responsive and responsible bidder, for the base bid of \$70,900.00 minus \$8,000.00 for trade-in for a total aware of \$62,900.00. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Community Development Directory Lory Timmer requested that the date for opening bids for River Center Apartments be extended to Monday, October 10, 2011. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Ms. Timmer requested the Board approve an agreement with Selge Construction to construct sidewalk and curb improvements on West Street between Fourth and Fourteenth Street utilizing Curb and Sidewalk Program Unit Prices, including Davis Bacon Wage Rates, with an

estimated cost of \$150,000.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented Change Order No. 1 from Brown & Brown for exterior improvements to Rose Park Restroom for an increase of \$5,855.00 for a new contract amount of \$51,625.00 and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince requested the Board approve Report of Contract Final Inspection and Recommendation for Acceptance for Mishawaka Avenue Bridge, INDOT Project No. B-30481, and moved for its approval. Mr. Watson seconded; motion carried.

Street Commissioner Mike Watson requested the City enter into an Inter-Governmental Agreement with Town of Osceola to allow them to purchase up to 60 tons of enhance road salt from the City of Mishawaka for the bid price of \$70.71 per ton. Mr. Watson indicated this agreement would run from December 1, 2011 through March 31, 2012, and moved for its approval. Mr. Prince seconded; motion carried.

Engineering Director Gary West presented a Professional Service Agreement with DLZ for engineering services for design of Capital-Fir Connector, topographic survey, road alignment, drainage evaluation, coordination with property owners, utility master planning and access study for the not-to-exceed amount of \$175,500.00, and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

Mr. Prince moved to approve eighteen (18) Claim Dockets for Utilities and Civil City as submitted by City Controller Yvonne Milligan for a total amount of \$8,183,817.61. Mr. Watson seconded; motion carried.

Approval of SRF Payments:

There were no applications to approve.

Open Item:

Mr. West reminded everyone that next week's Board meeting would be held on Monday, October 11, 2011 due to members attending a seminar in South Bend.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:30 a.m.

Gary West – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers, Clerk of the Board of  
Public Works and Safety/Utility Board