



**CITY OF MISHAWAKA**  
**2021**  
**BUDGET**  
**David A. Wood, Mayor**

# CITY OF MISHAWAKA 2021 BUDGET

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CITY OF MISHAWAKA  
2021 BUDGET

MAYOR  
101-01

1 PERSONAL SERVICES

<u>Salaries and Wages</u>			biweekly
411-01	Mayor	82,405.00	3,169.40
411-02	Mayor Executive Asst	48,210.00	1,854.23
	Executive Secretary	<u>36,623.00</u>	1,408.56
			167,238.00

2 SUPPLIES

<u>Office Supplies</u>			
421-90	Office Supplies	<u>1,000.00</u>	
			1,000.00

3 OTHER SERVICES AND CHARGES

<u>Communication and Transportation</u>			
432-03	Travel and Training	2,500.00	
 <u>Printing and Advertising</u>			
433-01	Printing	500.00	
 <u>Other Services and Charges</u>			
439-03	Subscriptions, Dues, etc.	2,000.00	
439-04	Leadership	2,000.00	
439-07	Memorial Day AL/VFW/DAR	1,500.00	
439-92	Community Promotion	<u>7,500.00</u>	
			<u>16,000.00</u>
			<u>184,238.00</u>

CITY OF MISHAWAKA  
2021 BUDGET

CONTROLLER  
101-02

1 PERSONAL SERVICES

<u>Salaries and Wages</u>		biweekly
411-01	Controller	81,043.00      3,117.01
411-02	Deputy Controller	55,582.00      2,137.74
	Bookkeeper A	41,289.00      1,588.01
	Payroll Clerk	40,318.00      1,550.66
	Purchasing Agent	41,711.00      1,604.25
	Accountant	44,223.00      1,700.88
411-03	Part time	<u>20,000.00</u>
		324,166.00
<u>Other Services Personal</u>		
411-64	FTO (Flexible Time Off) Plan	30,000.00
411-65	Certifications	<u>5,000.00</u>
		35,000.00
<u>Employee Benefits</u>		
413-01	Social Security	220,000.00
413-02	Medicare	51,000.00
413-03	INPRS 14.2%	482,000.00
413-04	Unemployment Compensation	20,000.00
413-05	Employee Insurance Benefits	1,500,000.00
413-06	Employee Life Insurance	4,000.00
413-08	Deferred Comp Match	<u>30,000.00</u>
		<u>2,307,000.00</u>
		2,666,166.00

2 SUPPLIES

<u>Office Supplies</u>		
421-90	Office Supplies/Misc Supplies	<u>15,000.00</u>
		15,000.00

3 OTHER SERVICES AND CHARGES

<u>Communication and Transportation</u>		
432-02	Postage	15,000.00
432-03	Travel and Training	4,000.00
432-04	Telephone	45,000.00
<u>Printing and Advertising</u>		
433-02	Publications	13,000.00

CITY OF MISHAWAKA  
2021 BUDGET

CONTROLLER  
101-02

Insurance

434-90 Insurance Premiums/ Deductible 900,000.00

Utility Services

435-01 MU Charges 850,000.00

435-02 NIPSCO 60,000.00

Repairs and Maintenance

436-01 Building/ Equipment/Software  
Maintenance/Service Contracts 50,000.00

Other Services and Charges

439-03 Subscription, Dues, etc. 1,000.00

439-09 Miscellaneous Charges 1,500.00

439-15 Election Expenses 75,000.00

2,014,500.00

4 CAPITAL OUTLAYS

Other Capital Outlays

444-05 Capital Outlay 750,000.00

750,000.00

5,445,666.00

CITY OF MISHAWAKA  
2021 BUDGET

CITY CLERK  
101-03

1 SERVICES PERSONAL

Salaries and Wages

			biweekly
411-01	City Clerk	58,490.00	2,249.61
411-02	Chief Deputy Clerk I	42,746.00	1,644.04
	Chief Deputy Clerk II	41,458.00	1,594.51
411-03	Temporary	20,000.00	

Other Personal Services

411-65	Certifications	<u>2,750.00</u>	
			165,444.00

2 SUPPLIES

Office Supplies

421-90	Office Supplies	2,000.00	
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Operating Supplies

422-01	Violations Bureau Supplies	<u>1,500.00</u>	
			3,500.00

3 OTHER SERVICES AND CHARGES

Professional Services

431-01	Attorney Fees	1,000.00	
431-04	Professional Services	14,000.00	

Communication and Transportation

432-03	Travel and Training	3,000.00	
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Other Services and Charges

439-03	Subscriptions, Dues, etc.	1,500.00	
439-92	Community Promotion	<u>1,750.00</u>	
			<u>21,250.00</u>
			<u>190,194.00</u>

CITY OF MISHAWAKA  
2021 BUDGET

HUMAN RESOURCES  
101-04

1 PERSONAL SERVICES		
<u>Salaries and Wages</u>		biweekly
411-02	Asst HR Manager	40,500.00 1,557.69
411-03	Temporary Help	<u>50,000.00</u>
 <u>Other Personal Services</u>		
411-65	Certifications	<u>1,000.00</u>
		91,500.00
2 SUPPLIES		
<u>Office Supplies</u>		
421-90	Supplies	<u>1,000.00</u>
		1,000.00
3 OTHER SERVICES AND CHARGES		
<u>Professional Services</u>		
431-06	Consulting	54,000.00
431-08	Employee Assistance Program	10,000.00
431-09	Testing/Wellness	5,000.00
 <u>Communication and Transportation</u>		
432-03	Travel and Training	2,000.00
 <u>Printing and Advertising</u>		
433-01	Printing/ Advertising	1,000.00
 <u>Other Services and Charges</u>		
439-03	Subscription, Dues, etc.	500.00
439-20	Staff Development	<u>1,500.00</u>
		<u>74,000.00</u>
		<u>166,500.00</u>

CITY OF MISHAWAKA  
2021 BUDGET

INFORMATION TECHNOLOGY  
101-05

1 PERSONAL SERVICES

<u>Salaries and Wages</u>			biweekly
411-01	Director	68,566.00	2,637.12
411-02	System Specialist IV (2)	113,232.00	2,177.53
	System Specialist III	48,108.00	1,850.29
	System Specialist II	45,828.00	1,762.59
	System Specialist I	42,323.00	1,627.80
	Public Safety Technician	<u>50,000.00</u>	1,923.07
			368,057.00

2 SUPPLIES

<u>Operating Supplies</u>			
422-01	Operating Supplies	<u>20,000.00</u>	
			20,000.00

3 OTHER SERVICES AND CHARGES

<u>Communication and Transportation</u>			
432-03	Travel and Training	30,000.00	
 <u>Other Services and Charges</u>			
439-03	Subscriptions, Dues, etc.	<u>15,000.00</u>	
			<u>45,000.00</u>
			<u>433,057.00</u>



CITY OF MISHAWAKA  
2021 BUDGET

DEPARTMENT OF LAW  
101-06

1 PERSONAL SERVICES			
	<u>Salaries and Wages</u>		biweekly
411-01	Corporation Counsel	55,591.00	2,138.11
411-02	City Attorney	<u>64,343.00</u>	2,474.72
	<i>See MU salary ordinance for utility portion of salaries</i>		
			119,934.00
2 SUPPLIES			
	<u>Office Supplies</u>		
421-03	Professional Books	500.00	
421-90	Office Supplies	<u>500.00</u>	
			1,000.00
3 OTHER SERVICES AND CHARGES			
	<u>Professional Services</u>		
431-01	Attorney Fees-Code Hearings	6,000.00	
	<u>Communication and Transportation</u>		
432-03	Travel and Training	3,000.00	
	<u>Insurance</u>		
434-90	Payment of Claims/Litigation	42,000.00	
	<u>Other Services and Charges</u>		
439-03	Subscriptions, Dues, etc.	2,500.00	
439-09	Miscellaneous Charges	<u>1,500.00</u>	
			55,000.00
			<u>175,934.00</u>

CITY OF MISHAWAKA  
2021 BUDGET

CITY COUNCIL  
101-07

1 PERSONAL SERVICES

Salaries and Wages

411-04	Council members		biweekly
	9 @ 12,200	109,800.00	469.22
411-02	Council Attorney	18,509.00	711.87
413-05	Council Attorney Insurance Stipend	<u>6,000.00</u>	
			134,309.00

2 SUPPLIES

Office Supplies

421-90	Office Supplies	<u>1,500.00</u>	
			1,500.00

3 OTHER SERVICES AND CHARGES

Communication and Transportation

432-03	Travel and Training	6,000.00	
439-03	Subscriptions, Dues, etc.	2,000.00	

Other Services and Charges

439-92	Community Promotion	<u>5,000.00</u>	
			<u>13,000.00</u>
			<u>148,809.00</u>

CITY OF MISHAWAKA  
2021 BUDGET

ENGINEERING DEPARTMENT  
101-13

1 PERSONAL SERVICES

<u>Salaries and Wages</u>			biweekly
411-01	Director of Engineering	81,043.00	3,117.01
411-02	Assistant Director	67,278.00	2,587.59
	Project Manager	57,017.00	2,192.95
	Traffic Manager	55,603.00	2,138.55
	Project Coordinator	41,437.00	1,593.70
	Office Manager	36,607.00	1,407.93
	City GIS Coordinator	<u>55,603.00</u>	2,138.55

*See MU salary ordinance for utility portion of salaries* 394,588.00

Other Personal Services

411-65	PE Certification	<u>10,000.00</u>	192.31
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404,588.00

2 SUPPLIES

Office Supplies

421-90	General Supplies	<u>8,000.00</u>	8,000.00
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3 OTHER SERVICES AND CHARGES

Professional Services

431-06	Consulting	5,000.00	
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Communication and Transportation

432-03	Travel and Training	6,000.00	
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Repairs and Maintenance

436-01	Equipment Repair	2,500.00	
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Other Services and Charges

439-03	Subscriptions, Dues, etc.	<u>1,000.00</u>	
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14,500.00  
427,088.00

CITY OF MISHAWAKA  
2021 BUDGET

CODE ENFORCEMENT DEPARTMENT  
101-14

1 PERSONAL SERVICES

Salaries and Wages

			biweekly
411-01	Director of Code Enforcement	61,261.00	2,356.17
411-02	Code Enforcement Officers		
	4 @ 49,881	199,524.00	1,918.50
	Office Manager	<u>36,607.00</u>	1,407.93
			297,392.00

2 SUPPLIES

Operating Supplies

422-01	Operating Supplies	<u>3,500.00</u>	
			3,500.00

3 OTHER SERVICES AND CHARGES

Communication and Transportation

432-03	Travel and Training	3,000.00	
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Other Services and Charges

439-10	Clean up, Board up, Disposal, etc.	<u>35,000.00</u>	
			<u>38,000.00</u>
			<u>338,892.00</u>

CITY OF MISHAWAKA  
2021 BUDGET

BUILDING DEPARTMENT  
101-15

1 PERSONAL SERVICES

<u>Salaries and Wages</u>			biweekly
411-01	Building Commissioner	62,696.00	2,411.38
411-02	Office Manager	36,607.00	1,368.18
	Inspector A 2 @ 60,057	<u>120,114.00</u>	2,256.80
			219,417.00

2 SUPPLIES

<u>Operating Supplies</u>			
422-01	Operating Supplies	<u>2,000.00</u>	2,000.00

3 OTHER SERVICES AND CHARGES

<u>Communication and Transportation</u>			
432-03	Travel and Training	4,000.00	
 <u>Other Services and Charges</u>			
439-03	Subscription, Dues, etc.	<u>800.00</u>	4,800.00
			<u>226,217.00</u>

CITY OF MISHAWAKA  
2021 BUDGET

FIRE/EMS DEPARTMENT  
101-19

*\*See salary ordinances for any changes*

1 PERSONAL SERVICES

Salaries and Wages

		biweekly
411-01	Fire Chief	81,317.00
		3,127.54
411-02	Assistant Chief	
	3 @ 75,450	226,353.00
	Battalion Chief	
	3 @ 68,632	205,896.00
	Captains 15 @ 65,327	979,905.00
	Lieutenants	
	15 @ 63,541	953,115.00
	Fire Inspectors	
	1 @ 65,327 2 @ 63,541	192,409.00
	Driver Operator	
	30 @ 61,784	1,853,520.00
	1st Class Firefighter	
	34 @ 61,290	2,083,894.00
	Master Firefighters	
	11 @ 58,823	<u>647,053.00</u>
		2,262.42
		7,223,462.00

Civilian

Adminstrative Assistant	<u>43,210.00</u>	1,661.91
		43,210.00

Other Personal Services

411-12	Specialty Pay	289,300.00	
411-60	Overtime	650,000.00	
411-66	Uniform Allowance 115 @ 1,250	143,750.00	
411-67	Pension Equalization	<u>11,100.00</u>	
			<u>1,094,150.00</u>

Employee Benefits

413-01	Social Security	14,000.00	
413-02	Medicare	122,000.00	
413-03	INPRS 14.2%	32,100.00	
413-05	Health Insurance	2,800,000.00	
413-06	Life/Disability Insurance	6,500.00	
413-08	Deferred Comp Match	70,000.00	
413-09	77 Pension 20.5%	<u>1,450,000.00</u>	

