

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
September 20, 2011

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:02 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of September 13, 2011, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

Bids were opened for new Fire Station No. 4. See attached page for bid summary.

Mr. West said the bids will be taken under advisement for review, evaluation, and recommendation by the City's consultant.

Mayor's Comments:

Mayor Wood thanked the Police and Fire Departments for participating in the event at St. Joseph Medical Center commemorating September 11. He said a piece of Tower #1 will be on permanent display at the hospital and invited all to visit the exhibit.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board award the bid for six (6) Police cars to Gates Automotive Group, the lowest most responsive and responsible bidder, for \$122,970.00 (\$20,495.00 each X 6) less \$5,850.00 for trade-ins for a total award of \$117,120.00. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Chief Witkowski requested the Board authorize the receipt of bids for vehicle accessories for up to six (6) Police cars to be opened on October 11, 2011. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Chief Witkowski also reminded everyone of the semi-annual Triad pill drop tomorrow from 7:00 a.m. to 2:30 p.m. that will be held at the fire station at 333 E. Douglas Road. He said it's usually held at the Police Department, but due to road construction the location was moved.

Fire Chief Dale Freeman said in order to fulfill the 2011-2012 Fire Department Contract Agreement he recommends that Firefighter Seth Goodson be promoted from his current rank of 1st Class Firefighter to that of Master Firefighter effective September 16, 2011. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Chief Freeman requested the Board's approval to promote William Dempler from his current rank of Master Firefighter to the rank of Driver/Operator to fill a vacancy in that rank effective September 20, 2011. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Interim Park Superintendent Tom Klaer submitted a request to trim three (3) trees in the right-of-way at 3521 Grape Road. The trees have been analyzed and recommended for trimming by the Park Department Landscaper. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Klaer submitted a request to remove one tree and stump in the right of way at 1025 E. 4th Street. The tree has been analyzed and recommended for removal by the Park Department Landscaper. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Electric Division Manager Tim Erickson requested the Board approve a 10-year pole attachment agreement with the fiber optic provider WINDSTREAM KDL, INC. to be effective September 21, 2011. He said this agreement is similar to existing agreements currently in place with Comcast, AT&T, and AEP. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Community Development Director Lory Timmer requested the Board approve a Professional Service Agreement with Lovisa and Barone Landscaping for landscaping newly constructed homes at 407 W. 6th Street and 510 W. 10th Street for a not-to-exceed amount of \$5,199.00. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Planner Ken Prince presented a Professional Service Agreement with IBD for design of Riverwalk Video Surveillance and Call Box System for the not-to-exceed amount of \$23,750.00 and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West requested the Board award the contract for Hill Street Sewer Extension to John Boettcher Sewer & Excavating, the lowest most responsive and responsible quoter, in the amount of \$36,228.58 and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Professional Service Agreement Supplement No. 5 with Lawson-Fisher Associates for Juday Creek Force Main Repair Phase II for an increase of \$31,290.00 for a new not-to-exceed amount of \$608,753.00 and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented a Professional Service Agreement with Danch Harner & Associates for development of a plat for surplus underpass property for the not-to-exceed amount of \$9,750.00 and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

Mr. Watson moved to approve eleven (11) Claim Dockets for Utilities and Civil City as submitted by City Controller Yvonne Milligan for a total amount of \$3,563,395.39. Mr. Prince seconded; motion carried.

Approval of SRF Pay Applications:

Mr. Prince moved to approve SRF - Disbursement Request #142 from Greeley & Hansen LLC for professional engineering services for at WWTP in the amount of \$11,133.00. Mr. Watson seconded; motion carried.

New Business:

Requests for disabled parking spaces have been received from the residents at 120 Miami Club Drive and 113 E. 8th Street. These requests have been reviewed by the Mishawaka Police Department's Traffic Bureau. Upon their review, the Police Department recommends that these applications be approved. Mr. West moved to approve the disabled parking requests as presented. Mr. Watson seconded; motion carried.

Mr. West said a request for a Secondhand Store License has been received from TRS2 Enterprises dba Clothes Mentor at 5930 Grape Road. A public hearing was set for Tuesday, September 27, 2011, at 10:00 a.m.

A request was received from Jordan Automotive to close Cedar Street between Marion and Jefferson on Thursday, September 22, 2011, from 4:00 p.m. to 8:00 p.m. for Jordan Ford's 50th Anniversary Celebration. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

A request received from Twin Branch School to have a 5K run/walk through the neighborhood on October 8, 2011, was taken under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:57 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers, Clerk of the Board of
Public Works and Safety/Utility Board

**BID OPENING
FIRE STATION NO. 4
Opened September 20, 2011**

CONTRACTOR	BASE BID	ALT A-1	ALT A-2	ALT A-3	ALT A-4	ALT A-5	ALT A-6	ALT A-7	ALT A-8	ALT A-9
Robert Henry	\$3,592,000.00	\$43,800.00	\$75,000.00	\$91,000.00	\$19,500.00	\$84,500.00	\$14,000.00	\$7,800.00	\$26,500.00	\$9,900.00
Larson-Danielson	\$3,652,000.00	\$21,500.00	\$78,965.00	\$70,500.00	\$19,400.00	\$62,150.00	\$16,600.00	\$5,100.00	\$26,900.00	\$10,600.00
Casteel	\$3,515,000.00	\$26,300.00	\$67,100.00	\$84,800.00	\$8,400.00	\$67,300.00	\$12,500.00	\$7,700.00	\$35,100.00	\$7,300.00
Brown & Brown	\$3,600,000.00	\$65,600.00	\$84,100.00	\$115,000.00	\$18,750.00	\$68,800.00	No change	\$8,050.00	\$35,550.00	\$10,250.00
Fetters Const.	\$3,597,000.00	\$78,450.00	\$53,000.00	\$103,000.00	\$18,550.00	\$86,000.00	\$20,600.00	\$4,850.00	\$27,400.00	\$7,800.00
Majority Builders	\$3,569,000.00	\$11,065.00	\$49,941.00	\$63,639.00	\$19,000.00	\$76,359.00	\$12,858.00	\$6,970.00	\$28,000.00	\$10,392.00
Gibson Lewis	\$3,634,000.00	\$66,500.00	\$49,300.00	\$104,600.00	\$20,500.00	\$65,700.00	\$20,000.00	\$7,000.00	\$52,000.00	\$9,800.00
Ziolkowski Construction	\$3,663,400.00	\$27,800.00	\$68,000.00	\$112,500.00	\$18,500.00	\$68,000.00	\$20,600.00	\$8,600.00	\$29,000.00	\$7,300.00