

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
April 26, 2011

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:01 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of April 19, 2011, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Opening:

The sole bid received for the 100' Aerial Platform Fire Truck was opened and is summarized below:

VENDOR

Sutphen Corporation, Amlin, OH

MODEL: Sutphen SPH 100 Stock Aerial
Platform

BASE: \$923,975.00*

DELIVERY: 30 days

DISCOUNT: 0%

*Several options of fire hoses were provided and can be found in the bid package.

Mr. West said the bid will be taken under advisement for review and consideration by the Fire Department.

Community Development Department acknowledged the receipt of Request for Qualifications from the Demolition contractors listed below:

R & R Excavating
Jackson Services
Jerry Reed Excavating
Ritschard Bros., Inc.
Torok Demolition and Excavating
B & J Excavating
C & E Excavating
John Boettcher Sewer & Excavating

Community Development Department acknowledged the receipt of Request of Qualifications for 1st Time Home Builder from the companies listed below:

Place Builders
Moser Homes
McCollister Homes

Mayor's Comments:

Mayor Wood announced a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board's approval to award the bid for forty-five (45) DVM-500 Plus Digital Video Mirror In-Car Video Systems to Digital Ally, Inc. in the amount of \$208,125.00. Chief Witkowski said the award includes forty-five (45) Wireless Transfer Modules and shipping and handling for all forty-five (45) units. Mr. Watson moved to award the bid for In-Car Video Systems to Digital Ally, Inc. in the amount of \$208,125.00. Mr. Prince seconded; motion carried.

Community Development Director Lory Timmer requested the Board award the contract for the demolition and removal of 327 Lincolnway West to Grade-Rite Excavating, the lowest, most responsive and responsible quoter, for the base amount of \$19,670.00 and \$3,500.00 alternate for removal of existing drive approaches, new curbs and sidewalks, for an award of \$23,170.00. Mrs. Timmer said the award also includes the alternate of \$80/ton for excavation and disposal of contaminated soil, if encountered. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mrs. Timmer requested the Board award the contract for the removal of twelve (12) trees on the property line between 611 and 607 E. Third Street to Aaron's Tree Service for the not-to-exceed amount of \$1,075.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented a Professional Services Agreement with DLZ for Rose Park Restroom Exterior Restoration design, bidding construction services for the not-to-exceed amount of \$10,000.00 and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with DLZ for Rose Park Restroom Interior Remodel conceptual design services for the lump sum amount of \$4,500.00 and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented Change Order No. 1 from L.L. Geans Construction Company for an increase of \$24,098.77 for a new not-to-exceed amount of \$439,898.77 and moved for its approval. Mr. Watson seconded; motion carried.

Engineering Director Gary West presented Supplement No. 2 from DLZ for preparation of plans for an addendum to the Preliminary Engineering Report for an additional \$4,600.00 for a new not-to-exceed amount of \$56,300.00 and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West requested the Board approve plans and specifications, sign cover sheet, and advertise for bids for Milburn Area Sewer Improvements CIPP-Phase II to be opened Tuesday, May 17, 2011, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West indicated that the bids for Church-Main Connector, opened on April 19, 2011, have been reviewed by the City's consultant who recommended this project be awarded to Rieth-Riley Construction Co., the lowest responsive, responsible bidder for the amount of \$3,281,834.89 and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented an Escrow Agreement with Niblock Excavating, Inc. and First State Bank of Middlebury, IN, for the Edgewater Improvement Project and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West moved for the Board to approve the Platform upgrade from 7.4 to 7.7 for the P25 Voice and Data (800 MHz) Network in the amount of \$394,173.00. Mr. Watson seconded; motion carried.

Mr. West moved to declare one Panafax Facsimile, Model UF-755, surplus for disposal. Mr. West indicated toner replacements are no longer available for this equipment which was purchased on August 31, 1994. Mr. Watson seconded; motion carried.

Mr. West indicated that the bids for Milburn Area Sewer Improvements CIPP, Phase I, opened on March 29, 2011, have been reviewed by the City's consultant who recommended this project be awarded to Insituform Technologies USA, the lowest responsive, responsible bidder,

for the base bid of \$1,192,089.10 plus Alternates 1 and 2 of \$1,496,127.80 for a total award of \$2,688,216.90 and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Approval of SRF Pay Applications:

Mr. Prince moved to approve SRF - Disbursement Request #137 from Greeley & Hansen for construction services for Waste Water Treatment Plant in the amount of \$4,074.00. Mr. Watson seconded; motion carried.

New Business:

A request from Wells Fargo for a tent event at 4101 Edison Lakes Parkway on June 3, 2011 from 3:00 – 7:00 p.m. was taken under advisement.

Open Items:

Grievance Hearings #10-01 and #10-02 originally scheduled for February 22, 2011 have been continued indefinitely until such a date that the City's witness is available.

Mr. West indicated the hearing for Grievance 2011-1 filed by the Mishawaka Professional Firefighters Local #360 originally scheduled for April 26, 2011 has been postponed indefinitely.

A hearing for Police Dispatch Grievance 2011-1 has been scheduled for Tuesday, June 7, 2011 at 11:00 a.m. in Room 106.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:30 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers, Clerk of the Board of
Public Works and Safety/Utility Board