

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
April 6, 2010

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Gary West at 10:04 a.m. All members were present. Mr. Prince moved to dispense with the reading of the minutes of March 30, 2010, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

Bids were opened for Milburn Area Sewer Improvements, Division "E", and are summarized below:

COMPANY	BASE BID
Herrman & Goetz, Inc./dba Underground Services	\$2,051,810.30
John Boettcher Sewer & Excavating	\$1,948,247.65
Rieth-Riley Construction Co., Inc.	\$1,819,321.00
HRP Construction Inc.	\$2,195,000.00
Selge Const. Co., Inc.	\$1,698,225.25

Mr. West indicated the bids would be taken under advisement for review, evaluation, and recommendation by the City's consultant. The Engineer's estimate for this project was \$2.36 million.

Mayor's Comments:

Mayor Rea wished former Mayor Bob Beutter a happy 75th birthday. He also said a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Fire Prevention Chief Jim Schuster, on behalf of Chief Dale Freeman, reported Probationary Firefighters Nicholas Casper and Brandon Kucharski had successfully completed their one year probationary period and recommended they each be promoted to 1st Class Firefighter effective March 31, 2010. Mr. Watson moved that the Board promote Firefighters Nicholas Casper and Brandon Kucharski to 1st Class Firefighter effective March 31, 2010. Mr. Prince seconded; motion carried.

Building Commissioner Brock Hundt presented the Building Department statistics for the month of March, 2010 and indicated permits were issued for five (5) new homes; new Humane Society building; a new Subway on Bremen Highway; and Center P.C. interior finish at the new Medical Office Building at SJRMC.

Assistant Park Superintendent Carmen Maes, on behalf of Mike Faulkner, requested the Board's approval to award the bid for the purchase of two (2) 2010 Jacobsen Greens King Commercial Grade Mowers to Burriss Equipment, Waukegan, IL, the lowest, most responsive and responsible bidder, and only bidder, for the base bid of \$53,568.00, minus trade-in allowance of \$4,000.00 for two (2) 2000 Toro 3100 Greens Master Mowers for a total award amount of \$49,568.00. Mr. Prince moved to award the contract for the purchase of two (2) 2010 Jacobsen Greens King Commercial Grade Mowers to Burriss Equipment for \$53,568.00 minus trade-in allow of \$4,000.00 for a total award of \$49,568.00. Mr. Watson seconded; motion carried.

Ms. Maes also requested the Board's approval to award the bid for the purchase of fifteen (15) 2010 electric powered Club Car Golf Carts to Midwest Golf and Turf, the lowest, most responsive and responsible bidder, and only bidder, for the base bid of \$55,500.00, minus trade-in allowance of \$19,500.00 for fifteen (15) 2006 electric powered Club Car Golf Carts for a total award amount of \$36,000.00. Mr. Prince moved to award the contract for the purchase of fifteen (15) electric powered Club Car Golf Carts to Midwest Golf and Turf for \$55,500.00 minus trade-in allowance of \$19,500.00 for a total award amount of \$36,000.00. Mr. Watson seconded; motion carried.

Ms. Maes submitted a request to remove two (2) trees and stumps in the right-of-way at 331 N. Byrkit Street. The Park Landscaper has analyzed these trees and recommended their removal. Mr. Watson moved for the Board's approval to remove two (2) trees and stumps in the right-of-way at 331 N. Byrkit Street. Mr. Prince seconded; motion carried.

Community Development Director Lory Timmer presented a Consultant Agreement from Neighborhood Development Associates, LLC, of South Bend for development services related to River Center Apartments (former Mishawaka Furniture) for a contract amount of \$60,000.00. Mr. Prince moved to approve the Consultant Agreement with Neighborhood Development Associates, LLC, of South Bend for a total amount of \$60,000.00. Mr. Watson seconded; motion carried.

Mrs. Timmer presented a Professional Services Agreement from the National Land Advisory Group of Columbus, OH, for a market analysis of affordable rental housing for senior citizens in Mishawaka, for a not-to-exceed amount of \$5,100.00. Mr. Watson moved to approve the Professional Services Agreement with the National Land Advisory Group of Columbus, OH for a not-to-exceed amount of \$5,100.00. Mr. Prince seconded; motion carried.

Mrs. Timmer requested to receive quotes for the demolition and clearance of 530 W. 6th Street, 531 W. 5th Street, 126 E. 13th Street, and 615 E. Madison Street, to be opened on April 20, 2010. Mr. Watson moved for the Board's approval to receive quotes for demolition of the above referenced properties. Mr. Prince seconded; motion carried.

Street Commissioner Mike Watson recommended the Board extend the bid from Swank Uniform Rental, South Bend, for Uniform Rental and Mat Rental. Swank has agreed to hold the same price for uniforms and mats that was bid in 2008. The Uniform Rental will be a five (5) year contract commencing on April 6, 2010. The Mat Rental was agreed to on November 10, 2009, and moved for the Board's approval. Mr. Prince seconded; motion carried.

Engineering Director Gary West indicated that the quotes opened last week for Main Street Improvements, Phase IV, had been reviewed by the City's consultant who recommended this project be awarded to Walsh & Kelly, Inc., the lowest responsive, responsible bidder for \$2,621,224.27 and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented Change Order #1 from John Boettcher Sewer & Excavating for Mill Street Improvements and Parking Lot for an increase of \$25,991.18 for a new not-to-exceed amount of \$634,835.11 and moved for its approval. Mr. Watson seconded; motion carried.

Mr. West presented Amendment No. 5 from American Structurepoint, Inc. for SR331 utility relocation, adding Task 5A and 13 Screw Pump Station for an increase of \$141,520.00 for a new contract total of \$579,310.00 and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West presented a Professional Services Agreement from Lawson-Fisher Associates for engineering services for erosion repair at CSO 016 for a lump sum amount of \$9,900.00 and moved for its approval. Mr. Prince seconded; motion carried.

Mr. West requested the Board approve plans and authorize the receipt of bids for the Lincolnway East Sewer Lowering east of Capital Avenue and for the Relocation of Motel 6 Sanitary Service with bids to be opened April 20, 2010, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

Mr. Prince moved to approve fourteen (14) Claim Dockets for Utilities and Civil City as submitted by City Controller Yvonne Milligan for a total amount of \$3,015,479.07. Mr. Watson seconded; motion carried.

Approval of SRF Pay Applications:

There were no applications to approve.

Secondhand Store License Hearing:

Mr. West opened the public hearing for a secondhand store license submitted by Richard Klein to be located at 417 W. 4th Street. Mr. Dennis Fleming was present to speak on behalf of Mr. Klein who was unable to attend. The application was previously reviewed and approved by the Mishawaka Police Department. No comments against the license were received from the various departments; however, Mr. West said the Fire and Building Departments need to inspect the building. Mr. West closed the hearing. Mr. Prince moved for the Board's approval of the secondhand store license. Mr. Watson seconded; motion carried.

Old Business:

Mr. West moved the Board approve the use of Mishawaka Streets for the Sunburst Marathon from approximately 6:00 a.m. until 12:15 p.m. on Saturday, June 5, 2010. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:34 a.m.

Gary West – President of the Board of
Public Works and Safety/Utility Board

Kari Myers, Clerk of the Board of
Public Works and Safety/Utility Board