

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
July 12, 2011

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:10 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of July 5, 2011, and accept them as circulated. Mr. Prince seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood thanked all departments for their fast response in clean-up from yesterday's storm event once again providing World Class Service to the citizens of Mishawaka.

Mayor Wood also announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Asst. Police Chief Steve Ravotto on behalf of Chief Witkowski requested the Board formally accept and approve Directive #11-03 regarding the new Indiana Immigration Law I.C. 5-2-18.2-7, effective July 1, 2011. Chief Ravotto indicated this directive will become part of Police Department Standard Operating Procedures. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Staff Attorney Cory Hamel requested the Board set a date for termination hearing as requested by Cpl. Willie Davis for August 1, 2011, at 1:30 p.m. in the Council Chambers. Mr. Watson moved to approve as presented noting Police Chief Witkowski to deliver the official notice. Mr. Prince seconded; motion carried.

Building Commissioner Brock Hundt presented the Building Department statistics for the month of June, 2011. He indicated permits were issued for WellPet expansion for \$2,5 million in construction costs and Papa Vinos for \$900,000.00 building expansion as well as others including a permit for one new single family home for a total of fifteen (15) this year.

Interim Park Superintendent Tom Klaer submitted a request to plant one tree in the right of way at 2532 Milburn Boulevard. The location has been analyzed and approved by the Park Department Landscaper. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

City Planner Ken Prince presented Change Order No. 2 Final from L. L. Geans Construction Co. for Hillis Hans Park Improvements for an increase of \$27,044.06 for a final contract amount of \$466,942.83, and moved for its approval. Mr. Watson seconded; motion carried.

Street Commissioner Mike Watson requested the Board approve the receipt of bids for one (1) ice resurfacing machine for the Park Department to be opened August 2, 2011, and moved for its approval. Mr. Prince seconded; motion carried.

Engineering Director Gary West presented Change Order No. 3 Final with Selge Construction for a decrease of \$139,701.55 for Milburn Area Sewer Improvements, Division "E", for a final contract amount of \$1,854,115.64, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented a Professional Service Agreement with DLZ for professional surveying for Hill and First Street topographic mapping at Mishawaka River Center Apartments for the lump sum amount of \$11,800.00 and moved for its approval.

Mr. West requested the Board approve plans and the receipt of bids for the improvement of Grape and Edison Intersection with bids to be opened August 9, 2011.

Approval of Claims:

Mr. Prince moved to approve fourteen (14) Claim Dockets for Utilities and Civil City as submitted by City Controller Yvonne Milligan for a total amount of \$5,317,519.11. Mr. Watson seconded; motion carried.

Approval of SRF Payments:

There were no applications to approve.

New Business:

A request from Yakety-Yak Café to block Center Street between Fourth Street and the alley to the south for a "Summer Luau" at 701 W. Fourth Street on Saturday, August 6, 2011 between the hours of noon and 10:00 pm was reviewed by the Board. Mr. Watson moved to approve this request subject to the standard conditions regarding public safety and noise control. Mr. Prince seconded; motion carried.

A request from That Place Bar & Grill, 300 W. 6th Street, to close a section of Spring Street on Saturday August 13, 2011, from 11:00 a.m. to 10:00 p.m. for a block party, was taken under advisement.

A request received from First United Methodist Church to close the west ½ of the municipal parking lot on Wednesday, July 20, 2011, from 7:00 a.m. to 8:00 p.m. for a church picnic. Mr. Watson moved to approve the request to close the west ½ of the municipal parking lot on July 20, 2011 from 7:00 a.m. to 8:00 p.m. for a church picnic with the request the church notify those using the parking lot. Mr. Prince seconded; motion carried.

A request was received from the Office Lounge, 1813 E. 12th Street, to host a hog roast on Saturday, August 6, 2011, from noon to 12:00 a.m. with outside beer, wine, and live band from 6:00 p.m. to 10:00 p.m. Mr. Prince moved to approve subject to the standard conditions regarding public safety and noise control. Mr. Watson seconded; motion carried.

Open Items:

Grievance Hearings #10-01 and #10-02 originally scheduled for February 22, 2011 have been rescheduled for Tuesday, August 2, 2011 at 11:00 a.m. in Room 106.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:37 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers, Clerk of the Board of
Public Works and Safety/Utility Board