



Application for Certification as a Section 3 Business Concern

The City of Mishawaka encourages the participation of Section 3 businesses in Section 3 eligible construction projects. Your cooperation in completing this form is requested to determine eligibility as a Section 3 Business concern.

Business Name _____

Business Address _____

City _____ State _____ Zip _____

Phone _____ Cell Phone _____

Email _____

Please check all that apply:

_____ This business is 51% or more owned by Section 3 residents*.

_____ This business's permanent, full time employees include persons, at least 30% of whom are currently Section 3 residents, or who were Section 3 residents within three years of hire.

_____ This business is committed to delegating at least 25% of the dollar amount of all contracts to be awarded to Section 3 subcontractors.

* A Section 3 resident is defined as

1. a resident of Public or Indian Housing; or
2. an individual that resides in St. Joseph County and whose income does not exceed the local HUD income limits for low-income households. *Please contact our office at (574) 258-1668 for the current limits.*

In accordance with the regulation, residents and business concerns seeking Section 3 preference shall certify, and/or submit evidence to the City of Mishawaka as requested, verifying that they meet the definitions above.

I, the undersigned, on behalf of the company named above, am authorized, and hereby certify that all of the information I have provided is true to the best of my knowledge.

Printed Name: _____

Title: _____

Signature: _____ Date: _____