

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
March 1, 2011

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:01 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of February 22, 2011, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood was not available for today's Board meeting. Mr. West indicated a brief staff meeting would follow the meeting.

Department Head Reports:

Sewer Maintenance Department Manager Tom Dolly requested the Board's approval to receive quotes for the retro-fit of one (1) High Cube 14' Van with a Cues Closed Circuit Video Pipeline Inspection Equipment compatible with the new Cues equipment recently obtained, to be opened on March 29, 2011. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Street Commissioner Mike Watson requested the Board approve the receipt of bids for one (1) Over-the-Road Paint Striping Machine built on a four-wheeled chassis for the Street Department to be opened on March 22, 2011, and moved for its approval. Mr. Prince seconded; motion carried.

Engineering Director Gary West presented a Professional Service Agreement with DLZ for topographic survey services for four (4) Long Term Control Plan projects for a not-to-exceed amount of \$170,000.00 and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West requested the Board approve the Right-of-Way Certification Letter to INDOT for Emmons Safe Routes to School Project, 16th Street from Main to Union, and Main from 16th Street to 6th Street, and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West requested the Board authorize the receipt of bids from previously prequalified contractors for Cured in Place Pipe (CIPP), Phase I, Milburn Area Sewer Improvements, to be opened on March 29, 2011, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Approval of SRF Payments:

There were no applications to approve.

New Business:

A request for an Exception to the Noise Control Ordinance was received from Hickey's Shaved Ice (Kona Ice) to operate a truck in Mishawaka for the remainder of the ice cream season or until about October 20, 2011. Mr. Prince moved to approve Board Resolution 2011-02 for the hours of 10:00 a.m. to 9:00 p.m. and other conditions as specified in the Resolution. Mr. Watson seconded; motion carried.

Mr. West indicated a request for renewal of a Secondhand Store License had been received from Jack Guerra, Mowers and More, located at 1215 E. Jefferson Blvd. Mr. West said both the Planning and Police Departments have recommended denial due to ongoing violations occurring at the address. Mr. Prince asked if they could immediately re-apply for a Secondhand Store License if the Board were to deny the request. Mr. West said he was unsure. Mr. Prince moved to deny the request for renewal of a Secondhand Store License for Jack Guerra, 1215 E. Jefferson Blvd., and have them reapply once the violations on the property have been corrected. Mr. Watson seconded; motion carried.

A request has been received from Holladay Properties to host their 2nd St. Patrick's Day Tent Party to be held at Heritage Square, Granger, from 4:00 p.m. to 12:00 a.m. on March 17, 2011. Mr. Prince moved to approve the request from Holladay Properties for a St. Patrick's Day Tent Party to be held at Heritage Square, Granger, Wednesday, March 17, 2011, subject to the city's restrictions for outdoor music and Fire Department's approval of on-site traffic pattern. Mr. Watson seconded; motion carried.

Open Items:

Grievance Hearings #10-01 and #10-02 originally scheduled for February 22, 2011 have been continued indefinitely until such a date that the City's witness is available.

A request to use the Mishawaka Riverwalk for the Sunburst Marathon, scheduled for Saturday, June 4, 2011, continued under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:24 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers, Clerk of the Board of
Public Works and Safety/Utility Board