

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
April 5, 2011

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:02 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of March 29, 2011, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid/Quote Openings:

Bids were opened for Thirty (30) Electric Powered Golf Carts and are summarized below:

VENDOR

Midwest Golf & Turf, Noblesville, IN
 MODEL: 2011 DS1Q Electric Golf Cart **\$3,800.00 X 30** **\$114,000.00**
 Less Trade in of (25) 2007 Electric Powered Club Car Golf Carts **- 31,250.00**
TOTAL LESS TRADE INS: \$ 82,750.00
 DELIVERY: 60 days
 DISCOUNT: 0%

Mr. West thanked the bidder and indicated the bid will be taken under advisement for review and consideration by the Parks Department.

Bids were opened for up to forty-five (45) In-Car Digital Video Systems for the Police Department and are summarized below:

VENDOR

Digital Ally, Inc., Overland Park, KS
 UNIT PRICE: **\$4,625.00 X 45** **\$208,125.00**
 DELIVERY: 30 days

Mr. West indicated the bid will be taken under advisement for review and consideration by the Police Department.

Quotes were opened for Merrifield Park Entrance Improvements and are summarized below:

COMPANY	BASE BID	ALT #1	ALT #2	ALT #3
Casteel Construction	\$30,700.00	\$10,900.00	\$0	\$15,200.00
Masonry Contractors	\$45,880.00	\$8,000.00	\$5,000.00	\$11,500.00
Ziolkowski Construction	\$46,700.00	\$17,730.00	No quote	\$22,200.00

Mr. West indicated the quotes will be taken under advisement for review and consideration by the Planning Department.

Quotes were opened for the demolition and removal of 327 Lincolnway West and are summarized below:

COMPANY	BASE QUOTE	TIME TO COMPLETE	ALT #1	ALT #2	BASE BID + ALT #2
Grade Rite	\$19,670.00	14 days	\$80/ton	\$3,500.00	\$23,250.00
R & R Excavating	\$33,800.00	30 days	\$65/ton	\$5,700.00	\$39,500.00
Ritschard Bros.	\$17,800.00	30 days	\$100/ton	\$6,400.00	\$24,200.00
Torok Excavating	\$21,955.00	30 days	\$100/ton	\$3,000.00	\$24,955.00

Mr. West indicated the quotes will be taken under advisement for review and consideration by the Community Development Department.

Statements of Qualifications for partner lenders that will provide mortgages for the City's First Time Homebuyer Program were received from 1st Source Bank and Horizon Bank.

Mayor's Comments:

Mayor Wood was not available for today's Board meeting. Mr. West said a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Fire Chief Dale Freeman requested the Board authorize the receipt of bids for a 100 foot Aerial/Pumper Platform Truck to be opened on Tuesday, April 26, 2011. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Park Superintendent Mike Faulkner submitted a request to remove a tree and stump in the right of way at 202 Strathmoor Avenue. The tree has been analyzed and recommended for removal by the Park Department landscaper. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Engineering Director Gary West presented a Professional Service Agreement with Lawson-Fisher Associates for construction administration for the emergency CIPP lining in Central Park and Front Street for the not-to-exceed amount of \$27,000.00 and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Supplement No. 2 with Lawson-Fisher Associates for construction administration for River Crossing #2 and Holy Cross Forcemain IIE for an increase of \$28,000.00 for a new not-to-exceed amount of \$143,180.00 and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West indicated that the bids opened last week for Douglas Medical Park, Phase II, have been reviewed by the City's consultant who recommended this project be awarded to John Boettcher Sewer & Excavating, the lowest responsive, responsible bidder for the amount of \$1,879,375.61 (base bid and alternate #1) and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

Mr. Watson moved to approve twelve (12) Claim Dockets for Utilities and Civil City as submitted by City Controller Yvonne Milligan for a total amount of \$2,086,616.18. Mr. Prince seconded; motion carried.

Approval of SRF Pay Applications:

Mr. Watson moved to approve SRF - Disbursement Request #136 Final from Walsh Construction Company for construction services for Waste Water Treatment Plant in the amount of \$76,258.00. Mr. Prince seconded; motion carried.

New Business:

Mr. West said a request for renewal of Secondhand Store License has been received from Michiana Used Music & Media, 4615 Grape Rd., Ste. B., Mishawaka. Mr. Prince moved to approve the renewal as presented. Mr. Watson seconded; motion carried.

A request from Salsa's Mexican Restaurant to hold a Cinco De Mayo Celebration, Thursday, May 5 – Saturday, May 7, from 2:00 p.m. to midnight each day, was taken under advisement.

Old Business:

A request from Pone Express to close the 1600 block of Milburn Boulevard Saturday July 23, 2011 for a fund raiser remained under advisement.

Mr. Watson moved to approve a request for "Bike the Bend 2011" biking event to be held Sunday, May 15, 2011 from 6:30 a.m. – 11:30 a.m. Mr. Prince seconded; motion carried.

Mr. West indicated South Bend Relay for Life had changed their proposed route and no longer requires City assistance.

Open Items:

Grievance Hearings #10-01 and #10-02 originally scheduled for February 22, 2011 have been continued indefinitely until such a date that the City's witness is available.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:48 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers, Clerk of the Board of
Public Works and Safety/Utility Board