



Job Posting

City of Mishawaka
600 East Third St
Mishawaka, IN
46544

POSITION: Manager of Aquatics / Ice Rink
DEPARTMENT: Parks and Recreation
SALARY: \$34,500.00 annually
HOURS: 40+ hours (average per week)

DATE POSTED: January 9, 2013
DATE CLOSED: January 15, 2013

DEFINITION: Second in command of the Merrifield Complex and the Mary Gibbard Pool, and all of their related programs and functions. Must be self-motivated and able to work independently without supervision. Employee reports directly to the Director of Aquatics/Ice Rink, and supervises the Central Services Maintenance Employee and seasonal employees.

ESSENTIAL FUNCTIONS:

1. Manages aquatic programming for the two pools
2. Handles the filtration system and other aquatic operating systems
3. Assists in hiring, training and scheduling of pool and ice rink staff
4. Directs applicable training of full and part-time employees in first aid
5. Assists in maintaining maintenance program record
6. Assists in marketing the facility in appropriate venues
7. Assists in oversight and direction of special events

QUALIFICATIONS:

1. High School diploma; Secondary Education preferred
2. Certified as an Aquatic Facility Operator (AFO) or Certified Pool Operator (CPO) within one year of position

PHYSICAL REQUIREMENTS:

1. Reach, sit, climb, balance, stoop, crouch
2. Frequently lift or move up to 50 pounds unaided

APPLICATION:

Resumes/applications may be submitted via email, fax, regular mail, or in person to:

Mail: Human Resources
City of Mishawaka
600 East Third Street
Mishawaka, Indiana 46544

Fax: (574) 254-0197

Email: bbonham@mishawaka.in.gov

Please be sure to indicate the position you are applying for in your cover letter and resume.