4,494,600.00  
12,855,422.00

CITY OF MISHAWAKA  
2021 BUDGET

FIRE/EMS DEPARTMENT  
101-19

2 SUPPLIES

Office Supplies

421-90 Office Supplies 6,000.00

Operating Supplies

422-01 Operating Supplies 200,000.00

422-03 Medical Supplies 130,000.00

Other Supplies

429-10 Public Education  
Training/ Seminar  
Supplies/Refreshments 6,000.00

342,000.00

3 OTHER SERVICES AND CHARGES

Professional Services

431-09 Clinic Services 155,000.00

431-11 Physicals 45,000.00

Communication and Transportation

432-03 Travel and Training 65,000.00

Repairs and Maintenance

436-01 Building/ Equipment Repair 100,000.00

Professional Services

436-90 Service Contracts 150,000.00

436-91 Laundry Maintenance 3,000.00

Other Services and Charges

439-03 Subscriptions, Dues, etc. 20,000.00

538,000.00

13,735,422.00

CITY OF MISHAWAKA  
2021 BUDGET

POLICE DEPARTMENT  
101-20

*\*See salary ordinances for any changes*

1 PERSONAL SERVICES

Salaries and Wages

		biweekly	
411-01	Police Chief	81,700.00	3,142.30
411-02	Assistant Chief		
	3 @ 75,889	227,667.00	2,918.78
	Captain		
	6 @ 64,713	388,278.00	2,488.93
	Lieutenant		
	14 @ 63,494	888,916.00	2,442.04
	Sergeant		
	20 @ 62,315	1,246,300.00	2,396.71
	1st Class Patrol Officer		
	46 @ 61,522	2,830,012.00	2,366.22
	2nd Class Patrol Officer		
	18 @ 54,976	<u>989,568.00</u>	<u>2,114.45</u>
			6,652,441.00

Civilians

	Administrative Assistant	43,210.00	1,661.91
	Administrative Secretary	37,089.00	1,426.48
	Secretary 2 @ 36,624	73,248.00	1,408.61
	Parking Personnel	36,624.00	1,408.61
	Property Manager	40,212.00	1,546.60
	Office Manager	<u>38,476.00</u>	1,479.84
			268,859.00
	Crossing Guards 20 @ 7,766	155,320.00	
411-03	Substitute Crossing Guard	2,000.00	
	Temporary Help/Part-time	20,000.00	
411-65	IDACS Specialist	<u>500.00</u>	177,820.00

Other Personal Services

411-02	Shift Differential 2nd @350 3rd @ 700	57,600.00	
411-60	Overtime/ Court-time Officer-Non Officer	500,000.00	
411-66	Uniform Allowance 1@600, 108@2050	222,000.00	
411-66	Equipment Allowance 108@1250	135,000.00	914,600.00

Employee Benefits

413-01	Social Security	30,000.00	
413-02	Medicare	118,000.00	
413-03	INPRS 14.2%	40,000.00	
413-05	Health Insurance	2,650,000.00	
413-06	Life Insurance	6,250.00	
413-08	Deferred Comp Benefit	50,000.00	
413-10	77 Pension 20.5%	<u>1,325,000.00</u>	<u>4,219,250.00</u>
			12,232,970.00



CITY OF MISHAWAKA  
2021 BUDGET

POLICE DEPARTMENT  
101-20

2 SUPPLIES

Operating Supplies

422-01 Operating Supplies 110,000.00

Other Supplies

429-11 Seminars/ Community Relations 1,000.00

111,000.00

3 OTHER SERVICES AND CHARGES

Professional Services

431-09 Clinic Services 0.00

431-11 New Hire Physicals - Police/Fire 0.00

Communication and Transportation

432-03 Travel and Training 2,000.00

Printing and Advertising

433-01 Printing 1,800.00

Repairs and Maintenance

436-01 Building Repair/ Maintenance 100,000.00

436-90 Service Contracts 350,000.00

Other Services and Charges

439-03 Subscriptions, Dues, etc. 3,000.00

439-09 Miscellaneous Charges 5,000.00

439-11 Special Expense 13,000.00

439-12 Canine Expenses 3,000.00

477,800.00

12,821,770.00

CITY OF MISHAWAKA  
2021 BUDGET

CITY PLANNING  
101-21

1 PERSONAL SERVICES

Salaries and Wages

			biweekly
411-01	City Planner	81,043.00	3,117.01
411-02	Senior Planner/Economic Development Specialist	55,350.00	2,128.81
	Administrative Planner	42,746.00	1,644.04
	Associate Planner	<u>47,876.00</u>	1,841.36
			227,015.00
411-06	Plan Commission 9 @ \$600	5,400.00	
	BZA Members 5 @ \$375	<u>1,875.00</u>	
			<u>7,275.00</u>
			234,290.00

2 SUPPLIES

Operating Supplies

422-01	Operating Supplies	<u>4,000.00</u>	
			4,000.00

3 OTHER SERVICES AND CHARGES

Communication and Transportation

432-03	Travel and Training	2,000.00	
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Other Services and Charges

439-03	Subscriptions, Dues, etc.	<u>2,000.00</u>	
			4,000.00
			<u>242,290.00</u>

CITY OF MISHAWAKA  
2021 BUDGET

CENTRAL SERVICES DEPARTMENT  
101-22

1 PERSONAL SERVICES

Salaries and Wages

411-02	Assistant 4 @ 55,624	222,496.00	biweekly 2,139.36
	Fleet Maintenance Technician		
	6 @ 22.30*2092	279,910.00	
	Group 1: 4 @ 21.19*2092	177,318.00	
	PT maintenance 1040 hrs @ 11.00	11,440.00	
	Reimburse MVH Director - 65,906*5%	<u>3,295.00</u>	
			694,459.00

Other Services Personal

411-60	Overtime	15,000.00	
411-63	Longevity	<u>7,070.00</u>	
			<u>22,070.00</u>
			716,529.00

2 SUPPLIES

Office Supplies

421-90	Office Supplies	2,000.00	
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Operating Supplies

422-02	Gas, Oil, etc.	800,000.00	
422-05	Equipment/ Vehicle/Maint Supplies	110,000.00	

Other Supplies

429-08	Uniform/ Supplies	<u>5,750.00</u>	
			917,750.00

3 OTHER SERVICES AND CHARGES

Professional Services

431-09	Health Screenings/ Vaccines	1,000.00	
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Communication and Transportation

432-03	Travel and Training	1,000.00	
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Repairs and Maintenance

436-01	Building Repair / Equipment/Maint	70,000.00	
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Rentals

437-05	Uniforms	10,000.00	
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Other Services and Charges

439-09	Miscellaneous Charges	<u>1,500.00</u>	
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	83,500.00
	<u><u>1,717,779.00</u></u>

CITY OF MISHAWAKA  
2021 BUDGET

REDEVELOPMENT  
101-28

1 PERSONAL SERVICES

Salaries and Wages

biweekly

411-02	TIF Construction Manager	65,209.00	2,508.01
	Program Construction Manager	59,192.00	2,276.59
	Grant Manager	54,294.00	2,088.21
	Program Coordinator	<u>41,922.00</u>	1,612.37
			220,617.00

2 SUPPLIES

Office Supplies

421-90	Office Supplies	<u>1,000.00</u>	
			1,000.00

3 OTHER SERVICES AND CHARGES

Professional Services

431-04	Professional Services	130,000.00	
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Communication and Transportation

432-03	Travel and Training	4,000.00	
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Printing and Advertising

433-02	Publications	<u>1,200.00</u>	
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135,200.00

356,817.00

CEMETERY  
101-29

3 OTHER SERVICES AND CHARGES

Other Services and Charges

439-09	Maintenance	<u>30,000.00</u>	
			<u>30,000.00</u>

CITY OF MISHAWAKA  
2021 BUDGET

MOTOR VEHICLE HIGHWAY  
201-50

1 PERSONAL SERVICES

Salaries and Wages

biweekly

411-01	Street Commissioner	65,906.00	2,534.81
411-02	Office Administrator	36,855.00	1,417.49
	Office Manager	36,607.00	1,407.93
	Group 1: 32 @ 21.19*2092	1,418,543.00	
	CS reimburse - 55624* 1.55 for assts.	86,217.00	

1,644,128.00

Other Services Personal

411-60	Overtime	80,000.00
411-63	Longevity	18,880.00
411-64	FTO (Flexible Time Off) Plan	<u>8,000.00</u>

106,880.00

Employee Benefits

413-01	Social Security	103,000.00
413-02	Medicare	24,000.00
413-03	INPRS 14.2%	235,000.00
413-04	Unemployment	5,000.00
413-05	Employee Ins Benefits	600,000.00
413-06	Life Insurance	1,900.00
413-08	Deferred Comp Match	<u>10,000.00</u>

978,900.00

2,729,908.00

2 SUPPLIES

Office Supplies

421-90	Office Supplies	1,500.00
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Other Supplies

429-08	Uniform Supplies	7,000.00
429-13	Traffic Supplies	<u>35,000.00</u>

43,500.00

3 OTHER SERVICE AND CHARGES

Professional Services

431-09	Health Screenings/ Vaccines	5,000.00
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Communication and Transportation

432-03	Travel and Training	3,000.00
432-04	Telephone/ Paging	7,500.00

Printing and Advertising

433-02	Publications	500.00
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CITY OF MISHAWAKA  
2021 BUDGET

MOTOR VEHICLE HIGHWAY  
201-50

<u>Rentals</u>			
437-05	Uniforms	16,000.00	
<u>Other Services and Charges</u>			
439-09	Miscellaneous Charges	<u>3,000.00</u>	35,000.00
4 CAPITAL OUTLAYS <b>MVHR</b>			
Improvements Other than Buildings			
442-01	Street Repair	<u>750,000.00</u>	
			<u>750,000.00</u>
			3,558,408.00

LOCAL ROAD AND STREET  
202-50

4 CAPITAL OUTLAYS			
<u>Improvements other than Buildings</u>			
442-04	Sidewalk and Curb Program	300,000.00	
	50/50 Program	25,000.00	
445-02	MVH Equipment	185,000.00	
	CSD Equipment	<u>42,000.00</u>	
			<u><u>552,000.00</u></u>

CITY OF MISHAWAKA  
2021 BUDGET

PARK AND RECREATION  
204-50

1 PERSONAL SERVICES

<u>Salaries and Wages</u>			biweekly
411-01	Department Head	70,319.00	2,704.57
411-02	Regular Employees	476,261.00	
	Group 1: 14@21.19*2092	620,613.00	
411-03	Temporary/Summer Help	525,000.00	1,692,193.00
	CS reimburse - 55,6244* 1.55 for assts.	86,217.00	
	Reimburse MVH Director - 65,906*5%	3,295.00	<u>89,512.00</u>
			1,781,705.00

Other Services Personal

411-60	Overtime	25,000.00	
411-63	Longevity	14,170.00	
411-64	FTO	10,000.00	49,170.00

Employee Benefits

413-01	Social Security	105,000.00	
413-02	Medicare	25,000.00	
413-03	INPRS 14.2%	160,000.00	
413-04	Unemployment	5,000.00	
413-05	Employee Insurance Benefits	360,000.00	
413-06	Life Insurance	1,500.00	
413-08	Deferred Comp Match	8,000.00	
			<u>664,500.00</u>

2 SUPPLIES 2,495,375.00

Office Supplies

421-90	Office Supplies	8,000.00	
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Operating Supplies

422-02	Gas, Oil, Parts, etc.	73,000.00	
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Other Supplies

429-09	Merrifield Complex Supplies	32,000.00	
429-14	Maintenance Supplies	70,000.00	
429-15	Program Supplies	30,000.00	
429-16	Golf Course Concessions	40,000.00	
429-18	Athletic Event Supplies	36,000.00	
429-19	Battell Center Supplies	22,500.00	
429-20	Golf Course Supplies	45,000.00	
429-21	Other Concessions	5,000.00	
429-23	Merrifield Concessions	<u>28,000.00</u>	
			389,500.00

