

Information Technology Job Posting

Title: System Specialist IV
Department: Information Technologies
Supervisor: Director – Information Technology
Date Posted: June 18, 2012
Date Closed: June 22, 2012
Status: Full-time, Exempt, Non-Bargaining
Hours: 8:30 A.M. to 4:45 P.M. Rotating on Call

Definition: Performs a variety of computer-related tasks for the Information Technologies Department

Essential Job Functions:

1. Acts as Server Administrator in performing duties in association with administering the City's File Server, E-mail Servers and Database Servers as necessary.
2. Assists staff in any capacity necessary to accomplish the job of serving the customers of this department.
3. Provides second tier Help-Desk support to end users.
4. Serves as a backup to other Information Technologies staff members.

Qualifications: Any combination equivalent to high school education and/or college degree in Computer Science. A minimum of 3 years experience with enterprise sized networks. Linux Professional Institute (LPI) and Microsoft Certified Systems Engineer (MCSE) preferred. Ability to read and understand computer documentation and various software packages. Understanding of E-mail protocols, Storage Area Networks, File Systems and various scripting languages required. Working knowledge of Microsoft Office Suite. Ability to lift and carry computers and monitors required. Valid driver's license required.

Please email your resume to bbonham@mishawaka.in.gov