

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
May 18, 2010

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:03 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of May 11, 2010, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

There were no bid openings, but Requests for Qualifications for Demolition Contractors for the Community Development Department were received and acknowledged from the following companies:

R & R Excavating, Inc.  
C & E Excavating, Inc.  
Ritschard Bros., Inc.  
Jackson Services  
Torok Excavating & Demolition

There were no Requests for Qualifications submitted for Rehabilitation Contractors for the Community Development Department.

Mayor's Comments:

Mayor Rea was not available for today's Board meeting.

Department Head Reports:

Park Superintendent Mike Faulkner requested the Board award the contract for the Eberhart Drainage Project to Selge Construction Company, Inc., the lowest responsive and responsible quoter, for a total contract amount of \$69,276.10. Mr. Watson moved to award the contract to Selge Construction Company, Inc. for the Eberhart Drainage Project in the amount of \$69,276.10. Mr. Prince seconded; motion carried.

Mr. Faulkner submitted a request to trim seven (7) trees at 1022 W. McKinley Avenue, which have been analyzed by the Park Department landscaper. Mr. Watson moved for the Board's approval to trim seven (7) trees at 1022 W. McKinley Avenue. Mr. Prince seconded; motion carried.

Human Resources Director Tara Antonucci presented a lease agreement with Freeman-Spicer Leasing and Insurance Group for a 36-month lease of InfoTronics Attendance Enterprise System with a monthly payment of \$2,880.17, and requested the Board designate the Human Resources Director as signatory. Mr. Watson moved to approve the lease agreement with Freeman-Spicer Leasing and Insurance Group for a 36-month lease of InfoTronics Attendance Enterprise System with a monthly payment of \$2,880.17 and designate the Human Resources Director as signatory. Mr. Prince seconded; motion carried.

Community Development Director Lory Timmer requested the Board's approval to receive quotes for asbestos removal at 458 W. 6<sup>th</sup> Street to be opened May 25, 2010. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Mrs. Timmer requested the Board award the contract for asbestos abatement at 402 Lincolnway West to Specialty Systems of South Bend, Inc., the lowest responsive and

responsible quoter, for a total contract amount of \$41,930.00. Mr. Watson moved to approve as presented. Mr. Prince seconded; motion carried.

Engineering Director Gary West presented a Professional Service Agreement with DLZ for construction services for Milburn Boulevard Area Sewer Improvements, Division "H", for a not-to-exceed amount of \$102,000.00 and moved for its approval. Mr. Prince seconded; motion carried.

Approval of Claims:

Mr. Prince moved to approve sixteen (16) Claim Dockets for Utilities and Civil City as submitted by City Controller Yvonne Milligan for a total amount of \$5,889,332.79. Mr. Watson seconded; motion carried.

Approval of SRF Pay Applications:

There were no applications to approve.

New Business:

A request from Calvary Chapel to hold a "5K Run for Recovery" on August 28, 2010, from 8:00 a.m. to 10:00 a.m. was taken under advisement.

Old Business:

A request received from residents to hold a summer block party in the 800 block of West Lawrence Street (Clay-Webster) on June 26, 2010 from 11:00 a.m. to 3:00 p.m. remains under advisement.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:19 a.m.

Gary West – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers, Clerk of the Board of  
Public Works and Safety/Utility Board