CITY OF MISHAWAKA  
2021 BUDGET

PARK AND RECREATION  
204-50

3 OTHER SERVICES AND CHARGES

Professional Services

431-09 Health Screenings/Vaccines 8,000.00

Communication and Transportation

432-02 Postage and Freight 2,000.00

432-03 Travel and Training 8,000.00

432-04 Telephone 7,000.00

Printing and Advertising

433-01 Printing/Newsletter etc. 10,000.00

Insurance

434-90 Insurance Premiums/Deductibles 130,000.00

Utility Services

435-01 MU/AEP Charges 500,000.00

435-02 NIPSCO 50,000.00

Repairs and Maintenance

436-01 Equipment/Facility Repair 75,000.00

436-90 Service Contracts 110,000.00

Rentals

437-05 Uniforms/Port-o-lets 17,500.00

Other Services and Charges

439-03 Subscription, Dues, etc. 3,000.00

439-09 Miscellaneous/Charges 1,000.00

439-18 Instructor Fees 15,000.00

439-19 Official/Referee Fees 10,000.00

439-21 Recreation Event/Entertainment 48,000.00

439-93 Sales Tax 25,000.00

1,019,500.00

3,904,375.00



CITY OF MISHAWAKA  
2021 BUDGET

PARK AND RECREATION NON-REVERTING  
214-50

1 PERSONAL SERVICES			
<u>Salaries and Wages</u>			
411-03	Temporary Help	<u>25,000.00</u>	25,000.00
2 SUPPLIES			
<u>Other Supplies</u>			
429-09	Merrifield Supplies and Repairs	35,000.00	
429-09	Wilson Supplies and Repairs	10,000.00	
429-17	Landscaping/Chemical Supplies	<u>70,000.00</u>	115,000.00
3 OTHER SERVICES AND CHARGES			
<u>Professional Services</u>			
431-06	Consulting	75,000.00	
436-90	Animal Control	15,000.00	
<u>Communication and Transportation</u>			
432-04	Wilson Hill Phone and Internet	2,500.00	
436-90	GPS Contract	19,000.00	
<u>Repairs and Maintenance</u>			
436-01	Golf Cart Repair	5,000.00	
436-22	Athletic Field Maintenance	<u>8,000.00</u>	124,500.00
4 CAPITAL OUTLAYS			
<u>Machinery and Equipment</u>			
444-10	Golf Carts	<u>68,900.00</u>	<u>68,900.00</u>
			<u>333,400.00</u>

CITY OF MISHAWAKA  
2021 BUDGET

LAW ENFORCEMENT CONTINUING EDUCATION  
210-50

2 SUPPLIES		
<u>Operating Supplies</u>		
422-36 Ammunition	<u>25,000.00</u>	25,000.00
3 OTHER SERVICES AND CHARGES		
<u>Communication and Transportation</u>		
432-03 Travel and Training	<u>40,000.00</u>	40,000.00
4 CAPITAL OUTLAYS		
<u>Machinery and Equipment</u>		
445-08 Vests	<u>35,000.00</u>	35,000.00
		<u>100,000.00</u>

CITY OF MISHAWAKA  
2021 BUDGET

PUBLIC SAFETY  
211-50

3 OTHER SERVICES AND CHARGES

Debt Service

principal

438-01	Fire Station Lease 18&19/30	266,668.00
438-01	Fire Truck Lease 8&9/10	109,179.00
438-01	Ambulance Lease 8&9/10	56,192.00
438-01	Records Mgmt System 6&7/20	110,000.00
438-01	Motorola Radio lease 4/5	239,178.00
438-01	New turnout gear 5&6/10	47,200.00
438-01	2020 Police car lease	100,010.00

interest

438-02	Fire Station Lease	33,440.00
438-02	Fire Truck Lease	2,740.00
438-02	Ambulance Lease	1,411.00
438-02	Records Mgmt System	21,916.00
438-02	Motorola Radio lease	19,895.00
438-02	New turnout gear	2,069.00
438-02	2020 Police car lease	7,781.00

Other Services and Charges

439-95	PSAP - other half in CEDIT	<u>724,383.00</u>
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1,742,062.00

4 CAPITAL OUTLAYS

Machinery and Equipment

445-08	Police Equipment new cars	250,000.00
	PD misc equip	108,500.00
	weapons/ radios \$13,500	
	copier \$10,000	
	park mule \$10,000	
	vests \$25,000	
	computers in vehicles \$50,000	

445-09	Police Cars	250,000.00
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445-13	Fire Department Equipment	<u>250,000.00</u>
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858,500.00

2,600,562.00

CITY OF MISHAWAKA  
2021 BUDGET

CUMULATIVE CAPITAL IMPROVEMENT  
401-50

3 OTHER SERVICES AND CHARGES

Debt Service

438-01	Fire Truck Principal 4&5/19	100,000.00	
438-02	Fire Truck Interest	<u>13,739.00</u>	
			<u>113,739.00</u>
			113,739.00

CUMULATIVE CAPITAL DEVELOPMENT  
417-50

3 OTHER SERVICES AND CHARGES

Repairs and Maintenance Supplies

436-90	Service Contracts/Software Maintenance	<u>350,000.00</u>	
			350,000.00

4 CAPITAL OUTLAYS

Machinery and Equipment

445-11	Computer Equipment/Software	<u>300,000.00</u>	
			300,000.00
			<u>650,000.00</u>

CUMULATIVE SEWER FUND  
432-50

3 OTHER SERVICES AND CHARGES

Professional Services

431-04	Professional Services	<u>325,000.00</u>	
			325,000.00

4 CAPITAL OUTLAYS

Improvements Other than Buildings

445-21	Storm/Sanitary Reconstruction	<u>2,000,000.00</u>	
			2,000,000.00
			<u>2,325,000.00</u>

CITY OF MISHAWAKA  
2021 BUDGET

CEDIT  
430-50

2 SUPPLIES

Repair and Maintenance Supplies

423-03	Equipment/ Parts, Supplies MVH	175,000.00
423-01	Street Material/Dust Control	175,000.00

Operating Supplies

422-02	Gas, Oil, etc. MVH	100,000.00
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Other Supplies

429-17	Landscaping Supplies/Chemicals	100,000.00
429-91	Salt	<u>175,000.00</u>

725,000.00

3 OTHER SERVICES AND CHARGES

Professional Services

431-04	Chamber of Commerce	25,000.00
431-05	Humane Society	365,139.00
431-06	Consulting	150,000.00
431-07	Aim	15,000.00
	WNIT Public Access	10,000.00
431-09	Clinic Services - other portions in MU and GF	346,800.00
436-90	EMS billing service	110,000.00

Repairs and Maintenance Supplies

436-01	City Maintenance	150,000.00
436-23	Splash Pad Repair	50,000.00
436-90	Engineering Maintenance	100,000.00
436-93	Signal Maintenance	100,000.00

Repairs and Maintenance

436-01	Building/ Equipment Repair MVH	200,000.00
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Insurance

434-90	Insurance Premiums/Deductibles MVH	225,000.00
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Utility Service

435-01	MU Charges MVH	165,000.00
435-02	NIPSCO MVH	70,000.00

Debt Service

438-01	PSAP Bond	119,010.00
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Other Services and Charges

439-95	PSAP - other half in PS	<u>724,383.00</u>
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2,925,332.00

CITY OF MISHAWAKA  
2021 BUDGET

4 CAPITAL OUTLAYS

Improvements Other than Buildings

445-17 Park Development 250,000.00

Machinery and Equipment

445-02 MVH Two zero turn mowers 38,000.00

CSD Skid Steer 65,000.00

Park Pick Up Trucks 95,000.00

Park GC Mini Dump 56,000.00

504,000.00

4,154,332.00

CITY OF MISHAWAKA  
2021 BUDGET

FIRE PENSION  
702-50

1 PERSONAL SERVICES			
<u>Salaries and Wages</u>			
411-05	Pension Benefits	1,953,250.00	
411-06	Secretary Salary	3,000.00	
	Pension Board Members		
	5 @ 750.00 per yr	3,750.00	
411-07	Death Benefits	<u>36,000.00</u>	
			1,996,000.00
2 SUPPLIES			
<u>Office Supplies</u>			
429-09	Misc Supplies	<u>1,000.00</u>	
			1,000.00
3 OTHER SERVICES AND CHARGES			
<u>Professional Services</u>			
431-01	Legal Fees	2,000.00	
<u>Communication and Transportation</u>			
432-03	Travel and Training	500.00	
<u>Repairs and Maintenance</u>			
436-01	Equipment Repair	<u>500.00</u>	
			3,000.00
			<u><u>2,000,000.00</u></u>

POLICE PENSION  
703-50

1 PERSONAL SERVICES			
<u>Salaries and Wages</u>			
411-05	Pension Benefits	1,358,100.00	
411-06	Secretary Salary	3,000.00	
411-07	Death Benefits	<u>36,000.00</u>	
			1,397,100.00
3 OTHER SERVICES AND CHARGES			
<u>Professional Services</u>			
431-01	Legal Fees	2,500.00	
<u>Communication and Transportation</u>			
432-03	Travel and Training	<u>400.00</u>	
			2,900.00
			<u><u>1,400,000.00</u></u>

Expenditure Budget Comparison General Fund					
Department	2020 Budget	2021 Budget	\$ Change	% Change	% of 2021 General Fund
Mayor	175,363	184,238	8,875	5.1%	0.33%
Controller	5,255,214	5,445,666	190,452	3.6%	9.68%
Clerk	183,356	190,194	6,838	3.7%	0.34%
Human Resources	161,573	166,500	4,927	3.0%	0.30%
IT	375,401	433,057	57,656	15.4%	0.77%
Law	210,193	175,934	(34,259)	-16.3%	0.31%
Council	139,235	148,809	9,574	6.9%	0.26%
Engineering	417,806	427,088	9,282	2.2%	0.76%
Code	331,544	338,892	7,348	2.2%	0.60%
Building	220,983	226,217	5,234	2.4%	0.40%
Fire	13,225,096	13,735,422	510,326	3.9%	24.40%
Police	12,261,582	12,821,770	560,188	4.6%	22.78%
Planning	237,463	242,290	4,827	2.0%	0.43%
Central Services	1,694,989	1,717,779	22,790	1.3%	3.05%
Redevelopment	351,585	356,817	5,232	1.5%	0.63%
Cemetery	30,000	30,000	-	0.0%	0.05%
			-		
<b>Dept. Totals</b>	<b>35,271,383</b>	<b>36,640,673</b>	<b>1,369,290</b>	<b>3.88%</b>	

All Appropriated Funds					
Department	2020 Budget	2021 Budget	\$ Change	% Change	% of 2021 Total Budget
General	35,271,383	36,640,673	1,369,290	3.9%	62.81%
Park and Recreation	3,820,582	3,904,375	83,793	2.2%	6.69%
MVH Funds					
Motor Vehicle Highway	3,818,213	3,558,408	(259,805)	-6.8%	6.10%
Local Road & Street	670,000	552,000	(118,000)	-17.6%	0.95%
Cumulative Sewer	500,000	2,325,000	1,825,000	365.0%	3.99%
Capital Fund					
Cum. Cap. Development	650,000	650,000	-	0.0%	1.11%
Cum. Cap. Improvement	115,500	113,739	(1,761)	-1.5%	0.19%
CEDIT	4,180,195	4,154,332	(25,863)	-0.6%	7.12%
Other Operating Funds					
Law Enforcement Con't Ed	100,000	100,000	-	0.0%	0.17%
Public Safety	3,484,892	2,600,562	(884,330)	-25.4%	4.46%
Park Non - Reverting	250,000	333,400	83,400	33.4%	0.57%
Pension Funds					
Fire Pension	2,072,000	2,000,000	(72,000)	-3.5%	3.43%
Police Pension	1,352,000	1,400,000	48,000	3.6%	2.40%
Gross Totals	56,284,765	58,332,489	2,047,724	3.6%	

**Circuit Breaker loss:**

General	6,902,485	6,902,485			
Park & Rec	976,810	976,810			
MVH	69,628	69,628			
CCD	251,077	251,077			
Cum Sewer	-	-			
	8,200,000	8,200,000	-	0.0%	
Net Totals	64,484,765	66,532,489	2,047,724	3.18%	

**Civil City Budget Comparison By Category  
Appropriated Funds**

Department	2020 Budget	2021 Budget	\$ Change	% Change	Total Budget
100 - Personal Services	39,221,728	39,537,256	315,528	0.8%	0.68
200 - Supplies	2,709,300	2,731,250	21,950	0.8%	4.68%
300 - Other Services & Charges	9,808,737	10,245,583	436,846	4.5%	17.56%
400 - Capital Outlays	4,545,000	5,818,400	1,273,400	28.0%	9.97%
<b>Fund Totals</b>	<b>56,284,765</b>	<b>58,332,489</b>	<b>2,047,724</b>	<b>3.64%</b>	<b>100.00%</b>



RESOLUTION NO. 2020-06

A RESOLUTION OF THE  
UTILITIES BOARD  
OF THE CITY OF MISHAWAKA, INDIANA

APPROVING A BUDGET FOR THE FINANCIAL NEEDS OF  
MISHAWAKA UTILITIES FOR THE CALENDAR YEAR 2021

WHEREAS, Mishawaka Ordinance 2580 designates the Board of Public Works and Safety of the City of Mishawaka as the city's Utility Board, with responsibility for control and operation of Mishawaka Utilities; and

WHEREAS, IC 8-1.5-3-4 provides that the utility control board shall submit a budget of its financial needs for the next year to the municipal legislative body; and

WHEREAS, Mishawaka Utilities management has submitted the attached budget of its 2021 financial needs for the Electric Division, Water Division and Wastewater Division including the Sewer Maintenance Department, as well as Support Services needs, to the Utilities Board for review and approval;


NOW, THEREFORE, BE IT RESOLVED BY THE UTILITY BOARD OF THE CITY OF MISHAWAKA, INDIANA, that:

1. The Board hereby approves and confirms the attached budget of Mishawaka Utilities' financial needs, to take effect on January 1, 2021.
2. The approved budget shall be forwarded and submitted to the Common Council of the City of Mishawaka.

