

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
November 9, 2010

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:01 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of the November 2, 2010, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood said a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski said it was his pleasure to announce Sgt. Wes Thompson and Corporals Kim Sheldon and Dan Holt as recipients for "Officers of the Third Quarter."

Chief Witkowski said on August 30, 2010 at 1:48 a.m. while in the 900 Block of West Edison Road, Cpls Sheldon and Holt heard a bang followed by crackling noises and discovered one of the apartment buildings at Hickory Village engulfed in flames. They notified dispatch and they along with Sgt. Thompson at great risk to their own safety entered the burning building to evacuate residents. Unable to make it to the third floor due to heavy smoke, they threw rocks at the windows to alert the tenants. All tenants escaped injury.

Chief Witkowski said as a result of their quick thinking and bravery, Officers Thompson, Sheldon, and Holt prevented serious injuries and potentially saving the lives of several tenants in the building. He said their actions on this day bring great credit upon themselves and reflect highly upon the Mishawaka Police Department.

Sewer Maintenance Department Manager Tom Dolly requested the Board's approval to award the contract for the Cues Model High Cube 14' Van with Closed Circuit Video Pipeline Inspection Equipment to Brown Equipment Company of Ft. Wayne, the lowest most responsive and responsible bidder in the amount of \$242,900.00. Mr. Dolly indicated the low bidder, Jack Doheny Supplies, Inc. from Lawrence, IN, Aries unit did not meet the specifications in several categories (copy of Mr. Dolly's letter to the Board is attached for reference). Mr. Watson moved to award the contract for Cues Model High Cube 14' Van with Closed Circuit Video Pipeline Inspection Equipment to Brown Equipment Company in the amount of \$242,900.00. Mr. Prince seconded; motion carried.

City Controller Yvonne Milligan presented Resolution 2010-11 for the participation of the City of Mishawaka in the Motor Fuel Hedge Program with the Indiana Bond Bank for the 2011 budget year. Ms. Milligan indicated this program would involve managing both fuel prices and quantities to achieve stabilized fuel prices for the 2011 budget year. Mr. Watson moved to approve Resolution 2010-11. Mr. Prince seconded; motion carried.

Engineering Director Gary West requested the Board award the bid for Merrifield Park Manhole No. 19 and CSO No. 14 Adjustments to C & E Excavating, Inc., the lowest most responsive, responsible quoter, for a lump sum amount of \$17,320.00 and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West requested the Board approve plans for Cleveland and Fir Road Improvements prepared by DLZ, and moved for their approval. Mr. Watson seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Approval of SRF Pay Applications:

Mr. Prince moved to approve SRF - Disbursement Request #40 from Lawson-Fisher Associates for Juday Creek Lift Station forcemain repair in the amount of \$73,808.00, and Disbursement Request #130 from Greeley and Hansen LLC for the Waste Water Treatment Plant expansion in the amount of \$1,169.00. Mr. Watson seconded; motion carried.

New Business:

A request was received from Reverewood in "The Woods" to hold their annual candlelight walk with luminaries on Saturday, December 11, 2010 between 5:00 p.m. and 10:00 p.m. (alternate date December 12, 2010). Mr. Prince moved to approve. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:36 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers, Clerk of the Board of
Public Works and Safety/Utility Board