

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
March 8, 2011

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present except Mr. Watson. Mr. Prince moved to dispense with the reading of the minutes of March 1, 2011, and accept them as circulated. Mr. West seconded; motion carried.

Mayor's Comments:

Mayor Wood deferred to Police Chief Ken Witkowski to announce the 2010 Officer of the Year.

Chief Witkowski said on January 9, 2010, Cpl. James Szuba gave the ultimate sacrifice while responding to assist another officer whom had reported a dangerous driver fleeing at a high rate of speed, resulting in the loss of Cpl. Szuba's life and that of his K-9 Ricky. It was a day we shall never forget as his life was taken by such a senseless crime.

Chief Witkowski said as a Department, they are still mending from this tragedy as is the Szuba family and will never be the same because of it. He said they shall be forever grateful and proud of their service and dedication to the City and Cpl. Szuba's name will be proudly displayed on their "Police Office of the Year" plaque that hangs in the front lobby of the Police Department for all to see and remember. (Chief Witkowski welcomed the Szuba family and presented a plaque to them in honor of Cpl. Szuba.)

Bid/Quote Openings:

Quotes were opened for the demolition and removal of 611-613 E. Third Street and 514 Grand Blvd. and are summarized below:

COMPANY	BASE QUOTE	TIME TO COMPLETE
Grade-Rite	\$12,930.00	10 days
C & E Excavating	\$18,167.00	45 days
Ritschard Bros.	\$15,809.00	30 days
Alva Enterprises	\$13,750.00	30 days
Torok Excavating	\$9,999.00	30 days
R & R Excavating	\$14,210.00	Per specs
Jackson Services	\$9,100.00	30 days
John Boettcher Sewer & Excavating	\$17,350.00	5 days

Mr. West said the quotes will be taken under advisement for review and consideration by the Community Development Department.

Quotes were opened for the demolition and removal of 416 E. First Street and are summarized below:

COMPANY	BASE QUOTE	TIME TO COMPLETE
Grade-Rite	\$28,450.00	30 days
C & E Excavating	\$29,198.00	45 days
Ritschard Bros.	\$50,389.00	30 days
Alva Enterprises	\$38,000.00	30 days
Torok Excavating	\$53,950.00	45 days
R & R Excavating	\$34,750.00	Per specs

John Boettcher Sewer & Excavating	\$43,214.50	30 days
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Mr. West said the quotes will be taken under advisement for review and consideration by the Community Development Department.

Bids were opened for a new 2011 Full Size One-Ton Window Van and are summarized below:

**VENDOR**

Gates Chevrolet, Mishawaka, IN  
 MODEL: 2011 Chevrolet One-Ton Van      **BASE**      **\$24,290.00**  
 TRADE-IN – 2011 S-10 Chevy Pick-Up      **-\$ 1,400.00**  
 BASE MINUS TRADE-IN      **\$22,890.00**

**ALTERNATES**

FUEL OPTION      **Not Available**  
 PANEL W/WINDOWS IN REAR DOORS ONLY      **-\$ 200.00**  
 DELIVERY: 60-90 days  
 DISCOUNT: 25%

Jordan Motors, Inc., Mishawaka, IN  
 MODEL: 2011 Ford E350 Regular Length  
 Cargo Van with "Windows All Around"  
 Option      **BASE**      **\$21,220.00**  
 TRADE-IN – 2011 S-10 Chevy Pick Up      **-\$ 1,400.00**  
 BASE MINUS TRADE-IN      **\$19,820.00**

**ALTERNATES**

FUEL OPTION      **Not Available**  
 PANEL W/WINDOWS IN REAR DOORS ONLY      **-\$ 265.00**  
 DELIVERY: 60 days  
 DISCOUNT: 25%

Mr. West said the quotes will be taken under advisement for review and consideration by the Electric Department.

Department Head Reports:

Fire Chief Dale Freeman said in order to fulfill the 2011-2012 Fire Department Contract Agreement he recommends that Firefighter Daniel M. Rulli be promoted from 1<sup>st</sup> Class Firefighter to the rank of Master Firefighter effective March 4, 2011. Mr. Prince moved to promote Daniel M. Rulli from 1<sup>st</sup> Class Firefighter to Master Firefighter effective March 4, 2011. Mr. West seconded; motion carried.

Park Superintendent Mike Faulkner requested the Board's approval to advertise for bids for thirty (30) Golf Carts for Eberhart Petro Golf Course to be opened on Tuesday, April 5, 2011. Mr. Prince moved to approve the request to advertise for bids for 30 Golf Carts to be opened on April 5, 2011. Mr. West seconded; motion carried.

Mishawaka Utilities Business Office Manager Ginny Fras requested the Board's approval of the Electric Terms & Conditions and non-recurring charges. She indicated they have been reviewed and approved by the Indiana Regulatory Commercial and will be implemented upon the Board's approval. Mr. West moved to approve as presented. Mr. Prince seconded; motion carried.

Engineering Director Gary West presented a Professional Service Agreement with DLZ for engineering and design services for Edison and Grape Road Intersection improvements for a

not-to-exceed amount of \$53,690.00 and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented a Professional Service Agreement with DLZ for engineering and design services for the Safe Routes to School, Emmons Elementary School, for the not-to-exceed amount of \$31,400.00 and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Change Order No. 1 from Walsh & Kelly for Main Street Improvements, Ph IV, Donaldson to Leyte, for an increase of \$180,231.44 for a new contract amount of \$2,801,455.82 and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West requested the Board approve plans and authorize the receipt of bids for Douglas Road Medical Road, Phase II (Trinity Parkway) to be opened March 29, 2011 and moved for its approval.

Mr. West recommended the Board extend the bid unit prices that were received last year from Selge Construction Company for the 2011 Curb and Sidewalk Program. Mr. West said the Indiana Code (5-22-17-4) allows for the extension of bid prices and moved for approval of same. Mr. Prince seconded; motion carried.

Approval of Claims:

Mr. Prince moved to approve thirteen (13) Claim Dockets for Utilities and Civil City as submitted by City Controller Yvonne Milligan for a total amount of \$2,386,607.02. Mr. West seconded; motion carried.

Approval of SRF Pay Applications:

Mr. Prince moved to approve SRF - Disbursement Request #134 from Greeley and Hansen LLC for engineering and construction services for Waste Water Treatment Plant in the amount of \$8,929.00. Mr. West seconded; motion carried.

New Business:

A request for a motorcycle ride on June 11, 2011 to benefit Relay for Life and the American Cancer Society was taken under advisement.

A request from Houlihan's Restaurant to hold a St. Patrick's Day Tent party on March 17, 2011, from 6:00 p.m. to 12:00 a.m. was taken under advisement.

Open Items:

Grievance Hearings #10-01 and #10-02 originally scheduled for February 22, 2011 have been continued indefinitely until such a date that the City's witness is available.

Mr. West moved the Board approve the use of Mishawaka Streets and Riverwalk for the Sunburst Marathon from approximately 6:00 a.m. until 12:15 p.m. on Saturday, June 4, 2011. Mr. Prince seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:47 a.m.

Gary West – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers, Clerk of the Board of  
Public Works and Safety/Utility Board