PASSED by the Utilities Board of the City of Mishawaka, Indiana, on this 22<sup>nd</sup> day of December, 2020.

UTILITIES BOARD  
Mishawaka, Indiana

  
\_\_\_\_\_  
Kenneth B. Prince

  
\_\_\_\_\_  
Rebecca S. Miller

  
\_\_\_\_\_  
Ronald E. Watson

ATTEST:

  
\_\_\_\_\_  
Janel Cook, Acting Clerk of the Board



## **2021 Budget**

# **Electric Division**

## Electric

### Revenue

#### 610.00

361.00	Interest Income	10,000.00
371.12	Residential Sales	15,972,100.00
371.14	Commercial Sales	3,675,600.00
371.18	Customer Charge	2,202,200.00
371.20	Customer Sales - Municipal Sales	1,178,600.00
371.22	Customer Charges - Municipal Sales	54,500.00
371.23	Outdoor Protective Lights	161,900.00
371.24	Commercial Heating	107,200.00
371.28	OPL - Municipal	32,600.00
371.29	Commercial Power	19,092,700.00
371.33	Commercial Primary Power	411,100.00
371.35	Power Transformers Owned	2,641,200.00
371.39	I&M Municipal	80,500.00
371.40	Industrial Power Service	5,289,900.00
371.41	School Service	879,700.00
371.42	I&M Cost Adjustment	4,277,000.00
373.11	Municipal Street Lighting	468,400.00
380.10	Penalty	300,000.00
381.05	Construction	25,000.00
381.12	Reconnect/Service Charges	128,000.00
381.14	Overhead or Underground Lines	224,000.00
381.15	Transformers	40,000.00
381.16	Street Lights	32,000.00
381.21	Sale of Scrap Metal	16,000.00
381.23	Turn on Electric	168,000.00
381.30	Cablevision	2,032.00
381.40	Operational Revenue	300,000.00
391.06	B.O. Shared Expense Reimbursement	764,122.00

58,534,354.00

# 1 Personal Services

## 610.55

### Salaries & Wages

biweekly

411.02	Division Manager	85,202.00	3,276.97
	Superintendent	90,311.00	3,473.48
	Systems Reliability Supervisor	77,644.00	2,986.28
	Construction Foreman	87,693.00	3,372.79
	Substation Supervisor	67,953.00	2,613.57
	Project Manager	67,953.00	2,613.57
	Operations Coordinator	55,772.00	2,145.05
	Senior Engineering Assistant		
	@ 55,603	222,412.00	2,138.55
	Substation Technician	54,547.00	2,097.95
	Engineering Assistant	54,440.00	2,093.81
	Project Coordinator	42,619.00	1,639.17
	Metering Manager	67,953.00	2,613.57
	GIS Engineering Assistant	48,256.00	1,855.97
	Journeyman Lineman		
	9 @ 42.06/Hour	787,338.00	3,364.67
	Apprentice Level 7		
	2 @ 35.16/Hour	73,131.00	2,812.71
	Apprentice Level 6		
	2 @ 34.53/Hour	71,826.00	2,762.50
	Apprentice Level 5		
	6 @ 33.28/Hour	207,648.00	2,662.13
	Apprentice Level 4		
	6 @ 32.65/Hour	203,736.00	2,611.97
	Apprentice Level 1		
	4 @ 29.51/Hour	122,776.00	2,361.07
	Machine Operator A		
	1 @ 27.42/Hour	57,039.00	2,193.79
	Clerk/Dispatcher A		
	2 @ 24.34/Hour	101,248.00	1,947.07
	Meter Reader		
	4 @ 22.94/Hour	190,840.00	1,834.99
	Service Representative		
	5 @ 24.65/Hour	256,385.00	1,972.17
	Substation Lineworker		
	1 @ 44.50/Hour	92,560.00	3,560.00
	Buildings & Grounds Technician		
	1 @ 20.55/Hour	42,744.00	1,644.00

Advanced Line Worker Cert I - .75/Hour	14,040.00	
Advanced Line Worker Cert II - .75/Hour	14,040.00	
Crew Leader - .75/Hour	9,360.00	
Journeyman CL - 1.50/Hour	15,600.00	
Instructor Trainer Certification Bonus - .75/Hour	3,120.00	
Thermographer Certification Bonus - .75/Hour	1,560.00	
		3,287,746.00
<b><u>Other Personal Services</u></b>		
411.60 Overtime	100,711.00	
411.63 Longevity	39,020.00	
411.64 FTO (Flexible Time Off) Plan	25,000.00	
		164,731.00
<b><u>Employee Benefits</u></b>		
413.01 Social Security Taxes	214,054.00	
413.02 Medicare	50,061.00	
413.05 Health Insurance	1,027,100.00	
413.06 Life Insurance	2,565.00	
413.08 Deferred Compensation Match	30,948.00	
413.12 Pension Benefit	460,800.00	
		1,785,528.00
<b>2 Supplies</b>		
<b>610</b>		
<b><u>Office Supplies</u></b>		
54.42122 Office Supplies	5,000.00	
54.42273 Computer Expenses	5,000.00	
		10,000.00
<b><u>Other Supplies</u></b>		
54.42276 Uniforms	30,000.00	
56.42229 Plant Operation	75,000.00	
56.42318 Plant Maintenance Supplies	15,000.00	
		120,000.00
<b>3 Other Services and Charges</b>		
<b>610</b>		
<b><u>Professional Charges</u></b>		
52.45915 Purchase Power	35,650,000.00	
54.43102 Legal Fees	25,000.00	
54.43103 Outside Services	150,000.00	
54.43104 Professional Fees	30,000.00	
		35,855,000.00
<b><u>Communication and Transportation</u></b>		
54.43210 Transportation Expense	65,000.00	
54.43212 Travel Expense	15,000.00	
54.43930 Education Expense	10,000.00	
54.43931 Apprentice Program	15,000.00	
		105,000.00
<b><u>Insurance</u></b>		
54.43410 Insurance - Property, Auto, WC	225,000.00	
		225,000.00

**Utilities**

54.43511	Natural Gas Purchase	15,000.00	
54.43512	Water Purchase	7,400.00	
54.43581	CMP Fuel Purchase	50,000.00	
54.45915	Electric Purchase	30,000.00	
			102,400.00

**Repairs and Maintenance**

54.42200	Street Lights	25,000.00	
54.42263	Meters Expense	5,000.00	
54.42264	Underground Line Expense	75,000.00	
54.42265	Distribution Construction Expense	5,000.00	
54.42266	Substation Expense	100,000.00	
54.42267	Overhead Line Expense	225,000.00	
54.42274	Stores Equipment	1,000.00	
54.42300	Structures	30,000.00	
54.42330	Transformers	3,000.00	
54.42350	Maintenance of Equipment and Service	45,000.00	
54.42365	Small Tools Expense	50,000.00	
54.43100	Contracted Services	10,000.00	
54.43101	Contracted Services - Line Clearing	225,000.00	
54.43161	Contracted Services - Substations	400,000.00	
			1,199,000.00

**Other Services and Charges**

50.45200	Transfer to City	1,000,000.00	
50.49500	PiLoT	679,594.00	
54.42310	Safety Equipment/Expense	50,000.00	
54.43900	Operational Expense	15,000.00	
54.43928	Permit Fees	55,000.00	
54.43929	Dues, Fees, Subscriptions	56,300.00	
61.49400	Indiana Gross Income Tax	794,455.00	
			2,650,349.00
			45,504,754.00

#### 4 Capital Outlays

612

164.13	Poles, Towers and Fixtures	500,000.00	
164.15	Underground Conduit	450,000.00	
164.16	Underground Conductors and Wire	500,000.00	
164.17	Line Transformers	125,000.00	
164.19	Structures/Improvements	1,500,000.00	
164.22	Street Lights	300,000.00	
164.26	Pad Mount Transformers	400,000.00	
165.13	Office Furniture, Equipment	50,000.00	
165.14	Testing Equipment	75,000.00	
165.15	Tools/Garage/Shop Equipment	10,000.00	
165.16	Power Operated Equipment	140,000.00	
165.17	Meters	275,000.00	
165.30	Construction Tools	10,000.00	
165.31	Plant in Service	100,000.00	
165.44	Computer Equipment Hardware	20,000.00	
165.46	Computer Equipment Software	10,000.00	
165.47	Computer Equipment GIS	10,000.00	
167.20	Transportation Equipment	500,000.00	
170.01	Substation Equipment	5,055,000.00	
170.05	Overhead Conductors and Devices	400,000.00	
			10,430,000.00

**Net Surplus/Deficit**

2,599,600.00



# **Water Division**

# Water

## Revenue

### 601.00

361.00	Interest	38,892.00
370.10	Unmetered Sales	5,305.00
371.11	Municipal Sales	324,000.00
371.21	Residential Metered Sales	4,070,076.00
371.25	Commercial Metered Sales	3,941,280.00
372.10	Municipal Fire Protection	22,000.00
372.11	Municipal Fire Protection - Hydrant Fees	35,800.00
372.20	Private Fire Protection	655,800.00
372.21	Private Fire Protection - Hydrant Fees	1,712,100.00
380.10	Penalty	25,008.00
381.06	Water Taps	100,000.00
381.20	Water Tower Attachments	56,806.00
381.22	Service Charges	50,820.00
381.27	Meters	33,182.00
381.29	Hydrants	7,810.00
381.39	Services	600.00
381.76	Sale of Scrap	3,500.00
399.00	Other Revenue	50,825.00

### Additional Revenue

#### 601

253.12	Advance Construction	450,000.00
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11,583,804.00

## 1 Personal Services

### 601.70

#### Salaries & Wages

411.02	Division Manager	80,452.00	biweekly	3,094.27
	Assistant Manager	68,608.00		2,638.74
	Meter/Backflow Supervisor	65,990.00		2,538.05
	Quality Control Assistant B	51,401.00		1,976.96
	Procurement, Inventory, & Staff Coordinator	52,647.00		2,024.87
	System Technical & Telemetry Reliability Coordinator	59,551.00		2,290.39
	Distribution System Supervisor	65,990.00		2,538.05
	GIS Coordinator			
	2 @ 55,603	111,206.00		2,138.55
	Well Head Protection Coordinator	48,783.00		1,876.27
	Heavy Equipment Operator A			
	4 @ 26.76/Hour	222,680.00		2,141.13
	Heavy Equipment Operator B			
	1 @ 25.49/Hour	53,016.00		2,039.04
	Heavy Equipment Operator C			
	1 @ 24.60/Hour	51,167.00		1,967.95
	Senior Utilityman			
	2 @ 27.23/Hour	113,296.00		2,178.76
	Intermediate Utilityman			
	2 @ 25.13/Hour	104,554.00		2,010.62

Pipefitter A		
1 @ 24.71/Hour	51,407.00	1,977.17
Pipefitter B		
1 @ 23.30/Hour	48,471.00	1,864.27
Pipefitter C		
1 @ 22.44/Hour	46,667.00	1,794.86
Maintenance Technician		
1 @ 25.13/Hour	52,277.00	2,010.62
Chief Meter/Backflow Inspector		
1 @ 27.27/Hour	56,713.00	2,181.26
Meter/Backflow Inspector		
1 @ 25.24/Hour	52,494.00	2,018.98
Meter Repairman A		
1 @ 24.71/Hour	51,407.00	1,977.17
Meter Installer B		
1 @ 23.30/Hour	48,471.00	1,864.27
Meter Installer C		
1 @ 22.44/Hour	46,667.00	1,794.86
Working Foreman - Distribution Systems		
1 @ 28.28/Hour	58,822.00	2,262.38
Chief Mechanic - Water Treatment		
1 @ 28.27/Hour	58,802.00	2,261.58
Buildings & Grounds Technician		
1 @ 20.55/Hour	42,744.00	1,644.00
Salary 2 or More State Licenses - 5 @ 3,500	17,500.00	
DS-L Certification Bonus - .75/Hour	20,280.00	
WT3 Certification Bonus - .75/Hour	10,920.00	
Crew Leader - .75/Hour	1,560.00	
		1,814,543.00

**Other Personal Services**

411.60 Overtime	60,000.00	
411.63 Longevity	32,880.00	
411.64 FTO (Flexible Time Off) Plan	6,200.00	
		99,080.00

**Employee Benefits**

413.01 Social Security Taxes	118,645.00	
413.02 Medicare	27,748.00	
413.05 Health Insurance	524,500.00	
413.06 Life Insurance	1,497.00	
413.08 Deferred Compensation Match	17,216.00	
413.12 Pension Benefit	278,400.00	
		968,006.00

## 2 Supplies

### 601

#### Office Supplies

70.42122	Office Supplies	4,000.00	
70.42273	Computer Expenses	5,000.00	
			9,000.00

#### Other Supplies

75.41313	Employee Other Benefits	10,000.00	
75.42272	Water Quality/Lab Supplies/Construction/Meter Maintenance Materials and Supplies	550,000.00	
75.42276	Uniforms	14,000.00	
75.42508	Concrete Material	110,000.00	
			684,000.00

