

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
March 15, 2011

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:02 a.m. All members were present except Mr. Watson. Mr. Prince moved to dispense with the reading of the minutes of March 8, 2011, and accept them as circulated. Mr. West seconded; motion carried.

Mayor's Comments:

Mayor Wood deferred to Fire Chief Dale Freeman.

Fire Chief Dale Freeman announced that Joshua A. Courtney had successfully completed the written Firefighters Aptitude Examination, the Physical Agility Test administered by the Mishawaka Firefighter Pension Board as well as the medical and psychological testing required for becoming a member of the Mishawaka Fire Department. He also recommended that Mr. Courtney be approved for probationary employment effective March 15, 2011. Mr. Prince moved that Joshua A. Courtney be approved for probationary employment effective March 15, 2011. Mr. West seconded; motion carried.

Mayor Wood swore in Joshua A. Courtney as a Probationary Firefighter for the Mishawaka Fire Department effective March 15, 2011.

Mayor Wood indicated he had been in contact with the Mayor of Shiojiri, Japan, and they sustained no damage or injuries from the earthquake last week. He did indicate they are expecting refugees from the northern part of the country.

Bid Openings:

Bids were opened for Edgewater Drive Improvement Project (PLT 10-004) and are summarized below:

BIDDER	BID AMOUNT
C & E Excavating, Inc.	\$485,021.45
HRP Construction, Inc.	\$390,460.84
John Boettcher Sewer & Excavating	\$327,855.69
Niblock Excavating, Inc.	\$284,878.36
Rieth-Riley Construction Co.	\$388,774.25
Selge Construction Co., Inc.	\$628,373.15
Walsh & Kelly	\$372,437.55

Mr. West indicated the bids would be taken under advisement for review, evaluation, and recommendation by the City's consultant. The Engineer's estimate for this project was \$495,000.00.

Department Head Reports:

Police Chief Ken Witkowski presented specifications and requested the Board's approval to advertise to receive bids for up to forty-five (45) In-Car Digital Video Systems to be opened Tuesday, April 5, 2011. Mr. Prince moved to approve the request to advertise for up to 45 In-Car Digital Video Systems to be opened April 5, 2011. Mr. West seconded; motion carried.

Park Superintendent Mike Faulkner submitted a request to plant two (2) trees at 435 E. 16th Street. The Park Department landscaper has approved this request. Mr. West moved to approve as presented. Mr. Prince seconded; motion carried.

Wastewater Division Manager Karl Kopec requested the Board authorize emergency sewer repair of Central Park 36" CSO and 36" in Front Street utilizing CIPP lining for an estimated amount of \$500,000.00. Mr. West asked Mr. Kopec what would happen if the pipe were to fail. Mr. Kopec said it would result in the direct discharge of wastewater into the river. Mr. West moved to forego the formal bidding process and authorize the emergency repair as presented. Mr. Prince seconded; motion carried.

Mr. Kopec presented Amendment No. 1 with Greeley and Hansen, LLC, for additional engineering services for CSO Long Term Planning and Regulatory Assistance for an increase of \$25,000.00 for a new not-to-exceed contract amount of \$109,249.00. Mr. West moved to approve as presented. Mr. Prince seconded; motion carried.

Electric Division Manager Tim Erickson requested the Board award the bid for a new 2011 Full-Size One-Ton Window Van for the Electric Department to Jordan Motors, Inc., the lowest, most responsive and responsible bidder, for their base bid of \$21,220.00 minus \$1,400.00 for trade-in of a 2001 Chevrolet S-10 for the net bid of \$19,820.00. Mr. Prince moved to approve as presented. Mr. West seconded; motion carried.

Community Development Director Lory Timmer requested the Board award the contract for the demolition and removal of 611-613 E. Third Street and 514 Grand Boulevard to Jackson Services, the lowest, most responsive and responsible quoter, for the not-to-exceed amount of \$9,100.00. Mr. Prince moved to approve as presented. Mr. West seconded; motion carried.

Mrs. Timmer requested the Board award the contract for the demolition and removal of 416 W. First Street and regarding of the former private parking lot at the corner of West and First Streets to Grade-Rite Excavating, Inc., the lowest, most responsive and responsible quoter, for the not-to-exceed amount of \$28,450.00. Mr. Prince moved to approve as presented. Mr. West seconded; motion carried.

Mrs. Timmer requested the Board award the contract for asbestos abatement at 413 N. Cedar Street to Specialty Systems of South Bend, Inc., for the not-to-exceed amount of \$6,940.00. Mr. Prince moved to approve as presented. Mr. West seconded; motion carried.

Mrs. Timmer requested the Board award the contract for asbestos abatement at 514 Grand Boulevard to Specialty Systems of South Bend, Inc., for the not-to-exceed amount of \$1,420.00. Mr. Prince moved to approve as presented. Mr. West seconded; motion carried.

Mrs. Timmer, on behalf of the Redevelopment Commission, asked the Board for permission to request qualifications for partner lenders that will provide mortgages for the City's First Time Homebuyer Program, to be received by the Board at the April 5, 2011 meeting. Mr. Prince moved to approve as presented. Mr. West seconded; motion carried.

City Planner Ken Prince presented a Professional Service Agreement with DLZ for Merrifield Park Entrance Improvements for the not-to-exceed amount of \$2,400.00 and moved for its approval. Mr. West seconded; motion carried.

Engineering Director Gary West presented PSA Supplement No. 1 with DLZ for engineering services for Spring Street Alignment Study for an additional \$5,000.00 for a new not-to-exceed amount of \$38,600.00 and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented a Professional Service Agreement with DLZ for Sidewalk Improvements and ADA Self Evaluation and Transition Plan (Jefferson-Liberty Drive-Grape-Catalpa) for the not-to-exceed amount of \$168,300.00 and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Approval of SRF Payments:

There were no applications to approve.

New Business:

Mr. West said a request for renewal of a Tattoo and/or Body Piercing License has been received from Peggie O'Neil, 4609 Grape Road, Ste D-9 and reviewed by the Mishawaka Police Department. Mr. Prince moved for its approval. Mr. West seconded; motion carried.

A request for an Exception to the Noise Control Ordinance was received from Summer Song, Inc. to operate a truck in Mishawaka for the remainder of the ice cream season or until about October 20, 2011. Police Chief Witkowski asked that Summer Song provide names and dates of birth of the drivers. Mr. Prince moved to approve Board Resolution 2011-03 for Summer Song to operate a truck in Mishawaka for the hours of 10:00 a.m. to 9:00 p.m. and other conditions as specified in the Resolution. Mr. West seconded; motion carried.

A request from the Humane Society of St. Joseph County to hold a motorcycle ride between the hours of 9:30 a.m. to 10:30 a.m. on August 21, 2011 was taken under advisement.

Open Items:

Mr. West moved to approve Houlihan's request to hold their annual St. Patrick's Day Tent Party with live entertainment from 4:00 p.m. to 12:00 a.m. on Thursday, March 17, 2011, subject to the city's restrictions for outdoor music as well as restricted parking in all fire lanes. Mr. Prince seconded; motion carried.

Grievance Hearings #10-01 and #10-02 originally scheduled for February 22, 2011 have been continued indefinitely until such a date that the City's witness is available.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:47 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers, Clerk of the Board of
Public Works and Safety/Utility Board