

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
February 15, 2011

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:00 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of February 8, 2011, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood said it was his privilege to acknowledge the promotions of Scott Flynn and Randy Wilkinson, recent graduates of the IBEW Apprenticeship Program. Both men completed 576 hours of classroom instruction and over 8,000 hours of on-the-job training. Mayor Wood wished them well and thanked them for providing World Class Service to the citizens of Mishawaka.

Mayor Wood indicated a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board's approval of the voluntary demotion of Sgt. Chad Thomas to the rank of Corporal and transfer from the Street Crimes Unit to the Uniform Division, Midnight Shift, effective February 15, 2011. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Wastewater Division Manager Karl Kopec requested the Board's approval to dispose of a VWR Low Temperature BOD Incubator, Inventory #7981. Mr. Kopec indicated the incubator is no longer operable and has no salvage value. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Electric Division Manager Tim Erickson requested the Board's approval to advertise for bids for a new 2011 one (1) ton full-size window van with bids to be opened on Tuesday, March 8, 2011. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Erickson requested the Board's approval to award the contract for the new 2011 one (1) ton Extended Cab Utility Body Service Truck for the Electric Division to Jordan Motors, Inc., Mishawaka, the lowest, most responsive bidder, for the base bid of \$33,470.00 (base minus trade-ins) plus \$2,387.00 for the fiberglass body and \$2,520.00 for 4-wheel drive for a total award amount of \$38,377.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Street Commissioner Mike Watson moved for the Board's approval to declare seven (7) vehicles as surplus, due to age and/or mileage, and authorize they be sold at auction. Mr. Prince seconded; motion carried.

Engineering Director Gary West presented Change Order No. 2 from Selge Construction Co. for Milburn Boulevard Area Sewer Improvements, Division "E", for an increase of \$62,489.34 for a new not-to-exceed contract amount of \$1,993,817.19 and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented the Final Inspection and Recommendation for Acceptance of INDOT project ST 32848 for large street ID signs with Michiana Contracting and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Approval of SRF Payments:

There were no applications to approve.

Open Items:

A request to use the Mishawaka Riverwalk for the Sunburst Marathon, scheduled for Saturday, June 4, 2011, continued under advisement.

Mr. West indicated the hearings for Grievances 10-01 and 10-02 filed by Teamsters Local 364 on behalf of Patricia Duck and Stacy Madison are scheduled for February 22, 2011 at 11:00 a.m. in Room 106.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:13 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers, Clerk of the Board of
Public Works and Safety/Utility Board