## 3 Other Services and Charges

### 601

#### Professional Charges

70.43102	Legal Fees	4,000.00	
70.43103	Outside Services	200,000.00	
70.43104	Professional Services	1,000,000.00	
70.43116	Outside Lab Analysis	25,500.00	
			1,229,500.00

#### Communication and Transportation

70.43200	Travel	5,000.00	
70.43930	Education	4,000.00	
			9,000.00

#### Insurance

### 601

70.43410	Insurance - Property, Auto, WC	173,000.00	
			173,000.00

#### Utilities

70.43511	Natural Gas Purchase	40,000.00	
70.43581	CMP Fuel Purchase	30,000.00	
70.43582	Wastewater Utility Charge	30,000.00	
70.45915	Electric Purchase	700,000.00	
			800,000.00

#### Repairs and Maintenance

70.43210	Transportation Expense	23,500.00	
75.42241	Equipment Rental	10,000.00	
75.42530	Chemicals/Water Treatment	275,000.00	
75.43210	Construction Equipment Expense	40,000.00	
75.42332	Maintenance Repairs Expense	20,000.00	
			368,500.00

#### Other Services and Charges

50.45200	Debt Service	2,219,040.00	
50.49500	PiLoT	663,413.00	
61.49411	Indiana Gross Income Tax	82,365.00	
70.43165	B.O. Shared Expense	382,061.00	
70.43900	Operational General Expense	10,000.00	
70.42310	Safety Equipment/Expense	5,000.00	
70.43929	Dues, Fees, Subscriptions	43,150.00	
			3,405,029.00
			9,559,658.00

#### 4 Capital Outlays

##### 603

164.19	Structures/Improvements	260,000.00	
164.25	Hydrants	50,000.00	
165.13	Office Furniture and Equipment	25,000.00	
165.15	Tools, Implements, Equipment	40,000.00	
165.28	Vehicles	120,000.00	
170.00	Wells Source of Supply Cost	30,000.00	
170.02	Treatment Equipment Cost	25,000.00	
170.04	Equipment	150,000.00	
170.06	Pumping Equipment	25,000.00	
170.09	Water Treatment	50,000.00	
170.11	Supply Mains	5,000.00	
170.15	Meters	250,000.00	
170.22	Distribution Mains Cost	400,000.00	
170.23	Juday Creek Golf Course	25,000.00	
			1,455,000.00

**Net Surplus/Deficit**

569,146.00

# **Wastewater Division**

## Wastewater

### Revenue

#### 606.00

371.10	Commercial/Industrial Sales	9,860,264.00	
371.15	Commercial Pretreatment Sales	83,424.00	
371.21	Residential Sales	9,847,486.00	
371.27	Industrial Pretreatment Sales	32,438.00	
371.30	Municipal Sales	445,602.00	
371.31	Municipal Pretreatment Sales	2,753.00	
380.10	Penalty	142,365.00	
380.20	Penalty/Pretreatment	500.00	
381.73	Inspection Fees	6,563.00	
			20,421,395.00

### Operational Revenue

381.10	Meter Charge	7,500.00	
381.26	Industrial Permits	2,214.00	
381.28	Customer Service Charge	660.00	
381.61	Televising Lines	10,000.00	
381.75	Sewer - FOG Fees	9,300.00	
381.76	Sale of Scrap	1,000.00	
399.00	Other Revenue	50,000.00	
			80,674.00

### Interest Income

361.00	Interest	125,000.00	
			125,000.00

#### 607.00

381.41	T. I. F. Credit	3,360,000.00	
			3,360,000.00

#### 608.00

381.71	Connection Fees	25,000.00	
			25,000.00
			<u>24,012,069.00</u>

# 1 Personal Services

606.80

## Salaries & Wages

biweekly

411.02	Division Manager	80,452.00	3,094.27
	Assistant Manager	68,608.00	2,638.74
	Operations Manager	65,441.00	2,516.94
	Chief Chemist	62,654.00	2,409.76
	Chemist		
	3 @ 58,009	174,027.00	2,231.12
	Maintenance Manager	60,817.00	2,339.11
	Operations Coordinator	52,647.00	2,024.87
	Chief Operator		
	1 @ 25.76/Hour	53,582.00	2,060.83
	Utility Operator A		
	4 @ 24.49/Hour	203,720.00	1,958.82
	Utility Operator B		
	2 @ 22.90/Hour	95,248.00	1,831.69
	Utility Operator C		
	3 @ 22.03/Hour	137,457.00	1,762.26
	Dewatering Mechanic		
	1 @ 27.49/Hour	57,170.00	2,198.85
	Maintenance Technician A		
	5 @ 25.13/Hour	261,385.00	2,010.62
	Buildings & Grounds Technician		
	1 @ 20.55/Hour	42,744.00	1,644.00
	Certification Premium Class II - 3 @ 1,200	3,600.00	
	Certification Premium Class IV - 4 @ 3,000	12,000.00	
	Certification Bonus Class I - .35/Hour	1,456.00	
	Certification Bonus Class II - .45/Hour	1,872.00	
	Certification Bonus Class IV - 1.00/Hour	6,240.00	
	Shift Premium (1st Shift) - .40/Hour	1,664.00	
	Shift Premium (2nd Shift) - .30/Hour	1,248.00	
	Swing Shift Premium - .50/Hour	2,080.00	
	Holiday Pay	27,116.00	
			1,473,228.00



**Other Personal Services**

411.60	Overtime	120,000.00	
411.63	Longevity	20,680.00	
411.64	FTO (Flexible Time Off) Plan	4,272.00	144,952.00

**Employee Benefits**

413.01	Social Security Taxes	100,328.00	
413.02	Medicare	23,464.00	
413.05	Health Insurance	509,300.00	
413.06	Life Insurance	1,323.00	
413.08	Deferred Compensation Match	13,733.00	
413.12	Pension Benefit	240,000.00	888,148.00

**2 Supplies**

606

**Office Supplies**

80.42122	Office Supplies	4,000.00	
80.42212	Operation Supplies/Maintenance	50,000.00	
80.42226	Lab Supplies/Equipment	30,000.00	84,000.00

**Other Supplies**

80.42276	Uniforms	6,500.00	6,500.00
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**3 Other Services and Charges**

606

**Professional Charges**

80.43102	Legal Fees	100,000.00	
80.43104	Professional Services	150,000.00	
80.43116	Outside Lab Analysis	12,000.00	262,000.00

**Communication and Transportation**

80.43200	Travel	5,500.00	
80.43210	Transportation Expense	500.00	
80.43930	Education	4,000.00	10,000.00

**Insurance**

80.43410	Insurance - Property, Auto, WC	190,000.00	190,000.00
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**Utilities**

80.43511	Natural Gas Purchase	80,000.00	
80.43512	Water Purchase	100,000.00	
80.43581	CMP Fuel Purchase	2,500.00	
80.45915	Electric Purchase	550,000.00	732,500.00

**Repairs and Maintenance**

80.42509	Hypochlorite Solution	55,000.00	
80.42510	Pretreatment Materials	5,500.00	
80.42511	Ferrous Chloride & Parts	95,000.00	
80.42512	Sodium Bisulfite	50,000.00	
80.42513	Polymer	100,000.00	
84.42224	Sludge Thickening	5,000.00	
84.42227	Biosolids Dewatering	20,000.00	
84.42313	Disinfection Equipment	20,000.00	
84.42314	Digester System	305,000.00	
84.42315	Primary Tank	6,500.00	
84.42316	Secondary Tank	275,000.00	
84.42317	Grit System	5,000.00	
84.42319	Blowers	7,000.00	
84.42321	Buildings & Grounds	115,000.00	
84.42322	Equipment	4,000.00	
84.42325	Lift Station Maintenance	50,000.00	
84.42326	SCADA - Telemetry System	30,000.00	
84.42328	Screening Equipment	5,000.00	
84.42333	Pumps & Motors	20,000.00	
84.43140	Biosolids Land Application	100,000.00	
			1,273,000.00

**Other Services and Charges**

50.45200	Debt Service	8,081,392.00	
50.49500	PiLoT	2,184,408.00	
80.42310	Safety Equipment/Expense	3,000.00	
80.43114	Permit Fees	25,000.00	
80.43900	Operational General Expense	2,000.00	
80.43929	Dues, Fees, Subscriptions	3,350.00	
80.43165	B.O. Shared Expenses	382,061.00	
			10,681,211.00
			15,745,539.00

**4 Capital Outlays****608**

162.03	Lift Station Structures	793,000.00	
164.02	Plant - Structures & Improvements	760,000.00	
164.19	Structures & Improvements	150,000.00	
167.20	Transportation Equipment	90,000.00	
			1,793,000.00

Sewer

**1 Personal Services**

606.86

Salaries & Wages

biweekly

411.02	Department Manager	64,660.00	2,486.90
	Assistant Manager	54,231.00	2,085.77
	Project Coordinator	42,619.00	1,639.17
	Locate/Bonds/Permit Coordinator	37,658.00	1,448.35
	Assistant Director of Engineering	7,372.00	283.53
	Advanced Operator		
	4 @ 24.33/Hour	202,412.00	1,946.25
	GIS Coordinator		
	2 @ 23.55/Hour	97,986.00	1,884.33
	Repairman		
	3 @ 23.31/Hour	145,482.00	1,865.13
	Utility Operator		
	4 @ 22.82/Hour	189,884.00	1,825.77
	General Laborer I		
	1 @ 20.98/Hour	43,645.00	1,678.64
			885,949.00

Other Personal Services

411.60	Overtime	6,000.00	
411.63	Longevity	6,315.00	
411.64	FTO (Flexible Time Off) Plan	1,000.00	
411.65	Professional Certification	14,000.00	
			27,315.00

Employee Benefits

413.01	Social Security Taxes	56,623.00	
413.02	Medicare	13,243.00	
413.03	PERF	129,542.00	
413.05	Health Insurance	352,445.00	
413.06	Life Insurance	945.00	
413.08	Deferred Compensation Match	8,860.00	
			561,658.00

**2 Supplies**

606

Office Supplies

86.42122	Office Supplies	3,000.00	3,000.00
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Other Supplies

86.42276	Uniform Expense	15,500.00	15,500.00
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**3 Other Services and Charges**

606

Communication and Transportation

86.43200	Travel	1,000.00	
86.43930	Education	3,000.00	
			4,000.00

**Insurance**

86.43412 Insurance	80,000.00	80,000.00
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**Utilities**

86.42215 Utilities	4,000.00	
86.43581 CMP Fuel Purchase	35,000.00	39,000.00

**Repairs and Maintenance**

86.42231 Technology	5,000.00	
86.42309 Buildings & Grounds	2,000.00	
86.42310 Safety Equipment	5,000.00	
86.42311 Sewer Line Maintenance	275,000.00	
86.42320 Equipment Rental	500.00	
86.42364 Equipment Maintenance	60,000.00	
86.43121 Prepaid Software Maintenance	5,000.00	352,500.00

**Other Services and Charges**

86.42212 Operational Expense	5,000.00	
86.42228 Tools	1,000.00	
86.43115 Dues/Fees/Subscriptions	100.00	
86.43100 Contracted Services	23,000.00	29,100.00
		1,998,022.00

**4 Capital Outlays****608**

164.04 Sewer Repair/Replace	450,000.00	
164.21 Transportation Equipment	690,000.00	
165.00 Machinery & Equipment	30,000.00	1,170,000.00

<b>Net Surplus/Deficit</b>	<b>3,305,508.00</b>	
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# **Support Services**

## Support Services

### Revenue

#### 610.00

384.10	Other Revenue	50,000.00	
			50,000.00

### 1 Personal Services

#### Salaries & Wages

411.01	Corporate Counsel	25,923.00	biweekly 997.03
411.02	General Manager	87,925.00	3,381.72
	Business Office Manager	70,972.00	2,729.69
	Data Processing Supervisor	55,160.00	2,121.50
	Staff Consultant	58,334.00	2,243.60
	Safety Coordinator	53,534.00	2,058.97
	CIS Specialist	50,409.00	1,938.80
	Network Operations Administrator	52,035.00	2,001.32
	Computer Operator/Account Specialist	47,411.00	1,823.49
	Customer Service Representative		
	3 @ 44,815	134,445.00	1,723.62
	Financial Analyst	46,841.00	1,801.57
	City Attorney	4,206.78	161.80
	CPC Clerk A		
	6 @ 19.75/Hour	246,468.00	1,579.91
	Lock Box Mail Processing Clerk		
	1 @ 20.03/Hour	41,666.00	1,602.51
	Terminal Operator A		
	2 @ 20.03/Hour	83,332.00	1,602.51
	Cashier A		
	1 @ 19.75/Hour	41,078.00	1,579.91
	Phone Clerk		
	1 @ 18.14/Hour	37,730.00	1,451.14
431.23	Assistant City Attorney	18,517.00	712.16

1,155,986.78

#### Other Personal Services

411.60	Overtime	2,000.00	
411.63	Longevity	21,010.00	
411.64	FTO (Flexible Time Off) Plan	2,500.00	
411.65	Professional Certification	10,000.00	
			35,510.00

#### Employee Benefits

413.01	Social Security Taxes	73,873.00	
413.02	Medicare	17,277.00	
413.03	PERF	4,279.00	
413.05	Health Insurance	477,634.00	
413.06	Life Insurance	2,955.00	
413.08	Deferred Compensation Match	11,560.00	
413.12	Pension Benefit	220,800.00	
			808,378.00

## 2 Supplies

610

### Office Supplies

61.42113	General Office Expenses	25,000.00	
61.42115	Computer Expenses	25,000.00	
			50,000.00

## 3 Other Services and Charges

610

### Professional Charges

61.43102	Legal Fees	29,000.00	
61.43104	Professional Services	10,000.00	
			39,000.00

### Communication and Transportation

61.43200	Travel	15,000.00	
61.43202	Postage	180,000.00	
61.43517	Telephone	11,000.00	
61.43930	Education	8,000.00	
			214,000.00

### Printing and Advertising

61.43314	Utility Promotion Expense	17,000.00	
			17,000.00

### Utilities

61.43512	Water Purchase	15,000.00	
61.45915	Electric Purchase	20,000.00	
			35,000.00

### Repairs and Maintenance

61.42308	Maintenance of Buildings and Grounds	22,000.00	
61.42312	Maintenance of Office Equipment	5,000.00	
			27,000.00

### Other Services and Charges

61.42121	Outside Services	60,000.00	
61.42229	Plant Operations	60,000.00	
61.42310	Safety Program	8,500.00	
61.43900	Operational Equipment Expenses	10,000.00	
61.43929	Dues, Fees, Subscriptions	1,100.00	
61.43940	Employee Clinic	198,900.00	
61.43991	Cashier Shortages/Overages	100.00	
61.43167	Shared City Expenses	620,643.00	
			959,243.00

### Prepaid Contracts

610.61.43121	Software Maintenance Contracts	98,000.00	
601.61.43121	Software Maintenance Contracts	49,000.00	
606.61.43121	Software Maintenance Contracts	49,000.00	
610.61.43122	Hardware Maintenance Contracts	10,000.00	
601.61.43122	Hardware Maintenance Contracts	5,000.00	
606.61.43122	Hardware Maintenance Contracts	5,000.00	
			216,000.00
			3,557,117.78

**Consolidated**



**MISHAWAKA UTILITIES  
CONSOLIDATED BUDGET  
2021**

<b>Gross Revenue</b>	<b>\$94,130,227</b>
<b>Purchased Power</b>	(\$35,650,000)
<b>Net Revenue</b>	<u><b>\$58,480,227</b></u>
<b>Net Expense</b>	40,715,090.78
Capital	14,908,000
<b>Net Budget</b>	<u><b>\$55,623,091</b></u>
% of Gross Revenue	59.1%
% of Net Revenue	95.1%
<b>Net Surplus/Deficit</b>	<u><u><b>\$2,857,136</b></u></u>
% of Gross Revenue	3.0%
% of Net Revenue	4.9%

PROPOSED ORDINANCE NO. 2020-35

ORDINANCE NO. 5715

AN ORDINANCE FIXING THE SALARIES  
OF CERTAIN ELECTED OFFICIALS OF THE CITY OF MISHAWAKA  
FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2021

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF  
MISHAWAKA, INDIANA, THAT:

Section 1. The biweekly salaries of the following elected officials of the City of Mishawaka, Indiana, for the fiscal year beginning January 1, 2021 shall be payable in 26 equal biweekly pay periods beginning January 8, 2021 in the following amounts:

	Biweekly salary
Mayor	\$ 3,169.40
Clerk	2,249.61
Council member	469.22

Section 2. Clerk Certifications

IN ACCREDITED MUNICIPAL CLERK (IAMC)	38.47
CERTIFIED MUNICIPAL CLERK (CMC)	48.08
MASTER MUNICIPAL CLERK (MMC)	67.31
CERTIFIED PUBLIC FINANCE ADMINISTRATOR (CPFA)	38.47

The MMC pay substitutes and replaces the CMC pay. Pursuant to the IIMC rules, the MMC replaces the CMC and that later designation is dropped.

Section 3. Any prior ordinances in conflict herewith are hereby repealed.

Section 4. This ordinance shall be in full force and effect from and after its publication, passage, signing and due attestation.

PASSED BY THE COMMON COUNCIL of the City of Mishawaka, Indiana, on

This 19th day of October, 2020, at 7:46 o'clock, p. m.

Gregg A. Hixenbaugh /s/  
Presiding Officer

ATTEST:

Deborah S. Block /s/  
Deborah S. Block, IAMC, MMC, City Clerk

PRESENTED BY ME to the Mayor, this 20th day of October 2020, at  
10:43 o'clock, a. m.

Deborah S. Block /s/  
Deborah S. Block, IAMC, MMC, City Clerk

APPROVED BY ME this 20th day of October, 2020, at 11:08 o'clock,  
a. m.

David A. Wood /s/  
David A. Wood, Mayor

**PROPOSED ORDINANCE 2020-34**

**ORDINANCE 5712**

AN ORDINANCE AMENDING THE SALARIES OF ALL EMPLOYEES OF THE CITY OF MISHAWAKA EXCEPT, MISHAWAKA PARK DEPARTMENT, ELECTED OFFICIALS AND THE MISHAWAKA UTILITIES FOR THE CITY OF MISHAWAKA, INDIANA, FOR THE YEAR BEGINNING JANUARY 1, 2021.

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF MISHAWAKA, INDIANA, THAT:

**Section 1.** The biweekly salaries of all employees of the City of Mishawaka except the Mishawaka Park Department, Elected Officials and the Mishawaka Utilities for the year beginning January 1, 2021 and shall be payable in 26 bi-weekly pay periods commencing on January 8, 2021.

**BIWEEKLY SALARY**

MAYOR'S EXECUTIVE ASSISTANT	\$ 1,854.23
MAYOR'S ADMINISTRATIVE ASSISTANT	\$ 1,661.91
MAYOR'S EXECUTIVE SECRETARY	\$ 1,408.56
CONTROLLER	\$ 3,117.01
DEPUTY CONTROLLER	\$ 2,137.74
ACCOUNTANT	\$ 1,700.88
PAYROLL CLERK	\$ 1,550.66
BOOKKEEPER A	\$ 1,588.01
BOOKKEEPER B	\$ 1,378.88
BOOKKEEPER C	\$ 1,290.98
PURCHASING AGENT	\$ 1,604.25
CPA CERTIFICATION FT	192.31
CHIEF DEPUTY CLERK I	\$ 1,644.04
CHIEF DEPUTY CLERK II	\$ 1,594.51
HR DIRECTOR	\$2,287.45
ASST DIRECTOR	\$1,557.69
OFFICE ADMINISTRATOR	\$1,417.60
HR OFFICE MANAGER	\$1,407.93
HR CERTIFICATION	19.23
DIRECTOR OF IT	\$ 2,637.12
SYSTEM SPECIALIST IV	\$ 2,177.53
SYSTEM SPECIALIST III	\$ 1,850.29
SYSTEM SPECIALIST II	\$ 1,762.59
SYSTEM SPECIALIST I	\$ 1,627.80
PUBLIC SAFETY TECHNICIAN	\$1,923.07
CORPORATE COUNSEL	\$ 2,138.11
1 <sup>st</sup> DEPUTY CITY ATTORNEY	\$ 2,474.72
2 <sup>nd</sup> DEPUTY ASST CITY ATTORNEY	\$ 711.87
COUNCIL ATTORNEY	\$ 711.87

DIRECTOR OF ENGINEERING	\$ 3,117.01
ASSISTANT DIRECTOR	\$ 2,587.59
TRAFFIC MANAGER	\$ 2,138.55
PROJECT MANAGER	\$ 2,192.95
CONSTRUCTION COORDINATOR	\$1,923.20
TECHNICIAN	\$1,910.69
GIS COORDINATOR	\$ 2,138.55
PROJECT COORDINATOR	\$ 1,593.70
LOCATOR/INSPECTOR	\$1,635.38
OFFICE ADMINISTRATOR	\$1,417.60
OFFICE MANAGER	\$ 1,407.93
PE BONUS FT	192.31
IDEM REVIEW BOARD BONUS	153.85
DIRECTOR OF CODE ENFORCEMENT	\$ 2,356.17
OFFICE ADMINISTRATOR	\$ 1,407.93
OFFICE MANAGER	\$1,417.60
CODE ENF OFFICER A	\$ 1,918.50
CODE ENF OFFICER B	\$1,610.40
BUILDING COMMISSIONER	\$ 2,411.38
ASSISTANT BUILDING COMMISSIONER	\$2,271.69
OFFICE ADMINISTRATOR	\$1,417.60
OFFICE MANAGER	\$ 1,407.93
INSPECTOR A	\$ 2,309.88
INSPECTOR B	\$2,097.87
FIRE CHIEF	\$3,127.54
ASSISTANT CHIEF	\$2,901.94
CHIEF FIRE PREVENTION	\$2,541.97
BATTALION CHIEF	\$2,639.69
CAPTAINS	\$2,512.57
FIRE INSPECTOR CAPT	\$2,512.57
LIEUTENANT	\$2,443.86
FIRE INSPECTOR LT	\$2,443.86
DRIVER OPERATOR	\$2,376.29
1 <sup>st</sup> CLASS FIREFIGHTER	\$2,357.32
MASTER FIREFIGHTER	\$2,262.42
PROBATION - FF/EMT	\$2,056.92
FIRE ADMINSTRATIVE ASSISTANT	\$ 1,661.91
FIRE OFFICE ADMINISTRATOR	\$ 1,417.49
FIRE EXECUTIVE SECRETARY	\$ 1,408.56
FIRE OFFICE MANAGER	\$ 1,404.02
POLICE CHIEF	\$ 3,142.30
ASSISTANT CHIEF	\$ 2,918.78
CAPTAIN	\$ 2,488.93
LIEUTENANT	\$ 2,442.04
SERGEANT	\$ 2,396.71
1 <sup>st</sup> CLASS OFFICER	\$ 2,366.22
2 <sup>nd</sup> CLASS OFFICER	\$ 2,114.45
PROBATION	\$ 1,922.54
2 <sup>ND</sup> SHIFT DIFFERENTIAL	13.46
3 <sup>RD</sup> SHIFT DIFFERENTIAL	26.92

POLICE RECRUIT	\$ 1,682.25
ADMINISTRATIVE ASSISTANT	\$ 1,661.91
PROPERTY MANAGER	\$ 1,546.60
EXECUTIVE SECRETARY	\$ 1,408.91
ADMINISTRATIVE SECRETARY	\$ 1,426.48
SERVICES ADMINISTRATOR	\$1,596.89
OFFICE MANAGER	\$ 1,479.84
PROPERTY CLERK	\$ 1,364.68
SECRETARY	\$ 1,408.61
PARKING PERSONNEL	\$ 1,408.61
CROSSING GUARDS	21 pays@ 369.79

CITY PLANNER	\$ 3,117.01
SENIOR PLANNER/ECON DEVEL SPLIST	\$ 2,128.81
SENIOR PLANNER	\$ 1,939.32
ASSOCIATE PLANNER	\$ 1,841.36
ADMINISTRATIVE PLANNER	\$ 1,644.04
OFFICE MANAGER	\$ 1,397.33

DIRECTOR COMMUNITY DEVELOPMENT	\$ 2,646.29
TIF CONSTRUCTION MANAGER	\$ 2,508.01
PROGRAM CONSTRUCTION MANAGER	\$ 2,276.59
PROGRAM COORDINATOR	\$ 1,612.37
GRANT MANAGER	\$ 2,088.21
GRANT SPECIALIST	\$ 1,422.37

CENTRAL SERVICES ASSISTANT	\$ 2,139.36
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STREET COMMISSIONER	\$ 2,534.81
OFFICE ADMINISTRATOR	\$ 1,417.49
OFFICE MANAGER	\$ 1,407.93
SECRETARY	\$ 1,379.04

**BIWEEKLY HOURLY**

PART-TIME HELP	7.25-30.00
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CENTRAL SERVICES: FLEET MAINTENANCE TECHNICIAN	22.30
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CENTRAL SERVICES/MVH: GROUP 1	21.19
GROUP 2	20.09
GROUP 3	19.26
NIGHT BONUS/SHIFT DIFFERENTIAL	.55/.60
PROJECT COORDINATOR	1.00

**ANNUAL/MISC**

FIRE:  
SPECIALTY PAY:

TIER1

TIER 2

ADVANCED EMT	1,000	3,000
PARAMEDIC	2,000	4,000
LEAD PARAMEDIC	4,000	100/shift
2 <sup>ND</sup> SEAT ADV EMT/PARA		50/shift
WATER RESCUE/RECOVERY LEADER	1,050	
WATER DIVE/RESCUE TEAM MEMBER	950	
SELF-CONTAINED BREATHING APPARATUS TEAM TECHNICIAN	1,000	
MECHANIC	2,500	
INFORMATION TECHNOLOGY	1,500	
UNIFORM ALLOWANCE		1,250
POLICE:		
IDACS SPECIALIST		500
PARKING PERSONNEL CLOTHING		600
CROSSING GUARD SUBSTITUTE		20 per day
SUMMER SCHOOL CROSS GUARD		20 per day
UNIFORM ALLOWANCE		2,050
EQUIPMENT MAINT ALLOWANCE		1,250
PLAN COMMISSION		600
BZA MEMBER		375
INSURANCE STIPEND:		
ASST CITY ATTORNEY & COUNCIL ATTORNEY		500 per month

Section 2. The City will contribute the employee portion of 3% to the Public Employees Retirement fund for all employees eligible for participation in the Public Employees Retirement Fund.

Section 3. The City will contribute 3% of the employee portion to the 1977 Fire Pension for all employees eligible for participation in the 1977 Fire Pension Fund.

Section 4. The City will contribute 2% of the employee portion to the 1977 Police Pension for all employees eligible for participation in the 1977 Police Pension Fund.

Section 5. The City will contribute a match of 100% of the employee's contribution not to exceed 1% of the employee's base biweekly pay for all employees eligible for participation in the State's 457(b) plan.

Section 6. Longevity Bonus will be provided annually to the Central Service and Motor Vehicle Highway Teamster employees (as amended). The Longevity Bonus will be offered to the employees as additional pay. The Longevity Bonus shall be payable annually on the first paycheck following each employee's anniversary date with the regular payroll. The annual Longevity Bonus will be based on the following schedule. Said schedule is based upon completed years of service.

<u>Years of Service</u>	<u>Annual Increments</u>	<u>Bonus</u>
5	0	150
6	75	225
7	75	300
8	75	375
9	75	450
10	75	525

An additional \$80.00 will be added for each year of service after the 10th year.

Section 7. The Administration may pay up to 15% less than annual salaries listed to new employees during the first twelve-month period, except for those public safety salaries which have been negotiated by the Common Council and all other salaries negotiated as part of a Collective Bargaining Agreement.

Section 8. This ordinance shall be in full force and effect from and after its signing and attestation.

PASSED BY THE COMMON COUNCIL of the City of Mishawaka, Indiana, on

this 5<sup>th</sup> day of October 2020, at 7:48 o'clock, p.m.

Matt Mammolenti /s/  
Matt Mammolenti, Vice President

ATTEST:

Raven Boston /s/  
Raven Boston, Chief Deputy Clerk



PRESENTED BY ME, to the Mayor on this 5<sup>th</sup> day of October 2020, at 9:06 o'clock, a.m.

Raven Boston /s/  
Raven Boston, Chief Deputy Clerk

APPROVED BY ME this 6th day of October 2020, at 9:50 o'clock, p.m.

David A. Wood /s/  
David A. Wood, Mayor

PROPOSED ORDINANCE NO. 2020-46

ORDINANCE NO. 5725

AS AMENDED

AN ORDINANCE AMENDING ORDINANCE 5712 FIXING THE SALARIES OF ALL EMPLOYEES OF THE CITY OF MISHAWAKA EXCEPT, MISHAWAKA PARK DEPARTMENT, ELECTED OFFICIALS AND THE MISHAWAKA UTILITIES FOR THE CITY OF MISHAWAKA, INDIANA, FOR THE YEAR BEGINNING JANUARY 1, 2021.

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF MISHAWAKA, INDIANA, THAT:

**Section 1.** Ordinance number 5712 passed by the Common Council of the City of Mishawaka, Indiana, on the 5th of October 2020 is hereby amended as follows:

	<b>BIWEEKLY SALARY</b>
<b><u>FIRE:</u></b>	
1 <sup>ST</sup> CLASS FIREFIGHTER	2,364.34
<b><u>POLICE:</u></b>	
POLICE CHIEF	3,146.15
ASSISTANT CHIEF	2,920.98
CAPTAIN	2,545.64
LIEUTENANT	2,483.02
SERGEANT	2,423.89
1 <sup>ST</sup> CLASS OFFICER	2,364.34
2 <sup>ND</sup> CLASS OFFICER	2,110.71
PROBATIONARY	1,917.37
	<b>ANNUAL/MISC</b>
<b><u>POLICE:</u></b>	
2021 STIPEND	500
2021 MISHAWAKA CITY RESIDENT STIPEND	750

**Section 2.** The City will contribute 3% of the employee portion to the 1977 Police Pension for all employees eligible for participation in the 1977 Police Pension Fund.

**Section 3.** This ordinance shall be in full force and effect from and after its signing and attestation.

PASSED BY THE COMMON COUNCIL of the City of Mishawaka, Indiana, on

this 21st day of December 2020, at 8:22 o'clock, p. m.

Gregg A. Hixenbaugh /s/  
Gregg A. Hixenbaugh, Presiding Officer

ATTEST:

Deborah S. Block /s/  
Deborah S. Block, IAMC, MMC, City Clerk

PRESENTED BY ME, to the Mayor on this 22nd day of December 2020, at 9:53 o'clock,  
a. m.

Deborah S. Block /s/  
Deborah S. Block, IAMC, MMC, City Clerk

APPROVED BY ME this 22nd day of December, 2020, at 11:10 o'clock, a. m.

David A. Wood /s/  
David A. Wood, Mayor

**2021 PARK SALARY RESOLUTION**

SECTION 1. The biweekly salaries for the year beginning January 1, 2021 shall be payable in 26 equal biweekly pay periods beginning January 8, 2021

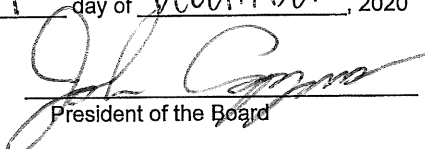
	<u>2021</u> <u>Biweekly</u>
PARK SUPERINTENDENT	\$2,704.57
ASSISTANT PARK SUPERINTENDENT	\$2,029.71 - \$2,385.54
SPECIAL EVENTS & ACTIVITIES DIRECTOR	\$1,627.61 - \$1,875.95
RECREATION & FACILITIES DIRECTOR	\$1,627.61 - \$1,875.95
RECREATION/SPECIAL EVENTS MANAGER	\$1,546.60
CAMP AND COMMUNITY ENGAGEMENT DIRECTOR	\$1,587.41 - \$1,875.95
GOLF COURSE SUPERINTENDENT	\$2,188.29
ASSISTANT GOLF COURSE SUPERINTENDENT	\$1,627.61 - \$1,835.14
DIRECTOR OF GOLF OPERATIONS	\$1,990.39
DIRECTOR OF AQUATICS/ ICE RINK	\$1,627.61 - \$1,835.14
AQUATICS/ ICE RINK MANAGER	\$1,546.60
LANDSCAPE/URBAN FORESTRY DIRECTOR	\$1,929.87
EQUIPMENT FOREMAN	\$1,762.83
COMMUNITY CENTER DIRECTOR	\$1,587.41 - \$1,753.48
PROGRAM COORDINATOR	\$1,501.21
OFFICE COORDINATOR	\$1,587.41 - \$1,753.48
OFFICE MANAGER	\$1,407.93
RECEPTIONIST	\$1,379.33
	<u>Annual</u>
BOARD MEMBER	\$300.00
	<u>Hourly</u>
GR 1	\$21.19
GR 2	\$20.09
GR 3	\$19.26
SHIFT DIFFERENTIAL/NIGHT BONUS	\$0.60
Part-time Seasonal	\$7.25-15.00 per hour
Lifeguard	\$7.25-15.00 per hour
Assistant Director of Golf	\$7.25-15.00 per hour
Facility Supervisor	\$7.25-15.00 per hour
Seasonal Landscaper	\$7.25-15.00 per hour

SECTION 2. The Park Board may authorize pay up to 15% less than annual salaries listed to new salaried employees during a twelve month probationary period.

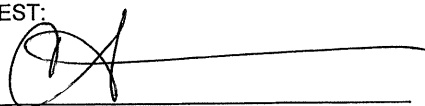
SECTION 3. The City / Park will contribute the employee portion of 3% to the Public Employees Retirement Fund for all those employees eligible for participation in the PERF program.

SECTION 4. The City / Park will match 100% of the employee's deferred compensation contribution up to 1% of the employee's base bi-weekly pay for those employees eligible for participation in the Deferred Compensation program.

SECTION 5. Passed this 14 day of December, 2020

  
\_\_\_\_\_  
President of the Board

ATTEST:

  
\_\_\_\_\_  
Secretary of the Board

RESOLUTION NO. 2020-04

RESOLUTION OF THE CITY OF MISHAWAKA, INDIANA  
DEPARTMENT OF COMMUNITY DEVELOPMENT,  
REDEVELOPMENT COMMISSION, FIXING SALARIES FOR  
THE STAFF OF THE DEPARTMENT EFFECTIVE JANUARY 1, 2021

WHEREAS, the Redevelopment Commission, City of Mishawaka, Indiana, having heretofore appointed certain employees should now fix their biweekly salaries, with such being effective the 1st day of January, 2021.

NOW THEREFORE, BE IT RESOLVED by the City of Mishawaka, Indiana, Department of Community Development, Redevelopment Commission:

**Section 1.** The biweekly salaries for the following employees of the Department of Community Development will be paid in accordance with the schedule hereinafter recited, effective the 1st day of January, 2021, shall be payable in 26 equal biweekly pay periods commencing on January 8, 2021.

	<u>Bi-Weekly Pay</u>
TIF Construction Manager	\$ 2,508.01
Program Construction Manager	\$ 2,276.59
Grant Manager	\$ 2,088.21
Program Coordinator	\$ 1,612.37

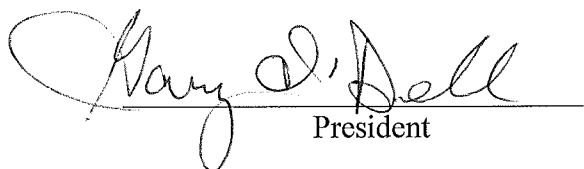
**Section 2.** The City will contribute the employee portion of 3% to the Public Employee Retirement Fund for those employees eligible for participation in the Public Employee Retirement Fund.

**Section 3.** The City will match 100% of the employee's 457(b) contribution up to 1% of the employee's base biweekly pay for those employees eligible for participation in the Deferred Compensation program.

**Section 4.** Both the City Controller as Treasurer and the City Planner as Executive Director perform integral roles for the Redevelopment Commission. Their salaries approved by the Common Council are noted below:

	<u>Bi-Weekly Pay</u>
City Planner	\$ 3,117.01
City Controller	\$ 3,117.01

DATED in Mishawaka, Indiana, this 14<sup>th</sup> day of December 2020.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

RESOLUTION NO. 2020-07

A RESOLUTION OF THE  
UTILITIES BOARD  
OF THE CITY OF MISHAWAKA, INDIANA

APPROVING AND CONFIRMING THE SCHEDULE OF COMPENSATION  
FOR CERTAIN EMPLOYEES OF MISHAWAKA UTILITIES AND  
THE SEWER MAINTENANCE DEPARTMENT FOR 2021

WHEREAS, Mishawaka Ordinance 2580 designates the Board of Public Works and Safety of the City of Mishawaka as the city's Utilities Board, with responsibility for control and operation of Mishawaka Utilities; and

WHEREAS, IC 8-1.5-3-4 provides that the utilities control board shall fix the number and compensation of utility employees; and

WHEREAS, Mishawaka Utilities management has submitted the attached schedule of compensation for certain employees for 2021 to the Utilities Board for review and approval; and

WHEREAS, collective bargaining with Teamsters Local 364 has resulted in the following wage rates for certain employees of the Sewer Maintenance Department, to take effect on January 1, 2021;

NOW, THEREFORE, BE IT RESOLVED BY THE UTILITIES BOARD OF THE CITY OF MISHAWAKA, INDIANA, that:

The Board hereby approves and confirms the salaries and wages on the attached schedule, all to take effect on January 1, 2021. For salaried positions, bi-weekly pay for the year beginning January 1, 2021 shall be payable every other week beginning on January 1, 2021 per the attached schedule. For hourly positions, the hourly wage shall apply.

PASSED by the Utilities Board of the City of Mishawaka, Indiana, on this 22<sup>nd</sup> day of December, 2020.

UTILITIES BOARD  
Mishawaka, Indiana



Kenneth B. Prince



Rebecca S. Miller



Ronald E. Watson

ATTEST:



Janel Cook, Acting Clerk of the Board

**MISHAWAKA UTILITIES  
2021 WAGE SCHEDULE  
Salaried, Full Time, Non-Union Employees**

**ELECTRIC DIVISION**

**Biweekly Pay**

Construction Foreman	3,372.79
Division Manager	3,276.97
Engineering Assistant	2,093.81
GIS Engineering Assistant	1,855.97
Office Coordinator	1,542.67
Operations Coordinator	2,145.05
Project Coordinator	1,639.17
Project Manager	2,613.57
Senior Engineering Assistant	2,138.55
Substation Supervisor	2,613.57
Substation Technician	2,097.95
Superintendent	3,473.48
System Reliability Supervisor	2,986.28
Advanced Line Worker Cert I	\$0.75
Advanced Line Worker Cert II	\$0.75

**METERING DEPARTMENT**

Manager	2,613.57
On-Call Non-Supervisory	\$3,000/Year
On-Call Supervisory	\$4,500/Year
Advanced Line Worker Cert I	\$0.75
Advanced Line Worker Cert II	\$0.75

**WATER DIVISION**

Assistant Manager	2,638.74
Distribution System Supervisor	2,538.05
Division Manager	3,094.27
GIS Coordinator	2,138.55
Meter/Backflow Supervisor	2,538.05
Office Coordinator	1,542.67
Operations Coordinator	2,290.39
Procurement, Inventory & Employee Liason	2,024.87
Project Coordinator	1,638.98
Quality Control Assistant B	1,976.96
Quality Control Assistant C	1,736.45
Quality Control Technician	2,217.72
System Technical & Telemetry Reliability Coordinator	2,290.39
Telemetry Technician	2,093.81
Water Quality Supervisor	2,537.91
Well Head Protection Coordinator	1,876.27
Salary 1 State License	\$1,500/Year
Salary 2 or More State Licenses	\$3,500/Year

## WASTEWATER DIVISION

Assistant Manager	2,638.74
Chemist	2,231.12
Chief Chemist	2,409.76
Division Manager	3,094.27
Maintenance Manager	2,339.11
Operations Coordinator	2,024.87
Operations Manager	2,516.94
Project Coordinator	1,639.17
Project Manager	2,339.11
Certification Premium Class I	\$800/Year
Certification Premium Class II	\$1,200/Year
Certification Premium Class II	\$2,000/Year
Certification Premium Class IV	\$3,000/Year

## SEWER MAINTENANCE DEPARTMENT

### Biweekly Pay

Assistant Director of Engineering	283.53
Locates/Permit Coordinator	1,448.35
Manager	2,486.90
MS4 Coordinator	2,123.93
Office Coordinator	1,542.78
Project Coordinator	1,639.17
Senior Secretary	1,507.38
Sewer Assistant Manager	2,085.77
PE Certification	269.23

## SEWER MAINTENANCE DEPARTMENT - HOURLY

Advanced Operator	24.33
GIS Coordinator	23.55
Repairman	23.31
Utility Operator	22.82
General Laborer II	21.18
General Laborer I	20.98
General Laborer	18.23
Probationary	16.61

## ALL DIVISIONS

Skilled Temporary Help Summer/Seasonal	\$7.25-\$25.00
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## SUPPORT STAFF

Accountant	1,701.20
Assistant City Attorney	712.16
Bookkeeper	1,559.42
Business Office Manager	2,729.69
CIS Specialist	1,938.80
City Attorney	161.80
Computer Operator	1,770.46
Computer Operator/Account Specialist	1,823.49
Corporate Counsel	997.03
Customer Service Representative	1,723.62
DP Supervisor	2,121.50
Financial Analyst	1,801.57
General Manager	3,381.72
Network Operations Administrator	2,001.32
Safety Coordinator	2,058.97
Senior Bookkeeper	1,677.31
Senior Computer Operator	1,843.69
Senior Secretary	1,448.00
Staff Consultant	2,243.60
Title Transfer	384.62

Insurance Stipend - Asst. City Attorney	Monthly 500.00
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1. Management may pay up to 15% less than the annual salaries shown to new employees during an initial employment period of up to six (6) months.
2. All full-time, non-seasonal MU employees (except Sewer Maintenance Department) not covered by the IBEW collective bargaining agreement are to receive longevity bonuses as set out in the IBEW Working Agreement.
3. As Sewer Maintenance Department employees are covered by the Teamsters agreement and PERF, they are not eligible for the MU longevity bonus or the MU Pension Plan.

RESOLUTION NO. 2020-08

A RESOLUTION OF THE  
UTILITIES BOARD  
OF THE CITY OF MISHAWAKA, INDIANA

APPROVING AND CONFIRMING THE SCHEDULE OF COMPENSATION  
FOR CERTAIN EMPLOYEES OF MISHAWAKA UTILITIES  
FOR 2021

WHEREAS, Mishawaka Ordinance 2580 designates the Board of Public Works and Safety of the City of Mishawaka as the city's Utilities Board, with responsibility for control and operation of Mishawaka Utilities; and

WHEREAS, IC 8-1.5-3-4 provides that the utilities control board shall fix the number and compensation of utility employees; and

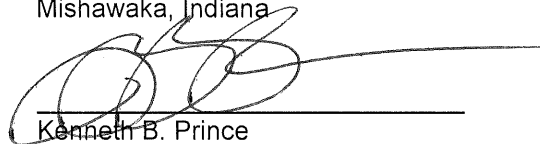
WHEREAS, Mishawaka Utilities management has submitted the attached schedule of compensation for certain employees who are members of IBEW Local 1392 for 2021 to the Utilities Board for review and approval; and

NOW, THEREFORE, BE IT RESOLVED BY THE UTILITIES BOARD OF THE CITY OF MISHAWAKA, INDIANA, that:

The Board hereby approves and confirms the salaries and wages on the attached schedule, to take effect on January 1, 2021.

PASSED by the Utilities Board of the City of Mishawaka, Indiana, on this 22<sup>nd</sup> day of December, 2020.

UTILITIES BOARD  
Mishawaka, Indiana



\_\_\_\_\_  
Kenneth B. Prince



\_\_\_\_\_  
Rebecca S. Miller



\_\_\_\_\_  
Ronald E. Watson

ATTEST:



\_\_\_\_\_  
Janel Cook, Acting Clerk of the Board

**MISHAWAKA UTILITIES  
2021 WAGE SCHEDULE  
Hourly Rate for Union Employees**

**BUSINESS OFFICE**

2021

CPC Clerk A	\$19.75
CPC Clerk B	\$18.77
CPC Clerk C	\$18.15
Lock Box Mail Processing Clerk	\$20.03
Mail Equipment Operator B	\$18.78
Mail Equipment Operator C	\$18.15
Terminal Operator A	\$20.03
Terminal Operator B	\$19.04
Terminal Operator C	\$18.42
Cashier A	\$19.75
Cashier B	\$18.78
Cashier C	\$18.15
Phone Clerk	\$18.14

**METERING DEPARTMENT**

Meterman	\$28.57
Service Representative	\$24.65
Meter Reader	\$22.94
Crew Leader (additional)	\$0.75

**ELECTRIC DIVISION**

Journeyman Lineman	\$42.06
Apprentice Level 8	\$35.79
Apprentice Level 7	\$35.16
Apprentice Level 6	\$34.53
Apprentice Level 5	\$33.28
Apprentice Level 4	\$32.65
Apprentice Level 3	\$30.77
Apprentice Level 2	\$30.14
Apprentice Level 1	\$29.51
Machine Operator A	\$27.42
Machine Operator B	\$24.84
Clerk/Dispatcher A	\$24.34
Clerk/Dispatcher B	\$22.98
Substation Lineworker	\$44.50
Building & Grounds Technician	\$20.55
Crew Leader (additional)	\$0.75
Journeyman Lineman Crew Leader (additional)	\$1.50
Advanced Line Worker Cert I	\$0.75
Advanced Line Worker Cert II	\$0.75
Certification Bonus (Master Instructor/Trainer)	
Certification Bonus (Master Instructor/Trainer)	\$0.75
For qualifying personnel (additional)	
Certification Bonus (Thermographer)	\$0.75
For qualifying personnel (additional)	

## WATER DIVISION

Working Foreman - Distribution System	\$28.28
Heavy Equipment Operator A	\$26.76
Heavy Equipment Operator B	\$25.49
Heavy Equipment Operator C	\$24.60
Pipefitter A	\$24.71
Pipefitter B	\$23.30
Pipefitter C	\$22.44
Senior Utilityman	\$27.23
Intermediate Utilityman	\$25.13
Utilityman	\$23.60
Chief Mechanic - Water Treatment	\$28.27
Maintenance Technician	\$25.13
General Maintenance A	\$23.61
General Maintenance B	\$22.20
General Maintenance C	\$21.45
Chief Meter/Backflow Inspector	\$27.27
Meter/Backflow Inspector	\$25.24
Meter Repairman A	\$24.71
Meter Repairman B	\$23.30
Meter Repairman C	\$22.44
Meter Installer A	\$24.71
Meter Installer B	\$23.30
Meter Installer C	\$22.44
Building & Grounds Technician	\$20.55
Certification Bonus (DS-L)	\$0.75
For qualifying personnel (additional)	
Certification Bonus (WT-3)	\$0.75
For qualifying personnel (additional)	
Crew Leader (additional)	\$0.75

## WASTEWATER DIVISION

Dewatering Mechanic	\$27.49
Biosolids Technician	\$25.14
Maintenance Technician A	\$25.13
Maintenance Technician B	\$23.30
Maintenance Technician C	\$22.41
Chief Operator	\$25.76
Utility Operator A	\$24.49
Utility Operator B	\$22.90
Utility Operator C	\$22.03
Pretreatment Technician	\$25.24
Building & Grounds Technician	\$20.55
Certification Bonus (additional per hour)	
Class I	\$0.35
Class II	\$0.45
Class III	\$0.75
Class IV	\$1.00

**SHIFT PREMIUM (additional per hour)**

1st Shift (midnight to 8:00 a.m.)	\$0.40
3rd Shift (4:00 p.m. to midnight)	\$0.30

**SWING SHIFT PREMIUM (additional per hour)**

SWING SHIFT (For Days Worked as specified in Working Agreement)	\$0.50
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**ALL UTILITY DIVISIONS**

SKILLED TEMPORARY HELP/seasonal	7.25-25.00
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RESOLUTION NO. 2021-01

**A RESOLUTION OF THE UTILITIES BOARD  
OF THE CITY OF MISHAWAKA, INDIANA  
AMENDING RESOLUTION No. 2020-07 AND  
AMENDING THE SCHEDULE OF COMPENSATION FOR CERTAIN EMPLOYEES OF  
MISHAWAKA UTILITIES AND  
THE SEWER MAINTENANCE DEPARTMENT FOR 2021**

WHEREAS, Mishawaka Ordinance 2580 designates the Board of Public Works and Safety of the City of Mishawaka as the city's Utilities Board, with responsibility for control and operation of Mishawaka Utilities; and

WHEREAS, IC 8-1.5-3-4 provides that the utilities control board shall fix the number and compensation of utility employees; and

WHEREAS, Mishawaka Utilities management has submitted the attached schedule of compensation for certain employees for 2021 which was attached to Resolution No. 2020-07.

WHEREAS, due to a scrivener's error, it is necessary to make certain amendments to the schedule which was attached to Resolution No. 2020-07.

NOW, THEREFORE, BE IT RESOLVED BY THE UTILITIES BOARD OF THE CITY OF MISHAWAKA, INDIANA, that:

The Board hereby amends Resolution No 2020-07 for the following position

SUPPORT STAFF


City Attorney	\$142.54/biweekly
Corporate Counsel	\$978.90/biweekly

PASSED by the Utilities Board of the City of Mishawaka, Indiana, on this 5<sup>th</sup> day of January, 2021.

UTILITIES BOARD  
Mishawaka, Indiana

  
\_\_\_\_\_  
Kenneth B. Prince

  
\_\_\_\_\_  
Rebecca S. Miller

  
\_\_\_\_\_  
Ronald E. Watson

ATTEST:

  
\_\_\_\_\_  
Kari Myers, Clerk of the Board

RESOLUTION NO. 2021-02

**A RESOLUTION OF THE UTILITIES BOARD  
OF THE CITY OF MISHAWAKA, INDIANA  
AMENDING RESOLUTION No. 2020-07 AND  
AMENDING THE SCHEDULE OF COMPENSATION FOR CERTAIN EMPLOYEES OF  
MISHAWAKA UTILITIES AND  
THE SEWER MAINTENANCE DEPARTMENT FOR 2021**

WHEREAS, Mishawaka Ordinance 2580 designates the Board of Public Works and Safety of the City of Mishawaka as the city's Utilities Board, with responsibility for control and operation of Mishawaka Utilities; and

WHEREAS, IC 8-1.5-3-4 provides that the utilities control board shall fix the number and compensation of utility employees; and

WHEREAS, Mishawaka Utilities management has submitted the attached schedule of compensation for certain employees for 2021 which was attached to Resolution No. 2020-07.

WHEREAS, due to a scrivener's error, it is necessary to make certain amendments to the schedule which was attached to Resolution No. 2020-07.

NOW, THEREFORE, BE IT RESOLVED BY THE UTILITIES BOARD OF THE CITY OF MISHAWAKA, INDIANA, that:

The Board hereby amends Resolution No 2020-07 for the following position

Sewer Maintenance Department

Assistant Director of Engineering      \$247.66/biweekly

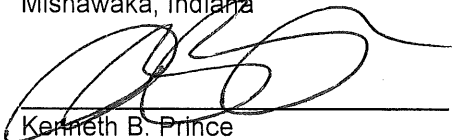
Removing the following from Metering Department

On-Call Non-Supervisory      \$3,000/Year

On-Call Supervisory      \$4,500/Year

PASSED by the Utilities Board of the City of Mishawaka, Indiana, on this 12<sup>th</sup> day of January, 2021.

UTILITIES BOARD  
Mishawaka, Indiana

  
Kenneth B. Prince

  
Rebecca S. Miller

  
Ronald E. Watson

ATTEST:

Kari Myers  
Kari Myers, Clerk of the Board